Quality Program Review 2024-25 Monitoring Technical Manual





Office of Career-Technical Education 2024-2025





Department of Education & Workforce

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Quality Program Review

Ohio legislation requires the Ohio Department of Education and Workforce and the lead district of each secondary Career-Technical Planning District to conduct an annual review of each career-technical education pathway within the planning district.

The intent of the Ohio Career-Technical Education Quality Program Review is to maximize the use of resources and continuously improve career-technical education. The Career-Technical Education Program Review is a one- to five-year process. The district conducts a self-review and creates and implements improvement strategies for areas identified as noncompliant. This work is completed in collaboration with the Career-Technical Planning District and the Ohio Department of Education and Workforce. The performance measures for the QPR 2023 Pathway Data and beyond align with the **Strengthening Career and Technical Education for the 21st Century Act (Perkins V)** and the **Career-Technical Planning District Report Card**. The performance measures are **Technical Skill Attainment, Work-Based Learning and Post-Program Placement**.

Technical Skill Attainment

Technical Skill Attainment measures the percentage of CTE Concentrators in the reporting year who participated in and received a cumulative score of proficient or higher on the technical assessments aligned to their pathway. If less than 90% of the concentrators take a required technical assessment (participate), the pathway receives a demotion for the Technical Skill Attainment measure.

Work-based Learning

Work-based Learning measures the percentage of career-technical education concentrators who were graduates in the graduation cohort and participated in a minimum of 250 hours of work-based learning.

Post-Program Placement

Post-Program Placement measures the percentage of status known CTE Concentrators who left Secondary Education the previous year and were enrolled in postsecondary education or advanced training, in military service, a service program, an apprenticeship or employed. If the status known is less than 85%, the pathway receives a demotion for this measure. If the status known is 95% or more, the pathway receives a promotion for the Post-Program Placement measure.



Getting Help

General Assistance

Matt Winkle Office of Career-Technical Education (614) 995-5286 <u>Matthew.Winkle@education.ohio.gov</u>

Technical Assistance

For **technical assistance** specific to a pathway, please contact your assigned Education Program Specialist as listed on the <u>Office of Career-Technical Education</u> <u>web page.</u>

Accessing the CTE Compliance System

New users must have access to an OHID account to access the CTE-26 portal.

To access the CTE-26 portal, you must have one of the following roles assigned to you in the <u>Ohio Educational Directory System (OEDS-R)</u>: **Superintendent, Superintendent Designee, Director of Career Technical Education General, or Supervisor Career Technical Education General**.

Career-Technical Planning District personnel accessing the CTE-26 portal to review member districts' QPR information must have one of the following roles assigned in the <u>Ohio</u> <u>Education Directory System (OEDS-R)</u> under the Career-Technical Planning District organization IRN: **Superintendent, Superintendent Designee**.



Accessing the Monitoring Portal

Logging on through the OH|ID account

Users can access the online Monitoring portal through the State of Ohio's secure Web Portal known as OH|ID (Ohio's Digital Identity). Click on the **Login** link located at the top of <u>the</u> <u>Department's home page</u>. Note: You must have a OH|ID account to sign-in.



Choose a login option and you will be taken to the appropriate screen where you can login to your OH|ID account.

PLEASE CHOOSE A LOGIN OPTION
If you are an Ohio Department of Education employee, please click the "Ohio Department of Education Employees" button.
Ohio Department of Education Employees
If you are a superintendent, principal, teacher, school administrator, parent or other user, please click the "All Other Users" button.
All Other Users



Obio's Digital Identity One State O	une Account
Register once, use across many State of Ol	hio websites
Log In	
OH ID Password	Ø
Log in	

My Apps

Select the Monitoring App. **Note:** If the Monitoring App does not appear in the OH|ID My Apps, please verify personnel have the appropriate role assigned in the <u>Ohio Education Directory</u> <u>System (OEDS-R)</u>.

To access the application, you must have one of the following roles assigned to you in the Ohio Educational Directory System (OEDS-R): Superintendent, Superintendent Designee, Director of Career Technical Education General, or Supervisor Career Technical Education General.

CTPD (Career-Technical Planning District) personnel reviewing member district pathways must be assigned one of the following OEDS roles – **Superintendent** or **Superintendent-Designee**.



€OH ID	Му Аррѕ	App Store	Account Settings

My Apps

Click the star to pin your favorite apps to the top of the page.



