EMIS MANUAL

Section 2.6:
Student Attributes–No Date (FN) Record

Version 17.1
September 8, 2026

Ohio Department of Education & Workforce

EMIS Education Management Information System

REVISION HISTORY

The revision history sections of the EMIS Manual provide a means for readers to easily navigate to the places where updates have occurred. Significant changes and updates are indicated through blue text for additions and red text with strikethroughs for deletions. Minor changes—such as typos, formatting, and grammar corrections or updates—are not marked.

Version	Date	Effective	Change #	Description
17.1	09-08-26	FY27	27-57	Updated CORE grad req exemption option 3.
17.1	09-08-26	FY27	27-54	Updated retained/promoted status option G.
17.0	07-01-26	FY27	27-20(b)	Updated CTE program of concentration options.
17.0	07-01-26	FY27	27-14	Clarified CTE program of concentration reporting.
16.0	07-01-25	FY26	26-51	Clarified reporting guidance for Tier 2 dyslexia screener results.
16.0	07-01-25	FY26	26-15	Clarified majority of attendance IRN reporting.
16.0	07-01-25	FY26	26-14	Removed CORE graduation requirement exemption option 1.
15.1	08-15-24	FY25	25-47	Updated OSD/OSSB to Ohio Deaf and Blind Edu Services.
15.0	07-18-24	FY25	25-58	Added reporting guidance for MOA IRN for expelled students.
15.0	07-18-24	FY25	25-51	Added “Space Force” to Military Student Identifier option A.
15.0	07-18-24	FY25	25-29	Updated guidance for CORE Fine Arts Requirement Met.
15.0	07-18-24	FY25	25-24	Added Retained/Promoted Status option P.
15.0	07-18-24	FY25	25-13	Clarified Previous Year District IRN reporting.
15.0	07-18-24	FY25	25-97	Updated Department name and logo (ODE to DEW).
14.2	11/2/23	FY24	24-116	Added Count of Graduation Credits at Entry.
14.1	9/6/23	FY24	24-67	Deleted Reading Diagnostic Result.
14.1	9/6/23	FY24	24-13	Added Tier 2 Dyslexia Screener Results.
14.0	7/14/23	FY24	24-12	Clarified MOA IRN reporting for PK.
13.2	7/28/22	FY23	23-63	Removed references to OGT.
13.1	7/14/22	FY23	23-74	Updated reading diagnostic result reporting.
13.1	7/14/22	FY23	23-67	Updated Retained Status options.
13.1	7/14/22	FY23	23-4	Updated Retained Status Element name.
13.0	7/8/22	FY23	23-19	Updated program of concentration.
12.1	9/10/21	FY22	22-54	Updated MOA table.
12.0	7/1/21	FY22	22-37	Updated required collection requests table.
12.0	7/1/21	FY22	22-3	Removed M2 from Human Services CTE POC.
11.3	6/24/21	FY21	21-179	Updated Diploma Data definition.
11.2	5/20/21	FY21	21-173	Removed four unused, unreported elements.
11.1	10/13/20	FY21	21-84(a)	CTE Program of concentration can be reported during the fall.
11.0	7/1/20	FY21	21-20	Majority of Attendance end date now March 31 for all students.
10.4	6/30/20	FY20	20-195(a)	Updated Retained Status Element reporting instructions due to change to collection: now only for Grade 3.
10.3	6/18/20	FY20	20-214	Update to Retained Status Element reporting instructions. Option “N” was inadertantly omitted from the reporting instructions and has now been added.
10.2	6/8/20	FY20	20-208	Update to program of concentration reporting guidelines.
10.1	4/10/20	FY20	20-170	Perkins V concentrator definition change.

Version	Date	Effective	Change #	Description
10.0	1/16/20	FY20	NA	Posted for FY20.
9.2	3/5/19	FY19	74135	Removed Writing and Math Diagnostic Results.
9.2	3/5/19	FY19	73550	New CTE program of concentration category, Job Training Coordinating.
9.2	3/5/19	FY19	70365	Added new option for Retained Status Element, N.
9.2	3/5/19	FY19	68300	Added new option for Military Student Identifier Element, C.
9.2	3/5/19	FY19	62074	Updated Military Compact Graduation Alternative Count valid option range.
9.2	3/5/19	FY19	61263	New CTE program of concentration, N4.
9.1	12/13/18	FY19	NA	Removed inaccurate portion of Military Student Identifier reporting instructions.
9.1	12/13/18	FY19		Removed E and X Collections; no longer being implemented.
9.0	7/6/18	FY19	NA	Posted for FY19.
8.1	6/26/18	FY18	53272	Updated Required Collection Requests for Fiscal Year Started Ninth Grade.
8.1	6/26/18	FY18	52035	Deleted FN210-Limited English Proficient Reclassification.
8.1	6/26/18	FY18	43970	Added Military Student Identifier Element.
8.0	8/22/17	FY18	38851	New TGRG alternative assessment option (M) for Retained Status.
7.0	6/13/17	FY17	48883	Added Diploma Type options for Honors Diploma.
6.2	1/19/17	FY16	30351	Make updates to CTE Program of Concentration.
6.1	7/25/16	FY16	37704	Added fields and updated text based on no longer collecting Grad Only (GP) Record.
6.1	7/25/16	FY16	37226	Updated Majority of Attendance dates.
6.1	7/25/16	FY16	30351	Added to Coming Changes section.
6.1	7/25/16	FY16		Added Coming Changes section.
6.0	8/31/15	FY16	34322	Changes to Retained Status options.
5.2	8/31/15	FY15		CTE Program of Concentration option additions and name changes.
5.1	8/10/15	FY15		Updated language to reflect shift from reporting periods to FY15 reporting.
5.1	8/10/15	FY15		Added Previous Year District IRN.
5.1	8/10/15	FY15		Deleted Non-Attending Reason.
5.0	8/15/14	FY15S	1115	Added new Retained Status Element Options related to TGRG. Deleted Option C.
4.2	5/16/14	FY14N	1069	Added new Reading Diagnostic Result option.
4.1	11/27/13	FY14N	961	Updated file layout to include filler at position 95.
4.0	10/16/13	FY14K	998	Valid Options updated for the Retained Status Element to account for the Third Grade Reading Guarantee.
4.0	10/16/13	FY14K	999	Updated for fall collection of Third Grade Reading Guarantee diagnostics.
3.0	6/20/13	FY13N	961	Deleted FN280 Element and reporting instructions, deleted from Required Reporting Periods Table and File layout.

