

RENEWAL

Applicant must upload this form with the online licensure renewal application. This form is for Career-Technical Workforce Development (CTWD) licensure only.

Last Name	First Name	Educator State ID
<p>Please check only ONE box:</p> <p><input type="checkbox"/> Renew Initial 2-Year CTWD License</p> <p><input type="checkbox"/> Renew 1-Year Supplemental CTWD License or Endorsement</p>		
<p>Teaching Field(s) and Endorsement(s):</p> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px;"></div>		
<p>Applicant Verification: <i>I am enrolled in an approved career-technical workforce development program and completing coursework and teaching requirements.</i></p>	Applicant Signature	Date
<p>School Employment Verification: <i>I verify that the applicant has made sufficient progress in the teaching position requiring the license(s) or endorsement(s).</i></p>	Superintendent or Designee Name	Superintendent or Designee Signature and Date
	School District	School District IRN
<p>University Verification: <i>I verify that the applicant has made sufficient progress in an approved career-technical workforce development program.</i></p>	University Dean or Designee Name	University Dean or Designee Signature and Date
<p>Name of University</p>		

CTE-37 Instructions:

1. The employing school district initiates the CTE-37.
2. The candidate signs, dates and selects the university name on the CTE-37.
3. The employing school district superintendent or designee signs the CTE-37 to verify the candidate is making satisfactory progress in the applicable university program and in the teaching position requiring the license(s) or endorsement(s).
4. The university signs the CTE-37 to verify the candidate is making satisfactory progress in the applicable university program.