

Ohio CTE Equipment Grant FAQ

HOW SHOULD THE GRANT APPLICATION BE SUBMITTED?

A fillable PDF version of the [Ohio CTE Equipment Grant Request for Applications \(RFA\)](#) is available on the [Ohio CTE Equipment Grant webpage](#). The PDF should be completed and uploaded to the Comprehensive Continuous Improvement Plan (CCIP). If the allowable space in the RFA is not sufficient, an additional document with the remaining answer is permitted to be uploaded to CCIP with the completed application PDF. The application does not specify a word count for each answer, leaving the answer length to the applicants' discretion.

HOW MANY LETTERS OF SUPPORT SHOULD BE PROVIDED? AND WHAT SHOULD BE INCLUDED IN THE LETTERS?

A total of three letters of support are required to be submitted with the grant application. Multiple programs are allowable but must be included within one cumulative application. For applications including multiple programs, at least two letters must be submitted per program. The letters should identify the specifics of the partnership established with the applicant, not necessarily a figurative amount. The partnership may include training provided, equipment purchased in partnership, workforce opportunities resulting from the partnership, etc.

WHO ARE THE ELIGIBLE APPLICANTS FOR THIS GRANT?

Eligible applicants are defined as city, local and exempted village school districts, community schools, Science, Technology, Engineering and Mathematics schools and joint vocational school districts.

CAN I SUBMIT MORE THAN ONE GRANT APPLICATION?

In a network of community schools, each school is eligible to apply. An existing CTE-26 is not required. Partnerships between districts are allowable and multiple applicants within one Career Technical Planning District is also permissible. An application for a CTPD and an application for a JVSD within the same CTPD is not allowable. If a lead district of a CTPD applies for funds for a satellite program and on campus programming, only one application should be submitted. If multiple districts within a CTPD submit an application, evidence of collaboration with the lead should be provided for each applicant.

WHAT DOES THE SCORING PROCESS OF THE GRANT ENTAIL?

Grant applications will be reviewed and scored by at least three staff members of the Ohio Department of Education & Workforce and Governor's Office of Workforce Transformation. Each application will undergo a technical review and a quality review.

IS THERE A DEADLINE FOR FUNDING TO BE EXPENDED OR CAN FUNDS BE SAVED FOR FUTURE USE?

The deadline for expenditures to be incurred is June 30, 2027. Any funds not used by September 30, 2027 must be returned to the Ohio Department of Education and Workforce. The substantially approved date for both rounds of the Ohio CTE Equipment Grant is December 15, 2023.

HOW ARE GRANT FUNDS ALLOWED TO BE USED?

Allowable Uses:

- Equipment
- Software
- At-home and classroom supplies necessary for training
- Operational costs
- Curriculum/lab expansion (an addition or renovation to a preexisting building)
- Curriculum and materials used for instruction
- Credential vendor services
- Creating or expanding a middle school CTE program or industry-recognized credential program
- Creating an approved pre-apprenticeship program within an identified priority industry
- Upgrading a preschool playground to be ADA compliant as an extension of a CTE early childhood program
- Job coaching services

Unallowable Uses:

- Constructing a new structure
- Instructor salaries
- Student stipends as a transitional work experience incentive
- Mobile lab
- OTC/JTC programs
- Adult programming

HOW ARE THE NUMBER OF CONCENTRATORS TO BE IDENTIFIED FOR THIS GRANT APPLICATION?

The number of concentrators utilized for Question 10, Appendix A in the grant application will be the total number of CTE concentrators across all workforce development pathways at the end of the 2022-2023 school year from grades 7-12. If the applicant is a lead district of a CTPD,

the concentrator count would include the entire CTPD student body. If a single district is the applicant, only concentrators within their student body would be considered.

CAN APPLICANTS APPLY IN BOTH APPLICATION ROUNDS?

Applicants are eligible to apply to both grant application rounds. Priority will be given to first-time applicants in the second application window.