Version	Date	Effective	Change #	Description
3.0	6/20/13	FY13N	941	Added new Elements FN360, 370 & 380 to Required Reporting Period table, added new elements and reporting instructions and added new elements to file layout.
3.0	6/20/13	FY13N	918	Added new element FN390 and reporting instructions, updated Required Reporting Periods table to include (N) and updated the file layout table.
3.0	6/20/13	FY13N	933	Added new IE21 option to FN270.
2.0	3/7/13	E-Transcript (E)	922	Added 4 new elements: FN320, FN330, FN340, FN350 and reporting instructions, updated Required Reporting Periods table to include E-Trans (E) and updated the file layout table.
2.0	3/7/13	Student Record Exchange (X)	921	Added Student Record Exchange Reporting Period to Required Reporting Periods Table and SRE reporing period to File Layout.

COMING CHANGES

The EMIS Manual is a living document, and each fiscal year's version is updated throughout the school year. For information regarding specific known changes that may impact the elements in this section, see the appropriate EMIS Changes webpage.

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2.6 Student Attributes–No Date (FN) Record

Required Collections

The Student Attributes–No Date (FN) Record and the relevant elements are to be reported as follows.

Record Field Number	Data Element	S All	S Traditional			S CS/STEM		G
		Retention	Initial	Mid	Final	Initial	Final	
FN140	*Accountability IRN*			✓	✓		✓	
FN240	*CORE Economics and Financial Literacy Requirement Met*		✓	✓	✓	✓	✓	✓
FN250	*CORE Fine Arts Requirement Met*		✓	✓	✓	✓	✓	✓
FN300	*CORE Graduation Requirement Exemption Code*		✓	✓	✓	✓	✓	✓
FN440	*Count of Graduation Credits at Entry*		✓	✓	✓	✓	✓	
FN410	*Courses Completed Date*							✓
FN420	*Courses Completed IRN*							✓
FN290	*CTE Program of Concentration*		✓	✓	✓	✓	✓	
FN090	*Diploma Date*							✓
FN100	*Diploma Type*							✓
FN260	*Exempted from Physical Education Graduation Requirement*		✓	✓	✓	✓	✓	✓
FN110	*Fiscal Year that Student Began Ninth Grade*		✓	✓	✓	✓	✓	✓
FN080	*Grade Level Next Year*				✓		✓	
FN220	*Majority of Attendance IRN*			✓	✓		✓	
FN310	*Military Compact Graduation Alternative Count*			✓	✓		✓	✓
FN430	*Military Student Identifier*				✓		✓	
FN390	*Next Year Attending Building IRN*				✓		✓	
FN400	*Previous Year District IRN*					✓	✓	
FN070	*Retained Student Status*	✓						
FN450	*Tier 2 Dyslexia Screener Results*			✓	✓		✓	
FN270	*Updated October 31 IEP Outcome*		✓	✓	✓	✓	✓	
FN230	*Yearend Reported State Student ID (SSID)*							✓

General Guidelines

Report one Student Attributes – No Date (FN) Record per collection for each student reported in EMIS. For the Graduation (G) Collection, report one Student Attributes – No Date (FN) Record for each student who graduated from your district any time between the first day of the just completed school year and the day before the first day of the next school year.

Career-Technical Students Who Graduate

JVSDs do not report the Diploma Date and Diploma Type Elements. JVSDs should continue to report the appropriate withdrawal code for graduating students.

Student Attributes – No Date Data Elements

The following portion of this section discusses each of the data elements within this record. The elements are organized alphabetically.

☼ *Accountability IRN Element*

Record Field Number	FN140
Definition	The building IRN within the district that is responsible for the student's performance measures.

Valid Options

Six-digit code	Valid building IRN within the reporting district
******	Not Applicable

Reporting Instructions. In the *Accountability IRN Element*, a district may enter the IRN of a specific building within their district to be accountable for a specific student's performance results when both of the following criteria are true:

Student was enrolled in a building for a full academic year.

Student was simultaneously enrolled in two or more buildings in the district or participated in a special program in another building (other than the building that would be his/her "home" school based on attendance zones). An example of this would be an IEP program that specializes in educating certain students with disabilities that is housed in one school that all districts eligible students attend. If the district does not enter an IRN in the *Accountability IRN Element,* the student will be included in the results for the educating building; however, the district may enter the IRN of the building that the student would be attending if the student were not in that program (the "home" building IRN). The student would then count at the "home" building.

