Teams Meeting Information, 1

• Please mute your microphone when you are not speaking to minimize noise.

• If you wish to comment, signal us by using the “Raise Your Hand” feature on the Teams toolbar.

• As you unmute yourself to comment, please also turn on your camera (if possible) so people can see you.
Teams Meeting Information, 2

• Please identify yourself when speaking and especially when making a motion such as moving to approve the minutes, so we have a correct public record of what happened today.

• There is no public participation today; non-council observers are asked to stay muted.
• We are not recording the meeting so that the records mimic our in-person meetings.

• The Teams application does include a “Chat” feature. Any comments that are entered into chat will be preserved as a public record.
Agenda

• Welcome/Roll Call

• Approval of June Minutes

• Recommendations from EMIS Professional Qualifications and Development Workgroup

• Updates from SLDS Grant Workgroup, SDC Workgroup, and CTE Workgroup

• Other Items and Adjournment
Roll Call

• Please unmute and say "here" when your name is called.

• New members:
  – Kristine Blind - Treasurer/CFO, London City School District
  – Ben Richards – Superintendent, Valley View Local Schools
  – Elena Sanders – Financial Manager, Office of Fiscal – Budget and School Funding (replacing Aaron Raush)

• Last meeting:
  – Carrie Herringshaw – Treasurer, Penta Career Center
Approval of June 2020 Minutes
Approval of June 2020 Minutes

Edit from Council member Kirsten Hill

–Page 2, SLDS Grant Workgroup Creation, “Project 3: Using data to identify students at risk of not graduating”
  • 3rd bullet: “...in detailed design sessions...”
Recommendations from EMIS Professional Qualifications and Development Workgroup
Previous Meetings

- Qualifications and competencies
- Professional development and training
- State licensure and process
- OAEP certification and process
- Advantages/disadvantages of options
- Five main challenges as identified by group
- Framework of support for EMIS coordinators
- Solutions/Implementation
Main Challenges

- Lack of Support
- Lack of Resources
- Lack of Collaboration
- Lack of Training
- Lack of Understanding
A Foundation in Four Steps
Four Steps

- Standing Subgroup
- Best Practices
- New EMIS Manual Section
- Training for New EMIS Coordinators
A standing subgroup meant to advise the Council on a regular basis until December 31, 2021, regarding Department initiatives needed to support EMIS coordinators.

Best Practices

New EMIS Manual Section

Training for New EMIS Coordinators
Standing Subgroup

Department to develop and publish best practices for districts to follow regarding EMIS staff, data, and reporting.

New EMIS Manual Section

Training for New EMIS Coordinators
Standing Subgroup

Best Practices

Department to develop and publish a new EMIS Manual section that goes beyond EMIS reporting rules to include information about EMIS staff, data, and reporting.

Training for New EMIS Coordinators
Standing Subgroup

Best Practices

New EMIS Manual Section

Department to develop a more formalized, structured training for new EMIS coordinators.
Recommendation

While the EMIS Professional Qualifications and Development workgroup is not recommending licensure for EMIS coordinators, the workgroup is recommending the following four items.

1. The EMIS Advisory Council to create a subgroup meant to advise the Council on a regular basis until December 31, 2021, regarding Department initiatives needed to support EMIS coordinators.

2. The Department to develop and publish best practices for districts to follow regarding EMIS staff, data, and reporting.

3. The Department to develop and publish a new EMIS Manual section that goes beyond EMIS reporting rules to include information about EMIS staff, data, and reporting.

4. The Department to develop a more formalized, structured training for new EMIS coordinators.
Discussion of Recommendations
Next Steps

• Typically, recommendations from workgroups are included in an annual Council report
• If the Council would like to include these recommendations in their next annual report, is there a motion to do so?
Recommendation of the Council
SLDS Grant Workgroup Updates
SLDS Grant Workgroup Updates, 1

• The Statewide Longitudinal Data System Grant workgroup held its first meeting August 25.

• The workgroup had 26 members in attendance, representing guidance counselors, EMIS staff, and school administrators.

