

EMIS MANUAL

Section 2.7: Student Acceleration (FB) Record

Version 8.0

July 1, 2025

REVISION HISTORY

The revision history sections of the EMIS Manual provide a means for readers to easily navigate to the places where updates have occurred. Significant changes and updates are indicated through blue text for additions and red text with strikethroughs for deletions. Minor changes—such as typos, formatting, and grammar corrections or updates—are not marked.

| Version | Date | Effective | Change # | Description |
|---------------------|--------------------------|----------------------|--------------------|---|
| 8.0 | 07-01-25 | FY26 | NA | Posted for FY26. |
| 7.0 | 08-15-24 | FY25 | 25-128 | Updated general guidelines for when to report. |
| 7.0 | 08-15-24 | FY25 | 25-97 | Updated Department name and logo (ODE to DEW). |
| 6.0 | 7/1/23 | FY24 | 24-41 | Removed Accelerated Level Count; updated subject area. |
| 5.1 | 7/28/22 | FY23 | 23-91 | Deletes Accelerated Assessment Flag; adds Accelerated Status Flag. |
| 5.0 | 7/15/22 | FY23 | NA | Posted for FY23. |
| 4.6 | 9/10/21 | FY22 | 22-61 | Updated reporting of acceleration for transfer students. |
| 4.5 | 7/1/21 | FY22 | NA | Posted for FY22. |
| 4.4 | 7/1/20 | FY21 | NA | Posted for FY21. |
| 4.3 | 6/30/20 | FY20 | NA | Posted for FY20. |
| 4.2 | 7/6/18 | FY19 | NA | Posted for FY19. |
| 4.1 | 4/24/18 | FY18 | NA | Posted for FY18. |
| 4.0 | 6/27/17 | FY17 | NA | No FY17 changes. |
| 3.0 | 6/13/16 | FY16S | 37971 | Determine a clearer way to ID early entry and whole grade accelerated students. |
| 3.0 | 6/13/16 | FY16 | | Added Coming Changes section. |
| 2.0 | 10/20/15 | FY15 | | Updated language to reflect shift from reporting periods to FY15 reporting. |

COMING CHANGES

The EMIS Manual is a living document, and each fiscal year's version is updated throughout the school year. For information regarding specific known changes that may impact the elements in this section, see the appropriate EMIS Changes webpage.

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2.7 STUDENT ACCELERATION (FB) RECORD

Required Collections

The Student Acceleration (FB) Record is to be reported for the Midyear and End of Year Student (S) Collections and the SOES End of Year Student (S) Collection. It is reported only for students who have a referral from the district’s Acceleration Evaluation Committee and were placed on a Written Acceleration Plan (WAP). The record can be reported for students who are accelerated in any grade level, kindergarten through high school.

Acceleration stops being reported if the student is no longer subject or whole grade accelerated. If the student was subject accelerated in Math and Reading, but is no longer subject accelerated in Reading, the acceleration for Reading is no longer reported.

For a student accelerated (subject or whole grade) at one district who then transfers to a different district *after* the transition period, the new district should report acceleration records for the student. For students who transfer *during* the transition period, the new district should report acceleration records if the accelerated placement is honored and implementation of the WAP continues as intended.

General Guidelines

The Student Acceleration (FB) Record is reported for one or more of the following reasons:

- Student was accelerated in the current school year in one or more of the valid subjects for acceleration collected via this record, or
- Student took a state assessment at an accelerated grade level, regardless of if the acceleration first occurred this year or in a prior year or
- Student is no longer accelerated in one or more of the valid subjects (see the Accelerated Status Flag for reporting guidance).

“Accelerated in the current school year” means that the student received instruction at the accelerated grade level in the current year. If the decision to accelerate a student is made this year but will be implemented next year, then the Student Acceleration (FB) Record would be reported next year.

A separate record is required for each subject area in which the student is accelerated.

This record is not required for students who are not accelerated.

Student Acceleration Elements

The following portion of this section discusses each of the data elements within the Student Acceleration (FB) Record. The elements are organized alphabetically.

Accelerated Status Flag

| | |
|---------------------|--|
| Record Field Number | FB100 |
| Definition | Identifies whether a student is accelerated. |

Valid Options

- | | |
|---|--------------------------------------|
| Y | The student is accelerated |
| N | The student is no longer accelerated |

Reporting Instructions. If a student is no longer considered to be accelerated, report “N” in this element. A record with an “N” should be reported for each subject in which the student is no longer accelerated. “N” records only need to be reported the first year the student is no longer accelerated.

☀ **Subject Area Code**

| | |
|---------------------|---|
| Record Field Number | FB060 |
| Definition | A four character code that identifies the area or subject in which the student was accelerated and/or of the assessment administered. |

Valid Options

- A All subjects
- C Social Studies
- M Mathematics
- R Reading/Writing
- S Science

Reporting Instructions. This element indicates the assessment/subject area that is the context for all other elements reported on this record. Subject areas that do not require all 4 available characters may be reported with either leading or trailing spaces.

Students who would previously have been reported with option W should now be reported with option R.

Students who have been whole grade accelerated can be reported in one of two ways. Districts can continue to report one record for each subject *or* districts can report a record with option A. If a record with option A is reported, also reporting records for specific subjects will not have an impact.

Early Entrance students should be reported with option A if they were evaluated per local policy and found to be eligible to begin kindergarten or first grade early.

Faster than Normal Grade Progression in High School. A student who is “ahead of schedule” in a high school that assigns grade levels by number of high school credits earned is not necessarily considered an accelerated student, even if the student spends less than four full years in high school earning a diploma. If the student took the normal sequence of courses, but was able to earn the required credits more quickly (e.g., doubled up on math courses, took summer courses), then this would not be considered acceleration. However, if a WAP is completed and the student skips a course in a normal sequence for a subject area, it would be considered acceleration in that subject area.

Defining a Unique Record

Each EMIS record has specific fields that must be unique on each row of data reported to the Department. For the Student Acceleration (FB) Record, each combination of values in the following fields must be unique.

| Required Fields | Number |
|-------------------|--------|
| EMIS Student ID | FB050 |
| Subject Area Code | FB060 |

2.7 STUDENT ACCELERATION (FB) RECORD FILE LAYOUT

| Number | Position | Name | PIC/Size |
|--------|----------|--------------------------------|----------|
| | 1-8 | Filler | PIC X(8) |
| FB010 | 9-10 | Sort Type | PIC X(2) |
| | | Always "FB" | |
| | 11 | Filler | PIC X |
| FB020 | 12-15 | Fiscal Year, e.g., 2020 (CCYY) | PIC X(4) |
| FB030 | 16 | Data Set S – Student | PIC X |
| FB040 | 17-22 | District IRN | PIC X(6) |
| FB050 | 23-31 | EMIS Student ID Number | PIC X(9) |
| FB060 | 32-35 | Subject Area Code | PIC X(4) |
| | 36 | Filler | PIC X |
| | 37-43 | Filler | PIC X(7) |
| FB100 | 44 | Accelerated Status Flag | PIC X |