It is not necessary for districts to manually enter the *Accountability IRN Element* if the student was not enrolled in a building within the district for the full academic year. Only an IRN of a building within the district should be entered into the *Accountability IRN Element.*

☼ *CORE Economics and Financial Literacy Requirement Met*

Record Field Number	FN240
Definition	Indicates if a student has met the CORE Economics and Financial Literacy Requirement.

Valid Options

Y	District has determined that student has met this requirement
N	District has not determined that student has met this requirement

Reporting Instructions. Option 'N' may be used for students who have not met the requirement as well as for situations where the district has not yet determined if the student met the requirement or not.

Experiences completed by a student to meet this requirement may or may not be for graduation credit and may or may not be reported via the GC Student Graduation – Core Summary Record.

For additional information on this requirement, search from any Department webpage for "CORE Graduation Requirements."

☼ *CORE Fine Arts Requirement Met*

Record Field Number	FN250
Definition	Indicates if a student has met the CORE Fine Arts Requirement.

Valid Options

Y District has determined that student has met this requirement or that student is exempt from this requirement

N District has not determined that student has met this requirement

Reporting Instructions. Option 'N' may be used for students who have not met the requirement as well as for situations where the district has not yet determined if the student met the requirement or not.

Experiences completed by a student to meet this requirement may or may not be for graduation credit and may or may not be reported via the GC Student Graduation – Core Summary Record.

For additional information on this requirement, search from any Department webpage for "CORE Graduation Requirements."

☼ *CORE Graduation Requirement Exemption Code*

Record Field Number	FN300
Definition	The Ohio CORE exemption status of a student.

Valid Options

* Student has not opted out of Ohio CORE requirements (default)

2 Student is attending drop-out prevention and recovery program with an approved waiver from the Department and student has opted out of the Ohio CORE requirements as described in 3313.603(F) (dropout-prevention and recovery program)

3 Student's IEP requires substantial modifications to curriculum; student ~~receiving diploma~~is satisfying Ohio's curriculum requirements for graduation by meeting IEP goals. ~~instead of by meeting CORE requirements.~~ (See ORC §§3313.61 and 3313.618(B)(2).)

Reporting Instructions. Option "*" should be used for the students who have not opted out of Ohio CORE requirements. ~~and for students who began 9th grade prior to July 1, 2010.~~ For more information about the opt-out options refer to Section 3313.603 and (F) of the Ohio Revised Code. These elements are to be reported in the Graduation (G) Collection and the student collections beginning in the school year that the student meets the exemption. Continue to report the exemption until the student withdraws or chooses to forego the exemption and graduate under the Ohio CORE requirements.

☼ *CTE Program of Concentration Element*

Record Field Number	FN290
Definition	The primary CTE Workforce Development Program for which a student has met the requirements to be considered a concentrator.

Valid Options

** Student is not a concentrator in any CTE program

Agricultural and Environmental Systems

A0 Agribusiness and Production Systems
A1 Industrial Power Technology
A2 Animal Science and Management
A3 Agriculture, Food, and Natural Resources Bioscience
A5 Horticulture
~~A6 Natural Resource Management~~

Arts and Communication

B0 Media Arts
B1 Performing Arts
B2 Visual Design and Imaging

Business and Administrative Services

C0 Administrative and Professional Support
C1 Business Management
C2 Legal Management and Support
C3 Medical Management and Support
C4 Business and Administrative Services
C5 Logistics and Supply Chain Management

Construction Technologies

DD Structural Systems
DE Mechanical, Electrical, and Plumbing
DF Construction Design and Management

Education and Training

E0 Early Childhood Education
E1 Teaching Professions

Energy

A6 Natural Resource Management
K1 Generation and Extraction Technologies
K2 Transmission and Distribution Systems
K3 Design and Operations Management

Engineering and Science Technologies

F6 ~~Engineering and~~ Design and Development
F7 Robotics
F8 Mechatronics

Finance

G0 Accounting

G1 Financial Services
G2 Finance

Government and Public Administration
H0 Government and Public Administration

Health Science
J0 Medical Bioscience
J6 Exercise Science and Sports Medicine
J7 Health Information Management
JM Allied Health and Nursing
JN Therapeutic Services

Hospitality and Tourism
L0 Culinary Arts
L1 Hospitality

Human Services
M0 Barbering
M1 Cosmetology

Information Technology
N0 Information Support and Services
N1 Interactive Media
N2 Network Systems
N3 Programming and Software Development
N4 Cybersecurity

Job Training Coordinating
M3 JTC

Law and Public Safety
P1 Criminal Justice
P6 Firefighting and Emergency Medical Services

Manufacturing Technologies
R7 ~~Manufacturing Operations~~Precision Machining
R8 Metallurgy
R9 Advanced Manufacturing

Marketing
S0 Acquisition and Logistics
S1 Entrepreneurship
S2 High School of Business
S3 Marketing Communications
S4 Marketing Management
S5 Marketing

Transportation Systems

T6 Maritime Occupations
T9 Ground Transportation
TA Air Transportation

Reporting Instructions. This element is to be reported in the following student collections: Beginning of Year, Midyear, and Final and SOES Beginning of Year and End of Year.

The *CTE Program of Concentration Element* designates the program area of concentration for a CTE concentrator. A "CTE Concentrator" is a secondary student who has completed at least two approved Workforce Development courses in a single career technical education program.

The Office of Career-Technical Education has developed additional documentation to clarify business rules, which can be found by searching for "Career-Technical Education Data and Accountability" on the Ohio Department of Education and Workforce's website.

