



Secondary Career-Technical Education in Ohio Technical Centers

Overview

[Ohio Law](#) provides framework for secondary Career-Technical Education Providers and Ohio Technical Centers to collaboratively provide access to high-quality career-technical education (CTE) that meets the needs of Ohio's workforce. This program delivery model is intended to provide the flexibility schools need in preparing students for their future when students cannot enroll locally due to course capacity, scheduling conflicts, lack of course offering, lack of qualified instructor or lack of facilities. The policy allows for local flexibility and customization providing multiple approaches for implementation. The guidance reflects a broad overview of design, implementation and reporting of the CTE workforce and industry credential only programs in the location of the Ohio Technical Center.

Making Program Decisions

Districts will need to review student data and regional workforce landscape to determine how to best use and align program offerings through the Ohio Technical Center facilities and resources. The two program types that can be designed and implemented in the Ohio Technical Center location are as follows:

1. Career-Technical Education workforce programs offering a minimum of four VT or VP testable courses for a combined minimum hour of 450 hours in a single pathway.
2. Industry Credential only programs provide districts flexibility to schedule instructional time based solely for the student to achieve an industry-recognized credential.

Student Eligibility Criteria

Upon approval by the department; any city, exempted village, local, or joint vocational school district may contract with an Ohio Technical Center to serve students in grades seven to twelve who are enrolled at the district but cannot enroll in a course at the district for any of the following reasons:

- (1) The course is at capacity and cannot serve all students who want to enroll in the course.
- (2) The student has a scheduling conflict that prevents the student from taking the course at the time offered by the district.
- (3) The district does not offer the course due to lack of enrollment, lack of a qualified teacher or lack of facilities.

If the department approves an application from a school district to contract with an Ohio Technical Center, the district shall not prohibit a student enrolled in the district from taking any course for which the district has contracted at the technical center.

Program Approval

Once a district has made program decisions, school districts must apply to the department for approval in the CTE-26 Web Application located in the OH|ID portal, to contract with an Ohio Technical Center. New applicants must submit a CTE-26 provider application for the Ohio Technical Center building location and CTE program type (Career Field Pathway, Industry Credential Only) under this CTE delivery model (Adult Education/Long Term Certificate).

Districts with current CTE-26 provider applications approved by the Office of CTE for building locations within or adjacent to those building locations of Ohio Technical Centers are not required to resubmit a new application until the expiring term of the current provider application. The approval period and application deadlines will align to those outlined in [Ohio Law](#) for the approval of CTE programs.



Funding

A district may use CTE funds received to pay for any costs incurred by students enrolling in courses at an Ohio Technical Center. CTE expenses approved by the department shall include only expenses connected to the delivery of career-technical programming to career-technical students.

Districts shall be eligible for funding in accordance with those provisions outlined in [Ohio Law](#) establishing CTE program funding.

Local Funding Considerations

When paying the Ohio Technical Center for each student taking a course at the technical center, the payment amount shall be the lesser of the standard tuition charged for the course by the center or the applicable one of the following:

- (1) If the center is located on the same campus as the high school in which the student is enrolled, the amount equal to the statewide average base cost per pupil and the amount applicable to the student for the portion of the full-time equivalency the student is enrolled in the Ohio Technical Center course, without application of the district's state share percentage.
- (2) If the center is not located on the same campus as the high school in which the student is enrolled, \$7,500.

Districts shall not count a student taking a course at an Ohio Technical Center as more than one full-time equivalent student, unless the student is enrolled full-time in the district during the regularly scheduled school day and takes the course at the center during time outside of normal school hours.

A district and an Ohio Technical Center may enter into an agreement to establish alternate amounts the district will pay to the center.

Licensure

All persons properly credentialed per the industry credential only or career field pathway course requirements delivered at the Ohio Technical Center may provide instruction or an individual who holds an adult education permit issued by the state board of education and is employed by an Ohio Technical Center may provide instruction to a student in grades seven through twelve who is taking a course at an Ohio Technical Center under this CTE delivery model.

Reporting

The district shall report the student in the Education Management Information System (EMIS) as enrolled in the district for the portion of time the student is taking the CTE course at an Ohio Technical Center in accordance with established EMIS guidance communicated through standard EMIS channels.

The district shall award a student high school credit for completion of any CTE course at an Ohio Technical Center.

Districts may evaluate potential for articulating course completion for transfer equivalency into an Ohio Technical Center adult education program upon successful completion of Ohio Technical Center courses.

All districts receiving state CTE supplemental funds for CTE programs and courses shall annually report performance data on measures identified by the department. Data shall be reviewed as part of the quality program review and five-year renewal process.