CTE Quality Program Review

From the **Monitoring App** select the organization you wish to view.

Note: The IRN selected may limit or extend the users access based on the organization selected and their assigned OEDS roles.

elect A Program	
You are associated to multiple organizations. Please select an organization.	×
rganization	
049833 - Canton Local	



You **MUST** select the district IRN to complete surveys or submit action plans.

The CTPD IRN should only be used by the lead district superintendent/ superintendent designee to view member district data.

After choosing an organization, select CTE Quality Program Review under **Select A Program**.





Accessing the CTE Quality Program Review Data

1. From the **Basic Search** tab click **Search** and your organization(s) will be returned in the **Search Results** at the bottom of the screen.

monitoring	Program Selected:	CIE Quality Progra	am Review			~		
Basic Sear	rch Export Results	Bulk Email	Issue Search	Re	port Card Sea	rch		
Program P	eriod				Overall C	ompletion Status		
CFP Comp	liance QPR 2023			$\mathbf{\sim}$	Any			
District IRN	I/Name				Surveys			
049833 - 0	anton Local				Any			
Building IR	N/Name				Survey C	ompletion Status		
					Any			
Sponsoring	g Organization IRN/Name							
Results Co	vunt				Sort Orde	er		
20				\checkmark	IRN			
Q Sear	ch Reset							
Returned	1 Results							
Returned	I 1 Results	Program Pe	eriod		1	Number Of Surveys	Overall C	ompletion Status

- 2. Click the blue link under **Search Results** to access the dashboard.
- 3. Select the **Report Card** tab to view your pathway data.





4. Use the **Select Pathway Code:** dropdown to access other pathways within your organization.



5. Hovering over the information (i) icon will provide a basic description of the measure.

For more information, please review the Quality Program Review Guidebook.

Overview	Report Card	Questions	Issue / AP	Technical Assistance	Meeting			
Select Pat	hway Code: R7	- Manufacturing (Operations	~				
		Techni	cal Skill	Attainment		Work-based Learning 🕄		Post-Program Placem
2023			97.	6%	Technical Skill A policient or his Participation - 1 the students tal	titainment - The percentage of CTE Concentrators in the reporting year who p gher on the technical assessments aligned to their pathway. The percentage of CTE Concentrators in the reporting year who participated in ke a required technical assessment, the pathway receives a demotion for the '	oarticipa n assess Fechnica	ted in and received a cumulative score of ments aligned to their pathway. If less than 90% of I Skill Attainment measure.
			41/-	42		12/21		21/21
			Comp	liant				Compliant

- 6. Alternatively, districts may choose to view all pathways at once using the **Report Card Search** function. Selecting the Details button for a pathway will return the user to the Report Card screen as shown above in step 3.
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Basic Search	Export Results	Bulk Email	Issue Search	Report Card Search
Fiscal Year			Pathway Code	
Fiscal Year 2023	}	\checkmark		
District IRN/Nar	ne		Compliant	
			Compliant	
CTPD Organiza	ation IRN/Name			
Results Count				

Note: The returned results are for pathway compliance. Clicking the District link for a pathway will return the user to the Report Card screen as shown above in step 3.

Pathway	Pathway Description	Compliant	Tech Skill %	Work-Based Learning %	Post Placement %
A0	Agribusiness and Production Systems	Is Compliant	93.90	28.10	91.50
A1	Industrial Power Technology	Is Compliant	100.00	82.60	100.00
A2	Animal Science and Management	Is Compliant	93.20	87.00	100.00
A5	Horticulture	Is Compliant	86.10	57.10	93.80
A6	Natural Resource Management	Is Compliant	100.00	83.30	100.00
B2	Visual Design and Imaging	Is Compliant	100.00	50.00	95.00
DE	Mechanical, Electrical and Plumbing	Is Compliant	99.30	40.30	93.60

Completing the CTE Program Review Survey

1. To access the Quality Program survey for "Non-Compliant" pathways select the Questions tab and click the **Add Pathway(s**) button.

		g	Meetir	nical Assistance	Р	Issue / A	Questions	Report Card	Overview
		Management			11				
		iy(s)	dd Pathw						
Multiple Select Pathways	8	/ay(s)	ld Path						
	ons	hing Professions	E1 - Tead						
	esign e	neering and Design cal Bioscience	-6 - Engi 10 - Med						
•		ary Arts	0 - Culir						
lose Add New Pathway(s)	Close								



2. Select the pathway you want to add and click Add New Pathways. To select multiple pathways, hold the Shift key and select all pathways you want to add.