The district that employs the workforce development teacher is responsible for identifying and reporting CTE concentrators and the CTE Program of Concentration. Only the code for one area of concentration may be reported for a student within a collection. The program of concentration element should be reported in the year a student achieves concentrator status and in any subsequent year in which the student ~~is taking courses~~has completed a course aligned to their program of concentration. Current grade level has no relationship to whether or not a student is identified as a concentrator; i.e., a student can be a freshman and be identified as a concentrator. For an explanation of "completed a course" and other information about programs of concentration and concentrators, search the Department's website for "career tech concentrator."

☼ *Count of Graduation Credits at Entry*

Record Field Number	FN440
Definition	The total count of credits a student has earned toward graduation.

Valid Options

00.00 – 99.99

Reporting Instructions. Report the total count of credits a student has earned towards graduation as of the start of the current school year. For continuing students, this includes all credits earned as of the end of the prior school year and any credits earned over the summer. For students new to a school or district in the current school year, the count includes all credits earned by the student at prior schools and districts. Report for all students. Students who have not earned any credit toward graduation are reported with the default of 0000. Students who have earned any credit toward graduation are reported with something other than 0000, regardless of grade level.

☼ *Courses Completed Date Element*

Record Field Number	FN410
Definition	The month and year in which the student completed the course requirements for a diploma.

Valid Options

YYYYMM	Year, Month
000000	Default

Reporting Instructions. This is required for students who were not educated in the current year by the district. Current year students may be reported with the actual value or the default.

☼ *Courses Completed IRN Element*

Record Field Number	FN420
Definition	The IRN of the district in which the student completed the course requirements for a diploma.

Valid Options

Six-digit IRN	Valid district IRN
000000	Default

Reporting Instructions. This is required for students who were not educated in the current year by the district. Current year students may be reported with the actual value or the default.

☼ *Diploma Date Element*

Record Field Number	FN090
Definition	The date that students completed graduation requirements and finished formal secondary education. In the vast majority of cases, the diploma date will be the last day of school for seniors in a given district. For students with disabilities, the diploma date is the date that students completed their IEP goals and received a Free Appropriate Public Education (FAPE).

Valid Options

00000000	Not Applicable
CCYYMMDD	Year, Month, Day

Reporting Instructions. A diploma date of June 8, 2021, is to be reported as 20210608. Students who have completed all course requirements for graduation prior to the beginning of the school year and have passed the graduation test during the summer should be reported with a diploma date in the Graduation (G) Collection. The diploma date for summer graduates must be between the end of the school year and prior to the start of the next school year. A summer graduation date cannot be earlier than the date on which a student completed graduation requirements.

Career-Technical Students who Graduate. For the purposes of the state and federal accountability plan under the No Child Left Behind Act of 2001, contract career-technical students and JVSD students count in the resident district as graduates, therefore only the "resident" should report the Diploma Date Element.

For purposes of reporting CTE performance data to the U.S. Department of Education, the Office of Career-Technical Education is required to report the percentage of career-technical students who are graduates. This is a federal performance measure. The Department will use the resident district graduation information for the federal performance measure.

☼ *Diploma Type Element*

Record Field Number	FN100
Definition	The type of diploma received by the graduating student.

Valid Options

*	Not Applicable (not a graduating student)
1	Regular Diploma
2	Academic Diploma with Honors
3	Diploma received in another state via Military Compact
4	International Baccalaureate Honors Diploma
5	Career Tech Honors Diploma
6	STEM Honors Diploma
7	Arts Honors Diploma
8	Social Science and Civic Engagement Honors Diploma

Reporting Instructions. The appropriate option is reported for all students who graduate with an Ohio Diploma.

Students who have completed all course requirements for graduation prior to the beginning of the school year and have passed the graduation test during the summer are reported with the appropriate option for the *Diploma Type Element* in the Graduation (G) Collection.

Military Compact students and the graduation requirements for these students are defined in Section 3301.60 of the Ohio Revised Code. For additional information on this student population, search from any Department webpage for "Military Compact."

☼ *Exempted from Physical Education Graduation Requirement*

Record Field Number	FN260
Definition	Indicates if the district has adopted a policy to exempt certain students from the Physical Education graduation credit requirement and if the student has met the policy's requirements.

Valid Options

Y	District has adopted policy and the student has met policy's requirements
N	District has not adopted policy or policy adopted but student has not met all of the policy's requirements

Reporting Instructions. For additional information on this requirement, search from any Department webpage for "CORE Graduation Requirements."

☼ *Fiscal Year that Student Began Ninth Grade Element*

Record Field Number	FN110
Definition	The fiscal year in which the student first began ninth grade.

Valid Options

0000	Not Applicable
CCYY	Fiscal Year

Reporting Instructions. This element is required to be reported every year for each student enrolled in grades 9, 10, 11, 12, 13, and 23. Students who are not currently enrolled in one of these grades are to be reported with "0000".

Report the fiscal year the student would have begun or did begin ninth grade for the first time in any Ohio public or chartered nonpublic school.

A student who is promoted from 8th to 10th grade (skipping 9th grade) is to be reported with the fiscal year he/she would have begun 9th grade had he/she not skipped a grade level. In this case, since the student would have started 9th grade in the year he/she started 10th grade, the fiscal year the student started 10th grade is reported in the *Fiscal Year that Student Began Ninth Grade Element*.

When a student is enrolled in 8th grade and is taking some 9th grade classes, the *Fiscal Year that Student Began Ninth Grade Element* is not reported as the fiscal year he/she was enrolled in 8th grade and taking some 9th grade classes. It is reported as the fiscal year in which he/she was first enrolled or would have been enrolled as a 9th grade student.