• Most of the meeting was a detailed review of the grant projects.
SLDS Grant Workgroup Updates, 2

• During small group work, members gave initial input on the project related to
  – Challenges they face in understanding where students stand on progress towards graduation
  – Based on the introduction of the project, what is challenging/exciting at this point?
  – What other ideas do you have on how the project can help students progress towards graduation?

• The next meeting of the workgroup will be December 10.
Secure Data Center (SDC) Workgroup Updates
The workgroup met in February to identify ways to improve user experience with the Secure Data Center.

They brainstormed to identify strengths and challenges or opportunities for improvement with the current system.

They also identified what’s missing from the current system and discussed what is not needed and can be removed as the new system is designed.

Members began building a list of challenges/opportunities for improvement.

Workgroup members also identified a list of missing reports.
At our second meeting, held last week, the workgroup watched a demonstration of the platform (Power BI) that will be used to build the new SDC.

The members also reviewed the list of recommended changes identified in the first meeting to confirm the wording is correct and that the item is still relevant.
SDC Workgroup Updates
Strengths/Challenges

The workgroup identified the following

✓ 7 strengths that should be kept in the new system
✓ 2 challenges with resources or training
✓ 1 challenge with the functionality of the current SDC
✓ 2 challenges with the timing of the reports
✓ 3 challenges to improve the number and type of users of the reports
The workgroup identified the following

- 8 different resources or trainings that are missing
- 12 things missing around the functionality of the reports
- 17 reports that are needed but currently do not exist
- ZERO items in the current system that are unneeded and can be eliminated
SDC Workgroup Updates

Next Steps

• The complete list of recommendations for changes will be sent to workgroup members for them to prioritize
• They will vote on their top (number 1) item to ‘fix’
• They also will identify their next four priorities from the list
• A third meeting will be held to review the votes and confirm that the items chosen represent the workgroup’s priorities for ODE to address
• The final list of all recommendations will be sent to the full Council for your review and consideration for approval
CTE Workgroup Updates
CTE Workgroup Updates, 1

• Workgroup first met in February 2020. COVID concerns delayed the next meeting until September 24.

• Charge of the workgroup is to provide a forum for discussion and recommendations around the use of data within CTE, especially as it relates to EMIS reports.

• Reviewed output of the first meeting, summarized as a set of report guidelines on report content and working with reports.
Report Guidelines, 1

Report content
–Whenever possible, minimize the number of errors on a report that cannot be resolved; use lower severity if possible
–Whenever possible, include student names on reports
–Be aware of information overload within a single report
–Always include fields needed to break a report into smaller pieces, if relevant
Report Guidelines, 2

Working with reports

– Make sure business rules include what is and is not included—should be detailed or linked in the report explanation.

– When more than one district involved, consider how districts will work together to resolve issues.

– Provide overview reports that summarize detail data into appropriate categories.

– Detail reports are important, but it is a challenge to combine reports to get a clear overall picture.
CTE Workgroup Updates, 2

• In addition, we reviewed a list of over 50 existing or potential new reports related to CTE data

• Workgroup members gave feedback on which reports would be most valuable and if any changes from existing reports would be helpful

• Finally, we gathered feedback on any other CTE-related data issues that were not related to reports
Possible New CTE Reports

Reports are needed for several areas within CTE data reporting:
- Funding
- March reporting
- Graduation
- Concentrators
- Accountability
- Industry Credential reimbursement
- Assessment reporting/rollup
Additional Items
Additional Items

• Access to the SDC – Standard vs. Student Level Drilling
• Discussion around additional data elements collected to support districts as they reset and restart because of COVID-19
  1. Mode of instructional delivery
  2. Types of internet connectivity and access to technology
Council Next Steps

• Proposed Next Advisory Council Meeting Dates
  – Tuesday, January 19, 2021, from 9:00-11:00 a.m.
  – Wednesday, January 27, 2021, from 9:00-11:00 a.m.
  – Monday, February 1, 2021, from 10:00 a.m.-12:00 p.m.

• Email Taylor.Beougher@education.ohio.gov with your availability for the dates/times above

• Motion to adjourn