#EachChildOurFuture

Framework for EMIS Professionals

EMIS Advisory Council Workgroup
May 12, 2021

Ohio Department of Education

Agenda

- Roll Call and Introductions
- Background of the Council and Workgroup
- Workgroup Goals
- Next Steps and Adjournment

Roll Call and Introductions

- When your name is called, please unmute and say “here”
- If possible, turn on your camera and introduce yourself
  - Name
  - Organization
  - Job title

Background of the Council and Workgroup

EMIS Advisory Council

- Authorized by Ohio Revised Code §3301.0713
- Purpose of the Council is to make recommendations to improve EMIS and to provide a forum for communication and collaboration between the Department and parties in the field involved in collecting, reporting, and using EMIS data

Professional Qualifications and Development Workgroup

- Purpose was to investigate the need/feasibility of a state-issued license for EMIS coordinators
- The group's work did not indicate overwhelming support for credentialing for EMIS coordinators
- There was widespread agreement on a few points

Work of Prior Group

- Qualifications and competencies
- Professional development and training
- State licensure and process
- OAEP certification and process
- Advantages/disadvantages of options
- Five main challenges as identified by group
- Framework of support for EMIS coordinators

Main Challenges

Framework and Recommendations

- Based on this work and these 5 challenges, developed a Framework of Support for EMIS Coordinators
- This Framework includes four recommendations
  - Council to create a standing subgroup
  - Department to develop and publish best practices
  - Department to develop and publish new Manual section
  - Department to develop more formalized training

Recommendation #1

The EMIS Advisory Council to create a subgroup meant to advise the Council on a regular basis until December 31, 2021, regarding Department initiatives needed to support EMIS coordinators.

- Council created Framework for EMIS Professionals Workgroup
- Will meet periodically to monitor the Department's progress on the other three recommendations

Recommendation #2

The Department to develop and publish best practices for districts to follow regarding EMIS staff, data, and reporting.

- Types and amounts of training
- Staff who should seek EMIS training
- Information about data teams

Recommendation #3

The Department to develop and publish a new EMIS Manual section that goes beyond EMIS reporting rules to include information about EMIS staff, data, and reporting.

- EMIS data cycle
- Impacts and consequences of EMIS data
- Qualifications, skills, and competencies of EMIS coordinators
- Resources, best practices, training recommendations

Recommendation #4

The Department to develop a more formalized, structured training for new EMIS coordinators.

- Structured training pathway for new EMIS coordinators
- Data privacy, ethics, and the basics of EMIS
- Parts of training to be repeated periodically

Framework for EMIS Professionals Workgroup

This Group's Work

- Ensure Department's work is ongoing
- Review Department's work/progress
- Provide feedback when requested
- Report to Council on Department's progress

Workgroup Goals and Expectations

- Membership list
- Expectation that all workgroup members be present at each of the meetings
- Workgroup deadline of December 31, 2021

Let's Get Started!

- Catalog of reports/files
  - Title, where to find, collection, …?
- Data Cycle, Impacts, and Uses
- EMIS Coordinators: Roles & Essential Skills
- Enrollment to Graduation… And Beyond
- Quality EMIS Data: The Role of the Superintendent
- Outline of new EMIS Manual section

Next Steps and Adjournment

- Next workgroup meeting
  - Tuesday, Sept. 21
  - 10:00am-12:00pm
- Outlook invite will be sent to all workgroup members
- Adjourn

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