

**INITIAL**

**Applicant must upload this form with the online application for the initial license. This form is for Career-Technical Workforce Development (CTWD) licensure only.**

Last Name	First Name	Educator State ID
<p><b>Please check only ONE box:</b></p> <p><input type="checkbox"/> Initial 2-Year CTWD License</p> <p><input type="checkbox"/> Initial 1-Year Supplemental CTWD License or Endorsement</p> <p><input type="checkbox"/> 5-Year Advanced CTWD Educator License (Candidate Must Hold a 5-Year Professional License)</p>		
<p><b>Teaching Field(s) and Endorsement(s):</b></p> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px;"></div>		
<p><b>Applicant Verification:</b> <i>I understand that I must complete an approved career-technical workforce development program, including coursework and teaching requirements.</i></p>	Applicant Signature	Date
<p><b>School Employment Verification:</b> <i>I verify that the applicant meets the criteria necessary for the license(s) or endorsement(s) requested, based upon evaluation of the employment and educational credentials submitted, including a completed CTE-36.</i></p>	Superintendent or Designee Name	Superintendent or Designee Signature and Date
	School District	School District IRN
<p><b>University Verification:</b> <i>I verify that the applicant has been accepted in an approved career-technical workforce development program at the university.</i></p>	University Dean or Designee Name	University Dean or Designee Signature and Date
Name of University		

**CTE-37 Instructions:**

1. The employing school district initiates the CTE-37.
2. The candidate signs, dates and selects the university name on the CTE-37.
3. The employing school district superintendent or designee signs the CTE-37 to verify the candidate meets the criteria for the requested license(s) or endorsement(s).
4. The university signs the CTE-37 to verify the candidate is accepted into the applicable university program.