Under very limited circumstances, a pathway may not be required to complete a survey or submit an action plan. If you feel this might be the case, please answer the questions below.

- 1. Does the program currently have students who will be finishing the program this year or in a subsequent year? If so, you will need to complete the survey and submit an action plan.
- 2. Is the teacher moving to teach another pathway or delivering CTE? If so, you will need to complete the survey and an action plan.

If the answer to both questions is NO, please contact your assigned program specialist. Do **NOT** select **Start Survey** until you have discussed with your assigned program specialist.

3. Click the Start Survey link to begin

Survey Plan(s)	Started	Last	Completion		OPR23 Qualit	v Program Sta	Indards Sur	/ev
QPR23 Quality Prog	Date	Updated	Status	Pathway ID	Pathway Name	Started Date	End Update	Completion Stars
Standards Survey				E1	Teaching Professions	07/01/2023	06/30/2024	Start Survey
				Add Path	way(s)			



4. Scroll down to the **Questions** section and begin taking the survey. If the pathway was non-compliant last year and a survey was completed, the answers to the questions will be pre-populated based your previous survey (See #5 below).

		\frown
Sections	Hide Sections	Questions
* Required	LEA	QPR23 Quality Program Standards Survey
* Standard 1: Instructional Facilities and Resources	0	Prev Standard 1: Instructional Facilities and Resources LEA 🔘 Next Sec
* Standard 2: School and Community Relations	0	Section Questions * Required (2) Recommer
* Standard 3: Program Planning and Evaluation	0	
* Standard 4: Educators that Contribute to the Profession	0	
* Standard 5: Curriculum and Program Design		Group Name Standard 1: Instructional Facilities and Resources
* Standard 6: Instruction	0	Standard Statement: The facility supports implementation of the career-technical program and provides student
* Standard 7: Assessment	0	with opportunities for the development and application of technical knowledge and skills.
* Standard 8: Experiential Learning	0	Standard Definition: Instructional facilities and resources support the instructional and design needs of the program. Facilities are conducive to student learning and needs through the incorporation of state of the art
* Standard 9: Leadership Development/CTSO		technology, supporting career development and simulating the workplace. Instructional facility and resources support advising activities, career planning and parent engagement. Sufficient resources are in place to support instructional and curriculum needs of the program
* Standard 10: Equitable Student Access	0	☐ I have read the Standard Statement and Definition.

5. For previously non-complaint pathways only (survey completed last year) – all others skip to step 6. Your answers from the previous years survey will be prepulated when you open the survey, but the sections will not show as completed.

Overview Report Card Guestione Issue / AP Technical Assistance Meeting	$\mathbf{\Lambda}$	
the standard 1: Instructional Facilities and Resources		what satisfy https:// satisfasts.su/vy
* Standard 2: School and Community Relations		Peer Baduan Standard 1: Instructional Facilities and Resources LEA 💽 Red Badua
* Standard 3: Program Planning and Evaluation		Daston +Reard @Recorneda
* Standard 4: Educators that Contribute to the Profession		10 20 10 40 50 50
* Standard 5: Cuntculum and Program Deeign	٦	
+ Standard C: Instruction		
+ Standard 7: Assessment		Orop New Bandard 1: Individual Facilities and Records
* Standard 8: Experiential Learning		
+ Standard 9: Leadership Development/CTSO		annance assement: In the tocily supports implementation or the categories encoded and program and provides supersary and provides supersa
+ Standard 10: Equitable Student Accese		senser behaviour in the sense of the sense o
	V	In the set to Source Stamper and Eduction. If I are set to Source Stamper and Eduction. If I are set to Source Stamper and Eduction. If I are set to Source Stamper and Eduction Stam

Please review each section and update as applicable. If you do not change any responses in a section, you will need to uncheck and check the acknowledgement box (Question 1) in order to show the section as complete.