☼ *Grade Level, Next Year Element*

Record Field Number	FN080
Definition	Indicates the grade level to which a student has been promoted, or the grade level in which a student will be retained the following school year.

Valid Options

**	Not Applicable
IN	Infant/Toddler: ages 0-2
PS	Preschool: ages 3-5
KG	Kindergarten
01-12	First through twelfth grade
13	Enrolled, completed course requirements but did not pass graduation test
23	Student is under age 22, has a disability, has completed graduation requirements, and has not yet received a diploma.
GR	Student will complete graduation requirements
DR	Student has dropped out, is not enrolled in the district, and is not known to be enrolled anywhere

Reporting Instructions. This element is required for all students. Seniors who have been retained are to be reported with a "12" in this element. "DR" must be reported with a 7xx withdrawal reason.

For FY16, report third grade students who do not meet the required promotion score on the third grade state assessment with '03'. Exceptions to this rule are students who achieve a promotion score on an

approved TGRG Alternative Assessment and those students identified as meeting one of the retention exemptions in law.

☼ *Majority of Attendance IRN Element*

Record Field Number	FN220
Definition	The IRN of the building or district where a student is continuously enrolled from the Friday of the first full week of October through the spring test administration date, as shown in the table located in the reporting instructions.

Valid Options

******	Not Applicable
Six-digit IRN	Valid Building/District IRN

Reporting Instructions. Do not report building IRNs that are not located in your district or a district IRN that is not your own.

Continuously enrolled means that the student did not withdraw from the district after the first full week of October and then re-enroll in the same district prior to the test date in the following table.

Grade	Test	MOA End Date	Participation Date
Students in grades K-8 and untested students			
Any	Untested	March 31	NA
	Alternate Assessment: ELA, Math	March 31	March 19
3-8	Ohio's State Tests Spring: all subjects	March 31	April 13
Students who were first time ninth graders *on or after* July 1, 2014			
9-12	Ohio's State Tests Fall: taking ELA or Math and not taking any spring assessments	March 31	December 15
	Ohio's State Tests Spring: all spring assessments	March 31	April 13

Note that if the school year ends prior to the relevant MOA date, then the MOA end date is the last day of the school year. If the school year starts after the Friday of the first full week of October, then the MOA start date is the first day of the school year.

A student that meets "MOA enrollment" in a single building is reported with the IRN of that building in the *Majority of Attendance IRN Element*. However, a student that meets "MOA enrollment" in the district, but was enrolled in multiple buildings within the district during that time frame, is reported with the IRN of the district.

A student who has not met "MOA enrollment" in the district is reported with "******" in the *Majority of Attendance IRN Element*.

When a student is attending another entity but the resident/sending district is still responsible for the student, the resident/sending district should consider the student enrolled in the building where the student would have been attending at the resident/sending district and should use the above instructions for reporting

the *Majority of Attendance IRN Element*. Examples of such situations include students attending post-secondary institutions, county boards of DD, nonpublics at district expense, and JVSDs and contract career technical students.

For a school-age student in programs/classes offered by the ESC, the resident/sending district should consider the student enrolled in the building where the student would have been attending at the resident/sending district and should use the above instructions for reporting the *Majority of Attendance IRN Element*.

Expelled Students. For expelled students, MOA reporting depends on the student's enrollment dates, the student's expulsion dates, and whether the student received education or services during the time of the expulsion. Students who are enrolled from Friday of the first full week of October through March 31 and are expelled after March 31 have met FAY requirements. The district should report MOA IRNs for such students.

Students who are enrolled from Friday of the first full week of October through March 31, are expelled before March 31, and are receiving education or services during the expulsion have met FAY requirements. The district should report MOA IRNs for such students.

Students who are enrolled from Friday of the first full week of October through March 31, are expelled before March 31, and are not receiving education or services during the expulsion have not met FAY requirements. The district should report "******" for such students.

Preschool Students. ESCs reporting preschool students must report either "******" or the ESC IRN. All other entities reporting preschool students must report either "******" or their own IRN.

☼ *Military Compact Graduation Alternative Count Element*

Record Field Number	FN310
Definition	Identifies that the requirement to take one or more graduation tests was met using the military compact alternative criteria.

Valid Options

0 Student is not using the military compact alternative criteria to meet Ohio graduation requirements.

1-7 The number of Ohio graduation assessments that the student is not required to pass in Ohio to graduate.

Reporting Instructions. Students who are identified under the Military Compact, per Section 3301.60 of the Ohio Revised Code, may be exempt from Ohio's graduation assessment requirements if they can prove they met his/her former state's graduation assessment requirements. For additional information on this student population, search from any Department webpage for "Military Compact."

☼ *Military Student Identifier Element*

Record Field Number	FN430
Definition	Identifies student with a parent or legal guardian who is an active member of the Armed Forces or National Guard.

Valid Options

- * Not Applicable. Not a Military Student (default).
- A Active Duty. Student is a dependent of a member of the Active Duty Forces (Army, Navy, Air Force, Marine Corps, Space Force, or Coast Guard).
- B National Guard. Student is a dependent of a member of the National Guard (Army National Guard or Air National Guard).
- C Reserves.

Reporting Instructions. This element will be reported at year end only.

☼ *Next Year Attending Building IRN*

Record Field Number	FN390
Definition	The state assigned six-digit information retrieval number (IRN) of the building that the student would be attending the following school year.

Valid Options

Six-digit IRN	Valid building IRN within the hierarchy of the reporting district
******	Not applicable

Reporting Instructions. This element will be reported at year end only. A six-digit IRN is reported for a student with a *District Relationship* of "1" whose latest FS record is reported with a *Withdrawal Reason* of *"**"*.

