

EMIS Change 23-77

This change adds guidance for correct reporting of Withdrawal Reason option 81.

Update (April 14, 2022). There has been an update to this change since the original posting on March 7, 2022. In response to public comment and other questions from the field, we have added the highlighted paragraph to further clarify reporting of Withdrawal Reason 81.

SECTION 2.4: STUDENT STANDING (FS) RECORD

Withdrawal Reason Element

Record Field Number	FS100
Definition	The reason for the most recent withdrawal from the school district.

Reporting Instructions. If a student withdraws from a district, a new FS Record should not be reported. The district should enter a Withdrawal Reason and Effective End Date on the existing open Student Standing (FS) Record. See “Changes of Values in New Records” for additional values that need to be reported on this record.

Students reported as withdrawn during a Final Student (S) Collection are not required to be reported in the Student (S) Collections the following year.

However, if a student withdrew over the summer (and was not previously reported as withdrawn in a Final Student (S) Collection), then he/she should be reported in the following year’s Student (S) Collections as withdrawn prior to the first day of the following school year.

[Option 81, Student Reported in Error.](#) Withdrawal Reason 81 is to be reported when a student has been reported in error in the current year.

[If the student was not enrolled in the district in the prior year and—despite having completed enrollment paperwork—has not attended at all in the current year \(so there is no Admission Date to report\), then Withdrawal Reason 81 is reported in the current year to indicate that there was no enrollment for the student. Note that an 81 withdrawal record for this student is only required if the student has been reported to EMIS via an FS Record showing an enrollment. If an 81 withdrawal is reported and the student later enrolls and attends the district in the same school year, the 81 record should no longer be reported.](#)

[If a student was reported as enrolled in the district on the last day of school in the previous school year and was not reported as withdrawn, then Withdrawal Reason 81 cannot be reported in the current year.](#)

[If the student withdrew prior to the last day of the previous school year but was not reported as withdrawn, then a Student Withdrawal Override \(FC\) Record should be reported for the student in the current year.](#)

[If the student withdrew on or after the last day of the previous school year, then the student’s summer withdrawal can be reported with either a Student Summer Withdrawal \(FL\) Record or a Student](#)

*EMIS Change 23-77: Additional guidance for reporting withdrawal reason 81
Public Comment open from March 7 through April 5*

Attributes–Effective Date (FD) Record, a Student Standing (FS) Record, and a Student Demographic (GI) Record.

If the student was previously enrolled in the district in the current year and reported with any Withdrawal Reason other than 81, then the student cannot be reported with Withdrawal Reason 81 on any subsequent Student Standing (FS) Record in the current year.