

**FY 2007 EMIS Manual**  
**Appendix Y**  
**R & R (Rectifications & Refinements) Log**

Version 3 (August - Final Release) of the EMIS Manual



Last updated

January 22, 2007

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**Office of Information Policy & Management**

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Appendix Y  
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## **Purpose**

The purpose of this document is to keep a history of revisions (including: clarifications, changes, and/or updates) made to the EMIS Manual after version 3 (August) release. This document reflects revisions communicated through the EMIS Newsflash. If revisions contained in this document are still applicable in FY 2008, they will be incorporated into the FY 2008 EMIS Manual.

## **Explanation of Document**

Date	The date the change was communicated to the field (either through the EMIS Newsflash, Help Desk, or other means).
Chapter/Appendix	Chapter or Appendix impacted by the clarification
Record	If applicable, the record impacted by the clarification
Page	The page number in version 3 of EMIS Manual which the clarification impacts
Item	May include a change to the any of the following: General Guidelines for the Record, the Reporting Instructions for a data element, new options etc...
Description	A description of the clarification, change, revision and/or update.

Stated in EMIS Newsflashes starting 10-03-2006

EMIS Newsflash Date	Chapter/ Appendix	Page(s)	Record	Item/Element	Description
1-22-2007	Y	1	N/A	General Reporting Instructions	<p><b>Revision to Reporting Instructions</b></p> <p><b>Reporting Student Data</b>  Preschool students and Kindergarten students with a preschool disability (11) are not to be reported.</p> <p>Report all students in grades K-12, 13, and 23 (unless Kindergarten student has a Preschool Disability in which case they are not reported) who are enrolled at any point during the February count week. This includes any student who was enrolled during the October count week but graduated before the end of the February count week. The diploma date, diploma type, withdrawal date and withdrawal code should reflect the date the student actually graduated. These students will also be reported during the normal yearend reporting.</p>