EMIS Change 23-63

This change deletes all references to the Ohio Graduation Tests (OGT) from the EMIS Manual.

SECTION 2.1: STUDENT RECORDS OVERVIEW

OVERVIEW OF DATA

The following are general categories of student data covered in the Student Records sections of the ODE EMIS Manual.

- Student Demographic data (gender, race, etc.)
- Student Standing information (student percent of time, attendance days, absences, withdrawal/dropout, etc.)
- Student Attributes, both with and without dates
- Special Education data (disability condition, placement options, special education services, Special Education Record)
- English Language Proficiency data (identified, exited, reclassification, OELPA, etc.)
- Testing data (~~OGT,~~ achievement tests, other assessments)
- Career-Technical Education (CTE) data (testing, follow-up)
- Programs (programs and services in which the student is participating)
- Discipline data (days of discipline, discipline reasons, etc.)
- Gifted data (screening, assessment, identification, services, etc.)

Community Schools

Community schools are responsible for reporting the applicable student-level records for students enrolled. These records include the following:

- Student Course (GN)
- Student CTE Workforce Development Follow-Up (GV)
- Student Demographic (GI)
- Student Standing (FS)
- Student Attributes – Effective Date (FD)
- Student Attributes – No Date (FN)
- Student Discipline (GD)
- Student Gifted Education (GG)
- Student Assessment (Kindergarten Readiness Assessment, Ohio English Language Proficiency Assessment (OELPA~~), OGT~~, etc.)
- Student Program (GQ)
- Student Special Education (GE)
- Student Contact (FF)
- Student Contact Address (FG)
- Student Transportation (FP)

STEM Districts

STEM Districts are responsible for reporting the applicable student-level records for students en-rolled. These records include the following:

- Student Course (GN)
- Student Demographic (GI)

- Student Standing (FS)
- Student Attributes – Effective Date (FD)
- Student Attributes – No Date (FN)
- Student Discipline (GD)
- Student Gifted Education (GG)
- Student Assessment (Ohio English Language Proficiency Assessment (OELPA~~), OGT~~, etc.)
- Student Program (GQ)
- Student Special Education (GE)

Summer Graduates

Summer graduates are students who did not meet graduation requirements (either course requirements or test requirements) during their final year in school but do meet graduation requirements during the summer immediately after their final year in school. In order to be considered a summer graduate the student must graduate prior to the start of the next school year.

At least one of each of the following record types are required to be reported during the Graduation (G) Collection for each student who graduates during the summer following his/her final year in school:

- Student Demographic (GI) Record
- Student Attributes – No Date (FN) Record
- Student Graduation – Core Summary (GC) Record

The Diploma Date Element and Diploma Type Element should be reported during the Graduation (G) Collection.

~~Districts are required to report a Student OGT Testing Record for summer graduates if the student took the OGT over the summer. The summer administration of the Student OGT Testing Record is reported during Graduation (G) Collection the summer of meeting graduation requirements.~~

SECTION 2.5: STUDENT ATTRIBUTES–EFFECTIVE DATE (FD) RECORD

☼ *Foreign Exchange Student Graduation Plan Element*

Record Field Number	FD190
Definition	The foreign exchange status of a student as it relates to the student's graduation plans.

Valid Options

*	Not applicable (Student is not a foreign exchange student)
L	Foreign exchange student plans to graduate in Ohio but leave the United States after graduation
N	Foreign exchange student does not plan to graduate in Ohio
S	Foreign exchange student plans to graduate in Ohio and stay in the United States after graduation

Reporting Instructions. ~~This element determines which OGT subjects must have a test record reported.~~ The value of this element will be "*" for all district resident students. For students coming into the district from another ~~county~~ country as a foreign exchange student an option other than "*" must be reported.

SECTION 2.6: STUDENT ATTRIBUTES–NO DATE (FD) RECORD

Required Collections

The Student Attributes–No Date (FN) Record and the relevant elements are to be reported as follows.

Record Field Number	Data Element	All Retention	S Traditional Initial	Mid	Final	S CS/STEM Initial	Final	G
~~FN120~~	~~OGT Graduation Alternative~~			~~√~~	~~√~~		~~√~~	~~√~~

☼ *Diploma Date Element*

Record Field Number	FN090
Definition	The date that students completed graduation requirements and finished formal secondary education. In the vast majority of cases, the diploma date will be the last day of school for seniors in a given district. For students with disabilities, the diploma date is the date that students completed their IEP goals and received a Free Appropriate Public Education (FAPE).

Valid Options

00000000	Not Applicable
CCYYMMDD	Year, Month, Day

Reporting Instructions. A diploma date of June 8, 2021, is to be reported as 20210608. Students who have completed all course requirements for graduation prior to the beginning of the school year and have passed the graduation test during the summer should be reported with a diploma date in the Graduation~~m~~ (G) Collection. The diploma date for summer graduates must be between the end of the school year and prior to the start of the next school year. A summer graduation date cannot be earlier than the date on which a student completed graduation requirements ~~(e.g., completes course requirements or receives a passing score on the OGT, etc.)~~.