Overview Report Card Questions Issue / AP Technical Assistance Mi	eeting	
* Standard 1: Instructional Facilities and Resources	•	
* Standard 2: School and Community Relations		Prev Section Standard 1: Instructional Facilities and Resources LEA 💿 Kett Section
* Standard 3: Program Planning and Evaluation		Questions * Required @ Recommended
* Standard 4: Educators that Contribute to the Profession		10 20 30 40 50 60
* Standard 5: Curriculum and Program Design		•
* Standard 6: Instruction	0	
* Standard 7: Assessment		Group Name Standard 1: Instructional Facilities and Resources
* Standard 8: Experiential Learning	0	* Cuestion 1 🙁
* Standard 9: Leadership Development/CTSO	٥	Standard Statement: The facility supports implementation of the career-lechnical program and provides students with opportunities for the development and application of technical knowledge and skills.
* Standard 10: Equitable Student Access		Standard Definition: Instructional facilities and resources support the instructional and design needs of the program. Facilities are conducive to student learning and needs through the
		incorporation of state of the art technology, supporting career development and simulating the workplace, instructional facility and resources support advising activities, career planning and parent engagement. Sufficient resources are in place to support instructional and curriculum needs of the program.
		Libave read the Slandard Statement and Definition
		\



6. As you complete the survey, answers will save automatically, and the Question and Section indicators will track completion.

Sections	Hide Sections	Questions
*Required ® Recommended	LEA	QPR23 Quality Program Standards Survey
* Standard 1: Instructional Facilities and Resources	•	Prev Section Standard 1: Instructional Facilities and Resources LEA 💿 Next Section
* Standard 2: School and Community Relations		Questions * Required @ Recommended
* Standard 3: Program Planning and Evaluation	\bigcirc	[*] 10 [*] 20 [*] 30 [*] 40 [*] 50 [*] 60
* Standard 4: Educators that Contribute to the Profession	0	
* Standard 5: Curriculum and Program Design	0	
* Standard 6: Instruction	0	Group Name Standard 1: Instructional Facilities and Resources
* Standard 7: Assessment	0	*Cueston 1
* Standard 8: Experiential Learning		Standard Statement: The facility supports implementation of the career-lechnical program and provides students with opportunities for the development and application of technical knowledge and skills.
* Standard 9: Leadership Development/CTSO	\bigcirc	Standard Definition: Instructional facilities and resources support the instructional and design needs of the program. Facilities are
* Standard 10: Equitable Student Access	0	conducive to student learning and needs through the incorporation of state of the art technology, supporting career development and simulating the workplace. Instructional facility and resources support advising activities, career planning and parent engagement. Sufficient resources are in place to support instructional and curriculum needs of the program.

7. You are required to have at least one **answer** with a 'Create Issue' status in your survey in order to submit. These will create the Issues that you will potentially use to write your Action Plans.

* Question 2
Quality Indicator 1.1: Facility size, layout and labs facilitate delivery of the courses in the career- technical program.
Exemplary: Size and design exceeds OSFC minimum standards of serving curricular and emerging technology needs.
Effective: Size and design meets OSFC standards and current instructional needs.
Minimal: Size and design meets minimum standard, but instructor(s) needs to adjust to meet current instructional needs.
Unsatisfactory: Size and design is not conducive to instructional needs.
 Exemplary Effective Minimal – Create Issue Minimal – Do not create Issue Unsatisfactory – Do not create Issue

Complete the survey collaboratively in paper format with all stakeholders prior to entering the answers in the Monitoring System to allow for discussion and determination of 'Create Issue' answer(s.)



8. After answering all questions (all radial buttons are green), change the Completion Status to Submitted and click the Save icon.

verview Report Card Questions Issue / AP	lechnical Assistance	Meeting							
urvey List									
Survey Plan(s)	Started Date	Last Updated	Completion Status		QPR	23 Quality Program Sta	ndards Survey		
QPR23 Quality Program Standards Survey				Pathway ID	Pathway Name	Started Date	End Update	Completion Statu	5
				€ E1	Teaching Professions	12/27/2023	12/27/2023	Submitted	 Image: Participation Image: Participation
				Add Pathway(s)					
							_		
				Previous 5 F	Go to page 2 0	f2 Next 0 Results 🕥			
iections	Hide Se	Que	stions						A
	/								
Required (e) Recommended					QPR23 Quality Program St	andards Survey			
- Standard 2: Sakad and Campusity Delations		Pre	Section	Standard 10: Equita	ble Student Access			LEA 🖪	Next Section
* standard 2: school and Community Relations		Ques	ions					* Require	d ® Recommende
* Standard 3: Program Planning and Evaluation									
* Standard 4: Educators that Contribute to the Profess	ion	•	20 30	40 50					
* Standard 5: Curriculum and Program Design		•							
* Standard 6: Instruction		•							
* Standard 7: Assessment		Gr	oup Name		Standard 10: Equita	able Student Access			
Standard 8: Experiential Learning			Question 1						
		Sta	ndard Statement: Career-teo	hnical education programs	serve each student interested	I in preparing for a care	er in any of Ohio?s 1	6 Career Fields and	are reflective
K Standard 9: Leadership Development/CTSO		of t	he school?s student populatio	n. Capacity should permit	students to schedule first choic	ces of career area.			
* Standard 10: Equitable Student Access		Sta	ndard Definition: Student ac	cess should be the least re	strictive possible, allowing for	maximum admission a	nd participation in the	e program. Quality pr	ograms should
		alw	ays be evaluating student rete	intion and community need	is in conjunction with program	capacity and enrollmer	nt. Equitable access t	for all students shoul	d support the

