



**Department of
Education &
Workforce**

Charter School Facilities Incentive Grant

Request for Application – Part 1: **Grant Basics and Application Components**

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Office of Community Schools



**Department of
Education &
Workforce**

Vision

Ohio students are prepared for success in the real world.



Mission

The Ohio Department of Education and Workforce supports Ohio's students, families, and educators to ensure every student gains the knowledge and life skills needed for the future.

Education priorities



Literacy: Building a foundation for lifelong success by ensuring every student is reading at or above grade level.



Accelerating Learning: Advancing academic achievement for all students through statewide implementation of high-quality instruction, assessments, and supports.



Student Wellness: Fostering safe and supportive environments where students feel engaged and equipped to reach their full potential.



Workforce Readiness: Preparing students for success in life and careers through real-world knowledge, skills, and experiences.



Organizational Effectiveness: Delivering high-quality services and resources to strengthen Ohio's education community.

AGENDA

1. Grant Intent, Purpose, and Goals
2. Allowable Uses
3. Construction Considerations
4. Funding Formula
5. Budget Grid
6. Budget Narrative
7. RFA Webinars and Help
8. Questions

HOUSEKEEPING

- Webinar will be recorded and posted to the grant webpage
- Cameras and microphones are disabled for the beginning
- AI notetakers will be removed from the meeting
- Post questions in the chat. We will use your questions to create FAQs
- If you have questions, please email
CommunitySchoolGrants@education.ohio.gov

CFIG INTENT AND PURPOSE

- CFIG is intended to **expand access to high-quality community school facilities** for students, with a particular focus on serving students who are **educationally or economically disadvantaged**, located in **areas with underperforming schools**, and/or in **rural communities**.

OHIO'S CFGIG GOALS

1

Increase the number of seats available in high-quality community schools in Ohio's areas of greatest need;

2

Incentivize community schools to provide Career Technical Education (CTE) and workforce development programming by providing resources for facility expansion or design; and

3

Ensure adequate facility support for high-quality community schools in the state.

CFIG Eligibility

- We have posted the [eligibility list](#) on the grant webpage
- Eligible community schools must have strong academic performance, with the school's 2024-2025 report card showing ratings meeting achievement and value-added progress criteria.
- If your school meets eligibility criteria in the future, you can apply then.

COMPETITIVE PREFERENCE PRIORITIES

Located in a district which has at least one school qualifying as CSI, TSI, or ATSI

Located in a district which has a performance index of only 1 or 2 stars on Ohio's State Report Card

Located in a rural district ([typologies](#) 1 or 2)

Located in a district with high student poverty ([typologies](#) 1, 4, 7, or 8)

- Preferential multipliers will be given to targeted geographic areas. If awarded the preference, these points are added to the applicant's score to determine award.
- There is no penalty during the scoring process if the school chooses not to implement a competitive preference.

HIGH-IMPACT PROJECTS

Expand seats by 20%
or more

Demonstrate the
ability to reduce
ongoing annual
facility costs

Propose a CTE or
workforce
development-focused
project

- If an applicant proposes a project that will accomplish one of these high-impact projects, then the school will receive two times the per-pupil amount.
- Grantees that are implementing more than one high-impact project will only be awarded the per-pupil multiplier one time.

ALLOWABLE ACTIVITIES

Funding may be used on the following allowable activities for charter school facilities to meet one or more of the grant's objectives:

- Rent
- Purchase of a building or land
 - Community schools may not use these grant funds for purchasing land when they have no immediate plans to construct a building on that land. Immediate is defined as within 12 months.
- Construction
 - Indirect costs for construction activities are not an allowable use for this subgrant.
- Renovation of an existing school facility
- Leasehold improvements
- Debt service on a school facility (mortgage payments only); or
- Administrative expenses (capped at 2.5% percent of the award)

Supplement, Not Supplant Requirement

- CFIFG funds must supplement (add to, enhance, expand, increase, extend) the programs and services offered with state and local funds.
- Federal funds cannot be used to supplant (take the place of, replace) the state and local funds used to offer those programs and services.
- State and local funds cannot be diverted for other purposes when federal funds are available.

CONSTRUCTION, RENOVATION, AND REPAIR PROJECTS

- Must adhere to the [Davis-Bacon Act](#) (DBRA) prevailing wage for entire project
- Must adhere to [Build America, Buy America Act](#) (BABAA)
- Subgrantee is responsible for documenting compliance with both acts through duration of the project



Ohio Facilities Construction Commission School Design Manual

- Comprehensive set of standard guidelines for the design of school facilities
- Helps you determine your facility needs and provides guidelines for the spaces you want to create, expand, or update