☼ ~~OGT Graduation Alternative Element~~

~~Record Field Number~~	~~FN120~~
~~Definition~~	~~Identifies that passage on one graduation test was met using the alternative criteria.~~

~~*Valid Options*~~

~~0~~	~~Not used~~
~~1~~	~~Used for one test not yet passed~~

~~***Reporting Instructions.** Section 3313.615 of the Ohio Revised Code indicates that a student may meet the passing standard for one graduation test provided he/she has met all identified alternative requirements. This alternative can only be used for one of the five Ohio Graduation Tests. Report a "0" if the student does not use this alternative to meet the graduation test requirements. Report a "1" only when the school district reports the student as a graduate.~~

2.6 STUDENT ATTRIBUTES–NO DATE (FN) RECORD FILE LAYOUT

Number	Position	Name	PIC/Size
~~FN120~~	~~49~~	~~OGT Graduation Alternative~~	~~PIC 9~~

SECTION 2.8: STUDENT ASSESSMENT (FA) RECORD

Who Has to Take Each Assessment?

Office of Assessment. Please refer to the Office of Assessment's website for additional information on rules and legislation, test implementation dates, scoring standards, and up-to-date information on the American College Testing Assessment (ACT), Advanced Placement (AP) Exams, End of Course Tests, International Baccalaureate (IB) Assessments, the Ohio English Language Proficiency Assessment (OELPA), Ohio's State Tests (Ohio's Tests), ~~the Ohio Graduation Test (OGT),~~ and the Scholastic Aptitude Test (SAT).

Alternate Assessments

Grades 3-8 Alternate Assessments (3-8 Alt Assess; GA). All Grades 3-8 Alternate Assessments are reported using assessment type GA.

High School Alternate Assessment (High School Alt; GX). High school alternate assessments are reported using assessment type GX. All tests are required to be administered to 9th–11th grade students. Twelfth graders are required to continue to take tests for any of the subjects not yet passed or exempted from consequences. The reporting district(s) must submit a separate Student Assessment (FA) Record per student, per test date, per test subject.

~~Students who began 9th grade before July 1, 2014, will continue to take the OGTs. This includes students who started the OGT and have yet to pass one or more subject tests. The OGT is reported as assessment type GX. Since the OGT is being phased out, note that the valid options for reporting the OGT are not included in version 9.3 and later of this section. When Assessment Type GX is referenced in version 9.3 and on, it is referring to the High School Alternate Assessment. For valid options for reporting the OGT, see version 9.2.~~

The traditional district, STEM district, community school, or state organization in which the student is enrolled when the test is taken is responsible for reporting the results. ~~For students graduating under the Ohio Graduation Tests (OGTs), the graduating district is responsible for reporting the results.~~

The Alternate Assessments are reported in the Spring Alternate Assessment (A) Collection. ~~The Ohio Graduation Test (OGT) is reported in the OGT Assessment (A) Collection, the Summer OGT Assessment (A) Collection, and the Graduate (G) Collection.~~

Table 1. Assessment Types that can be reported in each Assessment Collection.

Assessment Collection	Assessment Types Included
~~OGT Assessment Collection~~	~~GX (STR)~~
~~Summer OGT Assessment Collection~~	~~GX~~

☼ *Assessment Type Code*

Record Field Number	FA060
Definition	Identifies the type of assessment that is the source of the data on the record submitted to ODE.

Valid Options

AC	American College Testing Assessment
AP	Advanced Placement Assessment
GA	Grades 3-8 Alternate Assessment
GB	Early Learning Assessment
GD	Measures of Academic Progress (DPR Growth Assessment by NWEA only)
GE	End of Course Tests
GF	Ohio English Language Proficiency Assessment
GM	Preschool Childhood Outcome Summary
GN	Ohio's State Tests
GO	Kindergarten Readiness Assessment
GW	Industry Credential
GX	High School Alternate Assessment ~~(also used for Ohio Graduation Test)~~
GY	CTE Technical Assessment
IB	International Baccalaureate
SA	Scholastic Aptitude Test
WK	WorkKeys Assessment

☼ *Test Day of the Month*

Record Field Number	FA212
Definition	The day of the month the test was administered.

Valid Options

DD	Day of the Month (01-31)
00	Not required/not applicable

Reporting Instructions. Report the day of the month such that, when combined with FA210 Test Date, a complete calendar date is reported.

This element is only required to have a value other than 00 when reporting an assessment type where ODE may need to receive more than one set of results for assessments that occurred in the same month. Currently, the only assessment types where this is allowed are SA (SAT), AC (ACT), ~~GX (Standard OGT only, not High School Alt),~~ and GD (Star). If this element is reported with a value that creates a valid date when combined with the test month and year, then the reported day of the month will be used for these assessment types. If this element does not create a valid date (e.g., reporting 30 when the test month is February), then the test date will default to the first of the month.

SECTION 2.9: STUDENT PROGRAM (GQ) RECORD
Major Program Code Groupings
Guidelines for Assigning Academic Intervention Codes.

A. First, for a student to be coded as receiving "Academic Intervention" both of the following conditions must be met:

1. The student receiving the intervention is at risk of not scoring at least proficient on one or more of Ohio's Achievement Tests ~~(or the Ohio Graduation Test),~~ or has already scored at less than proficient on one or more of these tests.
   OR
   The student in an underachieving accelerated learner.
2. The interventions received by the student are designed to reduce the non-academic or academic barriers to that student's academic achievement. (For example, reducing non-academic barriers might include strategies that target a specific student's problems with discipline, truancy, or mobility.)

SECTION 2.13: STUDENT SPECIAL EDUCATION (GE) RECORD

☼ *Date Type Element*
Record Field Number   GE100
Definition   Used to indicate the type of date.

Amended IEP. AIEPs may be reported when there is a change to an existing Outcome ID Element (GE120), a change in IEP Test Type Element (GE160), <u>or</u> a change to the Secondary Planning Element (GE170)~~, or for a change in the exemption from consequences of OGT (Exemption Flag Element (FE100)).~~<u>.</u>