9. Submitting the Survey will create an Issue for each 'Create Issue' answer from the survey, which you will use when submitting your Action Plan(s).

				5	0,	• •				
:	1	1846	E1 Teaching Professions	: Standard 7: Assessment : Quality Indicator 7.4		QPR23 Quality Program Standards Survey	12/28/2023	Issue Created	~	/ 🖻
:	1	1845	E1 Teaching Professions	: Standard 3: Program Planning and Evaluation : Quality Indicator 3.5		QPR23 Quality Program Standards Survey	12/28/2023	Issue Created	~	/ 🖻
:	1	1844	E1 Teaching Professions	: Standard 3: Program Planning and Evaluation : Quality Indicator 3.4		QPR23 Quality Program Standards Survey	12/28/2023	Issue Created	~	- 🖻

Submitting Action Plans

One Action Plan is required for each non-compliant area of each non-compliant pathway. Make sure you are addressing the correct pathway and issue for each rating. **The Action Plan Goal template** can be found under the **Resources** section of the <u>Quality Program Review</u> home page.

Move to the Issue/AP tab, change the status of the issue you wish to work with to AP
 Needed Requested and click the icon. For all issues you are not submitting an action plan for, change Issue Status to AP Not Needed Requested and click the icon.

Be sure to refresh your browser window before proceeding to the next step, which will change the Issue Status to AP Needed.

0	verview	Report Card	Questions	Issue / AP	Te hnical Assistance	Meeting			
:	1802	DE Mechanical, Ele Quality Indicator 3.	ctrical and Plum	ang O' the S	Program Planning and Eva	uation :	QPR23 Quality Program Standards Survey	12/27/2023	Issue Created 🗸 🖬
:	1803	DE Mechanical, Ele	ctrical and Plum	oing : Standard 7	Assessment : Quality Indica	tor 7.3	QPR23 Quality Program Standards Survey	12/27/2023	Issue Created 🗸
:	1804	DE Mechanical, Ele	ctrical and Plum	oing : Standard 7	: Assessment : Quality Indica	tor 7.4	QPR23 Quality Program Standards Survey	12/27/2023	Issue Created
:	1805	A3 Agriculture, Foo Development/CTS0	d and Natural Re) : Quality Indica	sources Bioscien or 9.3	ice : Standard 9: Leadership		QPR23 Quality Program Standards Survey	12/27/2023	AP Not Needed Requerted AP Needed Requested
:	1806	A3 Agriculture, Foo	d and Natural Re	sources Bioscier	ice : Standard 9: Leadership		QPR23 Quality Program	12/27/2023	



2. Click to expand the issue and select **Update**.

le	ssues							
Is	sue List							
	Issue ID	Issue Name				Source	Creation Date	Issue/Ap Status
-	1967	DE Mechanical, Electrical a	nd Plumbing : Standard	1 3: Program Planning and Ev	aluation : Quality Indicator 3.4	QPR23 Quality Program Standards Survey	01/23/2024	AP Not Needed Requested 🗸
	1968	DE Mechanical, Electrical a	nd Plumbing : Standard	3: Program Planning and Ev	aluation : Quality Indicator 3.5	QPR23 Quality Program Standards Survey	01/23/2024	AP Not Needed Requested 🗸
1	1969	DE Mechanical, Electrical a	nd Plumbing : Standard	17: Assessment : Quality Indic	ator 7.4	QPR23 Quality Program Standards Survey	01/23/2024	AP Needed 🗸