Volume One:
Educational Facility Planning Guide



INELIGIBLE COST EXAMPLES

- Costs incurred prior to the date of the grant award
- Administrative costs exceeding 2.5% of the award
- Indirect costs (including those related to construction)
- Purchasing land with no plan to build within the next 12 months
- Building or leasehold improvements that will not be utilized for educational purposes for 10+ years
- Temporary classroom units or temporary modular units
- Costs not associated with the community school facility (e.g. teacher salaries, student recruitment, curriculum, transportation costs, etc.)
- Costs that violate the supplement, not supplant requirement

ALLOWABLE ACTIVITY REQUIREMENTS

- Must be aligned to the intent and purpose of the grant
- Must be aligned to the grant application
- Must be aligned to State laws and requirements
- Must follow Supplement, Not Supplant Guidelines
- Must follow all construction laws and requirements
- Must also be considered reasonable, necessary, and allocable

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Funding Formula

Funding Amounts

- CFG subgrant awards are designed to match a portion of Ohio's per-pupil facility state subsidy
- Per-pupil amount based on ADM from most recent state report card at time of award
- Estimated allocation amount between \$500 - \$900 per pupil
- Up to three years of funding

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Subgrant Amount	\$14,510,431	\$12,005,310	\$9,500,094	\$6,994,785	\$4,489,380	\$47,500,000
Federal Subgrant Match	Up to 90% of state per pupil funding	Up to 80% of state per pupil funding	Up to 60% of state per pupil funding	Up to 40% of state per pupil funding	Up to 20% of state per pupil funding	

Funding Model Calculation

1. Sum of 2024-2025 ADM of all applicants that will be awarded subgrants
2. Calculate Multipliers for each grantee
3. Calculate Per-Pupil Amount
4. Calculate Annual Allocation Amounts

Length of Funding

- Schools may only be awarded CFGF funds one time, for a maximum length of 3 years.
- Once the school receives an award, the school cannot apply again during this CFGF grant cycle.
- However, if schools are not awarded, they can apply for the grant as many times as they are eligible.

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One Funding Application: Budget Grid

Budget Grid Template

Object Codes		100	200	400	500	600	800	Total
Function Codes		Salaries	Retirement Fringe Benefits	Purchase Services	Supplies	Capital Outlay	Other	Total
2000 Supporting Services								
	2600 Support Services - Business							\$ -
	2700 Operation And Maintenance Of Plant Services							\$ -
3000 Operation of Non-Instructional/Shared Services								
	3300 Enterprise Operations							\$ -
	3400 Shared Services							\$ -
	3900 Other Operation Of Non-Instructional Services							\$ -
4000 Extracurricular Activities								
	4100 Academic Oriented Activities							\$ -
	4300 Occupation Oriented Activities							\$ -
5000 Facilities Acquisition and Construction Services								
	5100 Site Acquisition Services							\$ -
	5200 Site Improvement Services							\$ -
	5300 Architecture And Engineering Services							\$ -
	5400 Educational Specifications Development Services							\$ -
	5500 Building Acquisitions And Construction Services							\$ -
	5600 Building Improvement Services							\$ -
	5900 Other Facilities Acquisition And Construction Services							\$ -
6000 Debt Service								
	6100 Debt Services							\$ -
7000 Other Uses of Funds								
	7100 Contingencies							\$ -
	7300 Voluntary Contingency Reserve Balance (Vcrb)							\$ -
	7900 Other Miscellaneous Use Of Funds							\$ -
Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Budget Grid Notes

- In the One Funding App, show your **total** budget request in the application.
- The budget template is on the webpage. You must upload a completed budget template for each year you are requesting funding.
 - Show only the funds you plan to spend in Year 1 on the Year 1 budget template and so on.
- Make sure the individual years add up to the total you are requesting.

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One Funding Application: Budget Narrative

Budget Narrative Questions

1. How many years you are asking to use CFGF funds?
2. Confirm that you have uploaded all budget templates for each individual year.
3. What other funding sources will you use to fund the project?

Required Documents to Support Budget Requests – Sponsor and Governing Authority Support

- ☐ Copy of the school's governing authority resolution supporting the submission of the CFG application
- ☐ Copy of the school's governing authority resolution to explore recruiting a contractor or an executed contract with a firm to provide services (for new, renovated, or expanded facilities)
- ☐ A list of the current members of the school's governing authority and a copy of each member's resume
- ☐ Copy of a Letter of Support from the school's sponsor

Required Documents to Support Budget Requests – Lease and Debt Documents

- ❑ Signed copy of the school's current lease agreement including the expiration date
- ❑ Debt documentation: Copy of deed, mortgage, loan statements, amortization schedule
- ❑ Leasehold improvement: Copy of a signed and executed agreement with the school's landlord granting permission to make capital improvements
- ❑ Copy of documentation providing proof of ownership of building
 - Ensure that the person who owns the facility is able to make decisions for the facility, is aware of the project, and approves the project.