A six-digit IRN is also valid when the student is reported with a *Sent Reason* of "CT- Contract Career-Technical Education Participant", "JV- Joint Vocational School District Program Participant", "MR – DD program participant", "OS – State School (Ohio Deaf and Blind Education Services) program participant", or "PI – Proprietary Institution Program Placement" and the student's latest FS record is reported with a *Withdrawal Reason* of *"**"*.

The Not applicable option, "******", may be reported in all other cases.

This element is only used for traditional districts all other entities may report an IRN or "******".

☼ *Previous Year District IRN*

Record Field Number	FN400
Definition	Indicates the IRN of the Ohio school district where the student resided on October 1 of the prior school year. This element is only to be completed by community schools/STEM schools for students who were not enrolled in an Ohio EMIS reporting entity on October 1 of the prior year.

Valid Options

******	Not applicable
Six-digit code	Valid district IRN

Reporting Instructions. City, local, and exempted village districts, JVSDs, ESCs, State Schools for the Deaf and Blind, and Department of Youth Services may report "******" for all students. Community and STEM schools will report "******" for students who were enrolled in an EMIS reporting entity on October 1 of the prior year. Community and STEM schools may report a non-default value for students who were not enrolled in an Ohio EMIS reporting entity on October 1 of the prior school year.

☼ *Retained/Promoted Status Element*

Record Field Number	FN070
Definition	Indicates if a student was retained or promoted at the end of a school year and whether he/she will advance to the next grade level.

Valid Options

- * Student was not retained at the end of the previous school year. This includes only 3rd grade students promoted to 4th grade due to receiving the required promotion score on any administration of the Ohio State Test for 3rd Grade English Language Arts before the start of the next school year.
- 1 Student was retained at end of the previous school year for reasons other than the Third Grade Reading Guarantee and is still retained.
- 2 Student was retained at the end of the previous school year for reasons other than the Third Grade Reading Guarantee, but advanced because of successful completion of summer school.
- 3 Student was retained at the end of the previous school year for reasons other than the Third Grade Reading Guarantee, but advanced at parent request.
- 4 Student was retained at the end of the previous school year for reasons other than the Third Grade Reading Guarantee, but advanced for a reason other than completion of summer school or parents' request.
- 5 Student demonstrated adequate performance on the TGRG Alternative Assessment for promotion to grade 4, but was retained for reasons other than the Third Grade Reading Guarantee.
- A Student was retained at the end of the previous school year due to the Third Grade Reading Guarantee and is still retained.
- D Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained because student met the ELL exemption in law.
- E Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained because student met the IEP exemption in law.
- F Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was exempt from retention because student received intensive reading remediation for two years and was previously retained in any K-3 grade(s).
- G Student participated in Ohio's Alternate Assessment for Students with the Most Significant Cognitive Disabilities (AASCD) and was therefore excused from the Third Grade Reading Guarantee's retention requirements.~~Student with significant cognitive disabilities was exempt from all reading requirements in the Third Grade Reading Guarantee and therefore was not retained.~~
- H Student was retained at the end of the previous school year due to the Third Grade Reading Guarantee, but is not enrolled this school year.

J Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained due to adequate performance on the TGRG Alternative Assessment – Iowa before the start of the next school year.

K Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained due to adequate performance on the TGRG Alternative Assessment – NWEA-MAP before the start of the next school year.

L Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained due to adequate performance on the TGRG Alternative Assessment – Terra Nova before the start of the next school year.

M Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained due to adequate performance on the TGRG Alternative Assessment – STAR Reading before the start of the next school year.

N Student did not meet the reading requirement in the Third Grade Reading Guarantee, but was not retained due to adequate performance on the TGRG Alternative Assessment – iReady before the start of the next school year.

P Student was retained at the end of the previous school year due to the Third Grade Reading Guarantee, but was not retained because of parent/guardian request as outlined in Ohio law.

Reporting Instructions. This element is only reported for students in Grade 3. Report the option that best describes the student's retention status as of the first day of the current school year. If a student is subject to retention in grade 3 based on Third Grade Reading Guarantee reading requirements and state assessment results, report the student's retained status with options "A" – "P" or option "5".

For any grade 3 student promoted due to adequate performance on a Third Grade Reading Guarantee Alternative Assessment, report the option that identifies the specific alternative assessment taken—options "J", "K", "L", "M", or "N". The full names of the Department-approved Third Grade Reading Guarantee Alternative Assessments can be found on the Department's website. For students demonstrating adequate performance on a Third Grade Reading Guarantee Alternative Assessment who are retained for other reasons, report option "5".

Report option "*" only for students who have met the reading requirements in the Third Grade Reading Guarantee by obtaining the required promotion score on any administration of the state 3rd grade reading assessment and have not been retained.

Students who do not meet the reading requirements but are exempt from retention due to a provision in Ohio law should be reported using the option that best identifies why the student is exempt: options "D", "E", "F", "G", or "P".

☼ *Tier 2 Dyslexia Screener Results*

Record Field Number	FN450
Definition	Result of student's Tier 2 dyslexia screening.

Valid Options

AR Assessed, at risk for dyslexia
NR Assessed, not at risk for dyslexia
** Not assessed

Reporting instructions. Per Ohio law (ORC §3323.251), districts and community schools are required to complete Tier 2 dyslexia screening for certain students. For those students required to be screened, districts and community schools should report that the student was assessed and found to be at risk for dyslexia, assessed and found to be not at risk for dyslexia, or not assessed.

