

EMIS Change 23-56

This change makes updates to the work-based learning student program code reporting guidance.

SECTION 2.9: STUDENT PROGRAM (GQ) RECORD

Major Program Code Groupings

Work-Based Learning Programs. Federal law defines work-based learning as “sustained interactions with industry or community professionals in real workplace settings, to the extent practicable, or simulated environments at an educational institution that fosters in-depth, firsthand engagement with the tasks required in a given career field, that are aligned to curriculum and instruction.”

For students who are not enrolled in CTE coursework, work-based learning experiences must be approved by the district’s Business Advisory Council. For students who are enrolled in CTE coursework, work-based learning experiences must be aligned to the CTE pathway approved by the department in which the student is enrolled. Students should accumulate 250 hours of work-based learning experience, aligned to the program of study, graduation plan 2023, or student success plan, beginning when students are identified as ninth graders. Students may accumulate hours across multiple types of work-based learning experiences beginning when students are identified as ninth graders.

Experiences may include one or more of the following:

1. Off-Site Placement and Internship
2. Apprenticeship & Pre-Apprenticeship
3. Remote/Virtual Placement
4. Entrepreneurship
5. School-Based Enterprise
6. Simulated Work Environment

Please refer to the Work-Based Learning Document on the Department website for more detailed information.