Required Documents to Support Budget Requests – Other Items

- ☐ Copies of contractor bids and quotations detailing cost of proposed work (if available)
- ☐ Copy of a Letter of Support from local CTPD (if funds will be used for CTE 26 programs)
- ☐ Financial stability and internal controls
 - If the school's annual financial audit for each of the four most recently released audits identified a finding for recovery, provide documentation demonstrating that the finding has been successfully discharged

File Uploads – Naming Conventions

- Help ease the technical review process
 - Clearly label what the document is
 - Include IRN and School Name
- Examples:
 - Year 1 Budget – IRN School Name
 - Board Resolution - IRN School Name
 - Proof of Ownership - IRN School Name

Upcoming Webinars

- Register for the [RFA Part 2 Webinar](#) – May 19 from 9-10 a.m.
 - Application Narrative
 - Application Review Process
 - Grantee Expectations
- Register for [Navigating the One Funding Application](#) – May 27 from 9-10 a.m.
- [Open Office Hours](#) – June 3 and June 10 from 10-11:30 a.m.

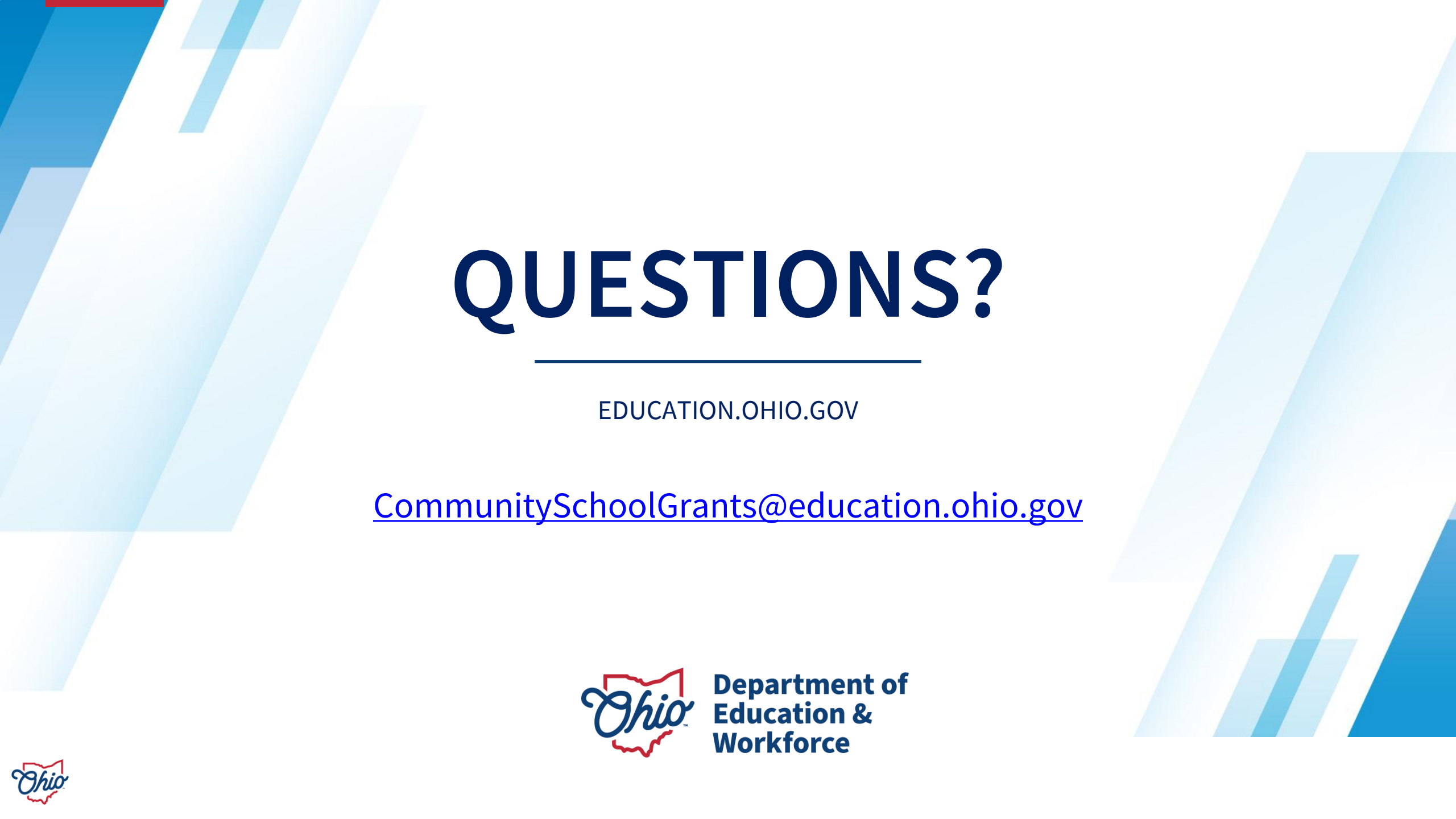
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THANK YOU

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