

ADVANCE/ADD AREA

Applicant must upload this form with the online licensure advance or add area application. This form is for Career-Technical Workforce Development (CTWD) licensure only.

Last Name	First Name	Educator State ID				
<p>Please check only ONE box:</p> <table style="width:100%; border:none;"> <tr> <td style="width:25%; padding: 5px;"><input type="checkbox"/> Advance 2-Year CTWD License to 5-Year Advanced CTWD Educator License</td> <td style="width:25%; padding: 5px;"><input type="checkbox"/> Advance 1-Year Supplemental CTWD License to 5-Year Professional CT License or Advanced CTWD Educator License</td> <td style="width:25%; padding: 5px;"><input type="checkbox"/> Advance 4-Year Alternative CTWD Resident Educator License to 5-Year Professional CT License</td> <td style="width:25%; padding: 5px;"><input type="checkbox"/> Add CTWD Teaching Field to Existing CTWD License or Add CBI Endorsement to Existing License</td> </tr> </table>			<input type="checkbox"/> Advance 2-Year CTWD License to 5-Year Advanced CTWD Educator License	<input type="checkbox"/> Advance 1-Year Supplemental CTWD License to 5-Year Professional CT License or Advanced CTWD Educator License	<input type="checkbox"/> Advance 4-Year Alternative CTWD Resident Educator License to 5-Year Professional CT License	<input type="checkbox"/> Add CTWD Teaching Field to Existing CTWD License or Add CBI Endorsement to Existing License
<input type="checkbox"/> Advance 2-Year CTWD License to 5-Year Advanced CTWD Educator License	<input type="checkbox"/> Advance 1-Year Supplemental CTWD License to 5-Year Professional CT License or Advanced CTWD Educator License	<input type="checkbox"/> Advance 4-Year Alternative CTWD Resident Educator License to 5-Year Professional CT License	<input type="checkbox"/> Add CTWD Teaching Field to Existing CTWD License or Add CBI Endorsement to Existing License			
<p>Teaching Field(s) and Endorsement(s):</p> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px;"></div>						
<p>Applicant Verification: <i>I have met all career-technical workforce development program and teaching requirements for the requested teaching field(s) or endorsement(s).</i></p>	<p>Applicant Signature</p>	<p>Date</p>				
<p>School Employment Verification: <i>I verify the applicant has mastered applicable CTWD competencies in the teaching position requiring the license(s) or endorsement(s).</i></p>	<p>Superintendent or Designee Name</p>	<p>Superintendent or Designee Signature and Date</p>				
	<p>School District</p>	<p>School District IRN</p>				
<p>University Verification (check only if applicable):</p> <table style="width:100%; border:none;"> <tr> <td style="width:50%; padding: 5px;"><input type="checkbox"/> I verify that the applicant has passed the summative performance based assessment (PBA) outlined by Ohio Revised Code.</td> <td style="width:50%; padding: 5px;"><input type="checkbox"/> I verify that the applicant has successfully completed an approved career-technical workforce development program.</td> </tr> </table>			<input type="checkbox"/> I verify that the applicant has passed the summative performance based assessment (PBA) outlined by Ohio Revised Code.	<input type="checkbox"/> I verify that the applicant has successfully completed an approved career-technical workforce development program.		
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<p>University Dean or Designee Name</p>	<p>University Dean or Designee Signature and Date</p>					
<p>Name of University</p>						

CTE-37 Instructions:

1. The employing school district initiates the CTE-37.
2. The candidate signs, dates and selects the university name on the CTE-37.
3. The employing school district superintendent or designee signs the CTE-37 to verify the candidate completed program requirements.
4. The university signs the CTE-37 to verify the candidate completed the university program, including passing the PBA, if applicable.