☼ *Updated October 31 IEP Outcome Element*

Record Field Number	FN270
Definition	Least Restrictive Environment (LRE) outcome as of October 31 for a student whose IEP currently on file with the Department does not reflect the current LRE for a student with a disability.

Valid Options

****** No change from Latest IEP Reported to DEW**
IEDP IEP Resulted in Due Process
IENS IEP Complete – Not Served
IEPR IEP Complete – Parental Refusal
IE13 Special Education outside the regular class less than 21% of the day. Student with a disability receiving special education and special education services outside the regular classroom for less than 21% of the school day. This may include placement in:

- Regular classes with special education/special education services provided within the regular classes;
- Regular classes with special education/special education services provided outside regular classes;
- Regular classes with special education services provided in resource rooms.

IE14 Special education outside the regular class at least 21% of the day and no more than 60% of the day.
This may include placement in:

- Resource rooms with special education/special education services provided within the resource room;
- Resource rooms with part-time instruction in a regular class.

IE15 Special education outside the regular class more than 60% of the day.
Student with a disability receiving special education and special education services outside the regular classroom for more than 60% of the school day. Students who receive education programs in public or private separate day or residential facilities should NOT be reported with this code. This category may include:

- Self-contained special classrooms with part-time instruction in a regular class;
- Self-contained special classrooms with full-time special education instruction on a regular school campus;

- Students with disabilities whose parent(s) have opted to home-school them and who receive special education at public expense.

IE16 Public Separate School

Student with a disability receiving special education and special education services, at public expense, for greater than 50% of the school day in public separate schools. This may include:

- Students with disabilities attending County Boards of MR/DD;
- Ohio Deaf and Blind Education Services if the student does not reside there during the week;
- Public day schools for students with disabilities;
- Public day schools for students with disabilities for a portion of the school day (greater than 50%) and in regular school buildings for the remainder of the school day.

This does not include:

- Students being educated at a Community School.

IE17 Private Separate School

A student with a disability receiving education programs in private separate day school facilitates. This includes children with disabilities receiving special education and special education services, at public expense, for greater than 50% of the school day in private separate schools. This may include:

- Private day schools for students with disabilities;
- Private day schools for students with disabilities for a portion of the school day (greater than 50%) and in regular school buildings for the remainder of the school day;
- Private residential facilities, if the student does not live at the facility.

IE18 Public Residential Facility

A student with a disability receiving education programs and living in a public residential facility during the school week. This includes children with disabilities receiving special education and special education services for greater than 50% of the school day in public residential facilities. This may include children placed in:

- Ohio Deaf and Blind Education Services if the student resides there during the week;
- Public residential schools for students with disabilities;
- Public residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools in regular school buildings for the remainder of the school day;
- Correctional facilities such as Department of Youth Services (DYS) or Ohio Central School;

Do not include students who received education programs at the facility, but do not live there during the week (see public separate facility).

IE19 Private Residential Facility

A student with a disability receiving education programs and living in a private residential facility during the school week. This includes children with disabilities

receiving special education and special education services, at public expense, for greater than 50% of the school day in public residential facilities. This may include children placed in:

- Private residential schools for students with disabilities;
- Private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day.

Do not include students who received education programs at the facility and not living there.

IE20 Homebound/Hospital

A student with a disability receiving education programs in a homebound/hospital environment includes children with disabilities placed in and receiving special education and special education services in:

- Hospital programs;
- Homebound programs.

Do not include children with disabilities whose parents have opted to home-school them and who receive special education at public expense.

IE21 Correctional Facility

A student with a disability receiving education programs who are incarcerated at a correctional facility other than Department of Youth Services (DYS) or Ohio Central School during the school week. This may include but is not limited to children with disabilities placed in:

- County jails;
- County detention centers; and
- Community-based correctional facilities

IE38 A student with a disability placed in a state-approved nonpublic school by a public school district and receives services through an IEP.

IE39 A student with a disability who was enrolled by his/her parent(s) or guardian(s) in a regular parochial or other state-approved nonpublic or private school and whose basic education is paid for through private resources and who receives special education and special education **services at public expense from an LEA under a Services Plan.**

Include children whose parents chose to home school them but who receive special education and special education services at the nonpublic school at public expense. Do not include children who are placed in private schools by the LEA.

IE51 Regular Early Childhood Program 10 or More Hours per week and most services in EC program

Children attending a regular early childhood program at least 10 hrs per week and receiving the majority of special education and special education services in the regular early childhood program.

IE53 Regular Early Childhood Program Less Than 10 Hours per week and most services in EC program
Children attending a regular early childhood program less than 10 hrs per week and receiving the majority of special education and special education services in the regular early childhood program.

IE55 Regular Early Childhood Program 10 or More Hours per week and most services not in EC program
Children attending a regular early childhood program at least 10 hrs per week and receiving the majority of special education and special education services in some other location.

IE56 Regular Early Childhood Program Less Than 10 Hours per week and most services not in EC program
Children attending a regular early childhood program less than 10 hrs per week and receiving the majority of special education and special education services in some other location.

IE60 Pre-School – Special Education Program – Separate Class
A special education program where a special education student is in a class with 51% or more students with disabilities. Do not report if student is also enrolled in Regular Early Childhood Program.

IE62 Pre-School – Special Education Program – Separate School
A special education program in which a student receives all of his/her special education and special education services in an educational program in public or private day schools designed specifically for children with disabilities. Do not report if student is also enrolled in Regular Early Childhood Program.

