

## GRANT OPPORTUNITY

## FY24-25 Ohio Tech Prep Regional Centers Request for Proposals

### OHIO DEPARTMENT OF EDUCATION & OHIO DEPARTMENT OF HIGHER EDUCATION

#### Proposal Purpose

The Ohio Department of Education, in collaboration with the Ohio Department of Higher Education, seeks proposals to establish Ohio Tech Prep Regional Centers for the FY24-25 biennium. Established Ohio Tech Prep Regional Centers will be issued competitive grant funds to expand the number of students with access to career-technical education. These grant funds, amounting in total up to \$2,686,474 pending final budget allocation, shall be used to directly support career services provided to students enrolled in school districts, including joint vocational school districts, and affiliated higher education institutions.

#### Proposal Requirements

Applicants should prepare and organize proposals with the following sections:

1. Summary of relevant history and experience of the proposer.
2. Overall staffing plan, including resumes of key identified members of the team.
3. Locations of facilities/institutions where team members are to be based.
4. Proposed approach/significant activities designed to address each of the three goals.
5. Detailed budget narrative aligned to proposal activities and expenses (*Use the Object Codes in the [Uniform School Accounting System](#) guide to identify expense areas.*)

#### Proposal Submission Process & Timeline (Spring 2023)

- Request for Proposal Released: **April 17**
- Submission Deadline: **May 31**
- Proposal Review Period: **June 1-9**
- Notification of Awarded Proposals: **June 12-16**

Interested parties may submit questions regarding the proposal between April 17-May 1, 2023; answers to these inquiries will be available on the Ohio Department of Education's website for all proposers to review.

All awarded grantees are expected to sign a statement of grant assurances, which will include the requirement to submit regular grant activities reports including an annual end of year report due by June 30<sup>th</sup> of each year. The Ohio Department of Education and Ohio Department of Higher Education will define the reporting requirements of the end of year report.

Proposals should be prepared as either Microsoft Word or Adobe PDF files and submitted by e-mail to the Ohio Tech Prep Grant Administrator, Brenna Bartlett, by the submission deadline.

If you have any additional questions, please contact the Ohio Tech Prep Grant Administrator, Brenna Bartlett at [Brenna.Bartlett@education.ohio.gov](mailto:Brenna.Bartlett@education.ohio.gov).

**The goals of the Ohio Tech Prep Regional Centers are to:**

1. Build and foster relationships between education, business and community partners in the region.
2. Assist education partners in the region in developing high-quality career-technical education pathways and programs of study.
3. Provide universal technical assistance to partners in the region on related career education topics.

**Required Deliverables for Goal 1 (*Build and foster relationships between education, business and community partners in the region*):**

- Maintain and increase the number of business partners in the region engaged in career service activities, including work-based learning experiences, earning of industry-recognized credentials, CTE pathway advisory committees, Business Advisory Councils, etc.
- Provide technical assistance to Business Advisory Councils in the region in achieving 3- or 4-star status.
  - Increase the number of Business Advisory Council award applications submitted within the region.
  - As requested, assist the Ohio Department of Education in distributing information and guidance to Business Advisory Council contacts.
- Assist education partners in the region in designing work-based learning experiences aligned to available career-technical education pathways.
- As requested, assist eligible Perkins recipients in the region in increasing and expanding robust stakeholder engagement in the Perkins V Comprehensive Local Needs Assessment and Local Application process (as aligned to federal and state requirements).

**Required Deliverables for Goal 2 (*Assist education partners in the region in developing high-quality career-technical education pathways and programs of study*):**

- Review regional and local labor market data to determine areas of opportunity and need for career-technical education pathways and to assist education partners in program planning.
  - Provide at least one professional learning opportunity regarding regional and/or local labor market data annually.
- Assist education, community and business partners in the region to review and update available career-technical education pathways (including programs of study, College Credit Plus opportunities, CTAGs, ITAGs, bilateral articulation agreements, partnership agreements, industry recognized credentials, integrated academics, etc.).
  - Assist partners in establishing clearly defined “on and off ramps” or opportunities for continuing education and training.
  - Assist partners in communicating available pathways to students, families and current members of the workforce.
  - Identify a minimum of five regional pathway exemplars.
- Assist education partners in the region in submitting CTE-26 applications for high-quality career-technical education pathways and programs.
  - Partner with Ohio Department of Education staff to process CTE-26 applications for approval.

- Support the Ohio Department of Education Career-Technical Education Quality Program Review by attending relevant workshops and directing education partners to available resources.
- As requested, assist secondary education partners in developing new College Credit Plus and bilateral articulation agreement opportunities with postsecondary partners.
- As requested, support the increase of higher education partners' compliance with CTAG and ITAG approvals.

**Required Deliverables for Goal 3 (*Provide universal technical assistance to partners in the region on related career education topics*):**

- Provide professional learning and technical assistance opportunities for education partners in the region on the implementation of high-quality work-based learning experiences at least biannually.
- Provide professional learning and technical assistance opportunities for education partners in the region on supporting special populations in career-technical education at least annually. \*\*
  - At least one representative from each Ohio Tech Prep Regional Center will serve as an Office of Career-Technical Education Equity Ambassador.
- Facilitate regular professional learning and technical assistance opportunities on career education topics of interest as identified by partners in the region.
  - Topics may include but are not limited to: Credit Flexibility policies, OhioMeansJobs Readiness Seal & K-12 Profile, career awareness and exploration, industry recognized credentials, integrated coursework and simultaneous credit, integrated academics, WebXams, equity in career-technical education, the Methods of Administration process, etc.
- Facilitate requested professional learning and technical assistance opportunities as identified in partnership with the Ohio Department of Education and Ohio Department of Higher Education.
- Facilitate other professional learning and technical assistance opportunities as determined by regional needs.
- As requested, communicate with education partners in the region regarding CTAV and the process for students to access CTAG credit.
- As requested, assist eligible Perkins recipients in the region in completing the Perkins V Comprehensive Local Needs Assessment and Local Application process, with an emphasis on data and root cause analysis.

*\*\*Professional learning and technical assistance specific to serving students with disabilities in career-technical education shall be offered in collaboration and partnership with the State Support Team Career-Technical Planning District consultants.*