3. The **Update Issue** work area will open.

804	DE Mechanical, Electr Indicator 7.4	ical and Plumbing : Standard 7: Asses	sment : Quality QPR23 Standar	Quality Program rds Survey	12/27/2023	AP Needed Requ	Active G
late							
pdate	Issue						
Issue I	Name			Survey Section/ Te	est Sheet Description	n	
DE Me	echanical, Electrical and	Plumbing : Standard 7: Assessment : (Quality Indicator 7.4	QPR23 Quality Pr	rogram Standards Su	ırvey	
* Issue 12/27/	e Creation Date	AP Submission Deadline AP Select Date Sel	Implementation Deadline ect Date	Risk Flag	Ţ	Issue/Ap Status	*
Dep	partment Participa	nts Name	Fmail			Phone	
Re.	ad Monitor		Erite Dizor@odu	estion obio nov		61/3877592	
Le	ad Monitor	FRITS E RIZOR	Frits.Rizor@edu	cation.ohio.gov		6143877592	

4. Scroll down to the **Action Plan** tab (bottom of screen) and type 'Action Plan uploaded in documents. Then click the Documents button to open the upload screen.

в.	I	<u>U</u>	9	"	«)>	Hı	H2	ŧ	≣	X_2	X ²	Ē₽	≣ ,	¶ No	rmal	Norm	al ¢	<u>A</u> A	Sans	Serif	÷	≡	$\underline{T}_{\mathbf{x}}$	Ø	i -	
Actio	1 Pla	n Up	loade	<mark>d in d</mark>	locum	ents.																				



5. Click the **+Add Documents** button and then select **Other Electronic Document** from the **Document Type** dropdown.

	Documents On File ×	
	+ Add Documents	Recommendation
ů	+ Add Document(s) Document Type	Overview Report Card Questions Is
ů,	Other Electronic Document X -	
Å	Drag file(s) here to upload or click here to browse for files.	
	Queue progress	/8000 Max Character Count
	 Under Document Type drop down list select the document type you would like to have the document(s) you would have the files listed under. You may select up to 5 documents at a time to upload. Drag file from file window to the Drag and Drop window to add the file to the Documents list. Maximum file size is 100 MB Only the following file extensions are accepted .doc, .docx, .gif, .jpeg, .jpg, .mht, .mp3, .msg, .pdf, .pjpg, .png, .ppt, .pptx, .txt, .wav, .x.png, .xls, .xlsb, .xlsm, .xlsx, .zip 	Action Plan BIU⊖ 77 40 H1 H2 E Normal ÷ A M Sans Serif ÷ Action Plan Uploaded in documents.
		98 /8000 Max Character Count © 0 Documents © 0 Comments

6. Drag and drop or browse and upload your Action Plan file. After your document appears in the list at the bottom of the screen, close the Add Documents screen.





7. Close the **Documents on File** window and it will show that your document has been attached to the Action Plan tab. Click **Update Issue**.



8. Change the **Issue Status** to AP Submitted and click the ¹ icon.

Overview Report Card Questions Issue / AP Technical Assistance Meeting

L		······································		
:	1802	DE Mechanical, Electrical and Plumbing : Standard 3: Program Planning and Evaluation : Quality Indicator 3.5	QPR23 Quality Program Standards Survey	12/27/2023 Issue Created V
÷	1803	DE Mechanical, Electrical and Plumbing : Standard 7: Assessment : Quality Indicator 7.3	QPR23 Quality Program Standards Survey	12/27/2023 Issue Created V
:	1804	DE Mechanical, Electrical and Plumbing : Standard 7: Assessment : Quality Indicator 7.4	QPR23 Quality Program Standards Survey	12/27/2023 AP Submitted
:	1805	A3 Agriculture, Food and Natural Resources Bioscience : Standard 9: Leadership Development/CTSO : Quality Indicator 9.3	QPR23 Quality Program Standards Survey	12/27/2023 AP Submitted Issue Created

For all issues you are not submitting an action plan for, ensure the **Issue Status** has been changed to **AP Not Needed Requested** and click the **1** icon.