IE64 Pre-School – Special Education Program – Residential Facility
A special education program in which a student receives all of his/her special education and special education services in a publicly or privately operated residential school or in a residential medical facility on an in-patient basis. Do not report if student is also enrolled in Regular Early Childhood Program.

IE70 Pre-School–Home
A program in which a child receives all of his/her special education and special education services in the principle residence of the child's family or caregivers and who did not attend an early childhood program or a special education program provided in a special class, separate school, or residential facility. Included are children who receive special education BOTH at home AND at a service provider location.

IE72 Pre-School – Service Provider Location
A program in which a student receives all of his/her special education and special education services from a service provider and did not attend an early childhood program or special education program provided in a separate class, separate school, or residential facility. For example, speech instruction is provided in private clinicians' offices, clinicians' offices located in school buildings, hospital facilities on an outpatient basis, libraries, and other public locations.

Reporting Instructions. This element is reported in Beginning of Year, Midyear, and End of Year Student Collections and SOES Beginning and End of Year Student (S) Collections for only those students with a change in their Least Restrictive Environment (LRE) since their most recent IEP as of October 31. In general, the LRE will not change without a new IEP being completed and reported, but there are some cases, especially with IEPs reported in the prior year that are still in effect on October 31, where the LRE could change. Examples include but are not limited to a student whose parent originally consented to services but pulled the student from services prior to October 31 and situations where an expelled student is given an alternative placement that will be in effect on October 31. In addition, for a preschool student (especially for those who are part time), a parental placement in a private preschool program could change the LRE for that student.

When completing the Federal Child Count, the Department will review the LRE on the latest reported IEP event effective as of October 31 (including IEPs reported in the prior End of Year Student (S) Collection and IEP events reported in the current Beginning of Year Student (S) Collection) and the value of this element. The value of this element will take precedence. For this element to be valid for the Federal Child Count, the student must already have an IEP reported to the Department that is valid on October 31 (e.g., October 31 is between the reported Outcome Beginning and End dates on an IEP that was reported to the Department in the prior End of Year or in the current Beginning of Year Student (S) Collection). If no reported IEP is valid on October 31, then the value in this element will be ignored.

☼ *Yearend Reported State Student ID (SSID) Element*

Record Field Number	FN230
Definition	The state assigned unique identifier for a graduate as of the close of yearend processing.

Valid Option

Nine-character alphanumeric as assigned by the SSID System

Reporting Instructions. This is required for all graduates during the Graduation (G) Collection.

The SSID reported in this field will enable the Department to connect data for a student between a prior year's student reporting and the Graduation (G) Collection. For school year graduates, report the same SSID that appears on the Student Standing (FS) Record listing the student's withdrawal reason (the final closed record).

For a summer graduate, report the same SSID that appears on the latest Student Standing (FS) Record from the prior year's student reporting. In most cases, this will be an open record, but it could be a closed record with a withdrawal reason if the student withdrew before graduating and later re-enrolled in summer school to complete graduation requirements.

For graduates not educated in the prior year, report the SSID from the latest Student Standing (FS) Record from the latest year's student reporting. Finally, for students who were never reported in the past, but are graduating, report the SSID with the best match from the SSID system or from the last educating district (if known).

Defining a Unique Record

Each EMIS record has specific fields that must be unique on each row of data reported to the Department. For the Student Attributes–No Date (FN) Record, the following field must be unique.

Required Fields	Number
EMIS Student ID	FN050

2.6 Student Attributes–No Date (FN) Record File Layout

Number	Position	Name	PIC/Size
	1-8	Filler	
FN010	9-10	Sort Type	PIC X(2)
		Always "FN"	
	11	Filler	
FN020	12-15	Fiscal Year	PIC X(4)
		e.g., 2026 (CCYY)	
FN030	16	Data Sets	PIC X
		S – Student G – Graduation	
FN040	17-22	District IRN	PIC X(6)
FN050	23-31	EMIS Student ID Number	PIC X(9)
	32	Filler	
FN070	33	Retained/Promoted Status	PIC X
FN080	34-35	Grade Level, Next Year	PIC X(2)
FN090	36-43	Diploma Date	PIC 9(8)
FN100	44	Diploma Type	PIC X
FN110	45-48	Fiscal Year That Student Began 9th Grade	PIC 9(4)
	49-53	Filler	
FN140	54-59	Accountability IRN	PIC X(6)
	60-72	Filler	
FN220	73-78	Majority Of Attendance IRN	PIC X(6)
FN230	79-87	Yearend Reported State Student ID (SSID)	PIC X(9)
FN240	88	Core Economics And Financial Literacy Requirement Met	PIC X
FN250	89	Core Fine Arts Requirement Met	PIC X
FN260	90	Exempted From Physical Education Graduation Requirement	PIC X
FN270	91-94	Updated October 31 IEP Outcome	PIC X(4)
	95	Filler	
FN290	96-97	CTE Program Of Concentration	PIC X(2)
FN300	98	Core Graduation Requirement Exemption Code	PIC X
FN310	99	Military Compact Graduation Alternative Count	PIC 9
	100-130	Filler	
FN390	131-136	Next Year Attending Building IRN	PIC X(6)
FN400	137-142	Previous Year District IRN	PIC X(6)
FN410	143-148	Courses Completed Date	PIC 9(6)
FN420	149-154	Courses Completed IRN	PIC X(6)
FN430	155	Military Student Identifier	PIC X
	156-157	Filler	
FN450	158-159	Tier 2 Dyslexia Screener Results	PIC X(2)
FN440	160-163	Count Of Graduation Credits At Entry	PIC 99v99