Issues R										
	aliat						V Displa			
Is	sue ID	Issue Name	Source	Creation Date	Issue/Ap Status		Action			
	1301	F8 Engineering and Design : Standard 8: Instruction : Quality Indicator 6.2	QPR23 Quality Program Standards Survey	01/18/2024	AP Not Needed Requested	V 🛛	Active 📀			
	1302	F8 Engineering and Design : Standard 6: Curriculum and Program Design : Quality Indicator 5.1	QPR23 Quality Program Standards Survey	01/18/2024	AP Not Needed Requested	 Image: Image: Ima	Active 📀			
	1300	F8 Engineering and Design : Standard 7: Assessment : Quality Indicator 7.4	QPR23 Quality Program Standards Survey	01/18/2024	AP Submitted		Active 🕤			

9. After uploading action plan(s) and moving all issues to **AP Submitted** or **AP Not Needed Requested**, email your assigned <u>education program specialist (EPS)</u> and they will move submitted action plans to **AP Needs Superintendent Approval**.



If submitting multiple action plans, consider waiting until issues all are in **AP Submitted or AP Not Needed Requested** status before emailing your assigned EPS.



Approving Action Plans (Superintendent)

Action plans can only be approved by the **Superintendent or Superintendent Designee.** To approve submitted action plans, be sure you have the correct OEDS role and are logged in to the **Monitoring** application under your district IRN (pp. 4-7).



View Issue Search Tips (pp. 18) below to filter results by Issue/AP Status.

1. From the Issues tab, locate **AP Needs Superintendent Approval** issues in the **Issue/AP Status** column. Click the Issue number to open the **View Issue** window.



2. Click the **Documents** icon at the bottom of the **View Issues** page to access action plant documents.





3. Select the document.



4. Download the document.

Document P Issue Name	Preview	٩	Prev 1 of 1	043802 - Columbus (Citv Schools	District Period: CFP Comp	liance QPF		
DE Mechanical, Electrical and Plumbing : Standard 7: Assessment : Quality Indicator 7.4 Issue Create Date Issue Description 12/27/2023 3:44:00 PM QPR23 Quality Program Standards Sumort		Over	Overview QPR23 Quality Program Standards Survey: DE Mechanical, Electrical and Plumbing : Standard 7 Indicator 7.4						
Document Name: GCCC_F6_Eng_5-3.docx Document Note:			Creation Date AP Implementat 12/27/2023 02/04/2024 Department Participants	ion Deadline	Issue/Ap Status				
			Responsibilty	Name		Email	Phone		
			Lead Monitor	FRITS RIZOR		Frits.Rizor@education.ohio.gov	614387759		
Document Status Not Reviewed	×		LEA Participants						
	Download Document View lose Document Preview		Responsibilty	Name	1	Email	Phone		

5. To approve after reviewing the document, change Issue Status to AP SuperintendentApproved and click the



 If the action plan is not acceptable as written, leave the Issue Status as AP Needs Superintendent Approval and collaborate with the team to submit a revised action plan (Steps 2-7 pp. 12-15). They will leave the Issue Status as AP Needs Superintendent Approval.

Your assigned <u>ODEW Career Tech Program Specialist</u> *can remove the original document from the system.*



Search Tips

To filter search results by a survey or issue status, select the Issue Search tab from the Monitoring home page select fields to produce desired results. The steps below would allow the user to filter by issues submitted that require superintendent approval for an action plan for the 2023 Quality Program Review.

- 1. Select the Issue Search tab.
- 2. Select the appropriate Fiscal Year.
- 3. Change the Issue Status to AP Needs Superintendent Approval.
- 4. Click the Search button

Results displayed are only those issues with **AP Needs Superintendent Approval** status.

Basic Search Export Results Bulk En uil Issue Search eport Ca	ard Search										
Program Type	Issue ID					881					
Any						Any					
Fiscal Year	Issue Name					Flags					
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043802 - Columbus City Schools District	Any					\checkmark					
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Search Results Returned 4 Results Issue Name C4 Business and Administrative Services : Standard 3: Program Planning and Eval	luation : Quality Indicator 3.4	Issue ID 1798	Program Type Name CTE Quality Program Review	Fiscal Year	Audit Date 12/27/2023	Monitored Organization	Filter: Flags usue Status AP Needs Superintendent Appr	Consul			
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Resources

CTE Quality Program Review Homepage

CTE Planning, Funding and Accountability Homepage

CTE Data & Accountability Homepage

CTE Standards, Assessments and Licensure Homepage

Career Technical Planning District (CTPD) Report Card Technical Documentation

