

## EMIS Change 25-110: Public Comments & Responses

\*Please note that names and contact information have been removed from this document.

### Public Comment #1

**From:** DEW EMISPublicComments <EMISPublicComments@education.ohio.gov>

**Sent:** Monday, June 3, 2024 9:24 AM

**To:** redacted

**Subject:** RE: EMIS Change #25-110, Public Comment

Good morning,

Thank you for your interest in EMIS and public comment. The best resource for testing dates in schools is directly from the Office of Assessment, with information posted [here](#). Because this is policy information and subject to change outside our EMIS change process and timelines prescribed in law, there is a risk that the EMIS Manual would be out of date or wrong. It will be maintained in the report explanations and provided to vendors. School administrators and testing coordinators should continue to use the information directly from the Office of Assessment, as well. We will consider adding links.

Thanks,

**Erica Weaston**

**IT Project Manager**

**Office of Data Quality & Governance**

25 South Front St., 6 Floor

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Toll-free: 877.644.6338

D: 614.387.2212

[Erica.Weaston@education.ohio.gov](mailto:Erica.Weaston@education.ohio.gov)



**Department of  
Education &  
Workforce**

The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services.

**From:** redacted

**Sent:** Friday, May 31, 2024 2:30 PM

**To:** DEW EMISPublicComments <[EMISPublicComments@education.ohio.gov](mailto:EMISPublicComments@education.ohio.gov)>

**Subject:** EMIS Change #25-110, Public Comment

Please do not remove this from the EMIS manual. This is our one stop shopping for many things as EMIS Coordinators. When we have to check more resources than we already do and many different people are writing them, the information often conflicts.

At the very least, please provide a link to where the table can be found.

This would be guidance I would suggest for ANY information that is going to be placed elsewhere. Please provide links in the EMIS manual as to where the additional information can be found.

### Public Comment #2

**From:** DEW EMISPublicComments <EMISPublicComments@education.ohio.gov>

**Sent:** Monday, June 3, 2024 9:23 AM

**To:** redacted

**Subject:** RE: EMIS Change #25-110, Public Comment

Good morning,

Thank you for your interest in EMIS and public comment. The best resource for testing dates in schools is directly from the Office of Assessment, with information posted [here](#). Because this is policy information and subject to change outside our EMIS change process and timelines prescribed in law, there is a risk that the EMIS Manual would be out of date or wrong. It will be maintained in the report explanations and provided to vendors. School administrators and testing coordinators should continue to use the information directly from the Office of Assessment, as well. We will consider adding links.

Thanks,

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**Department of  
Education &  
Workforce**

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**From:** redacted

**Sent:** Friday, May 10, 2024 2:25 PM

**To:** DEW EMISPublicComments <[EMISPublicComments@education.ohio.gov](mailto:EMISPublicComments@education.ohio.gov)>

**Subject:** EMIS Change #25-110, Public Comment

Please leave the test date table in Section 2.8 of the EMIS Manual. I understand it is going to be added to the appropriate report explanation. However, please consider also leaving this table in the EMIS Manual as is extremely helpful to EMIS professionals. The manual is the 1st place we look for reporting guidance and information.

[Public Comment #3](#)

**From:** DEW EMISPublicComments <[EMISPublicComments@education.ohio.gov](mailto:EMISPublicComments@education.ohio.gov)>

**Sent:** Monday, June 3, 2024 9:23 AM

**To:** redacted

**Subject:** RE: 25-110 removing the test date table from section 2.8 - FY25 EMIS change proposed

Good morning,

Thank you for your interest in EMIS and public comment. The best resource for testing dates in schools is directly from the Office of Assessment, with information posted [here](#). Because this is policy information and subject to change outside our EMIS change process and timelines prescribed in law, there is a risk that the EMIS Manual would be out of date or wrong. It will be maintained in the report explanations and provided to vendors. School administrators and testing coordinators should continue to use the information directly from the Office of Assessment, as well. We will consider adding links.

Thanks,

**Erica Weaston**

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[Erica.Weaston@education.ohio.gov](mailto:Erica.Weaston@education.ohio.gov)



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**From:** redacted

**Sent:** Thursday, April 18, 2024 1:43 PM

**To:** DEW EMISPublicComments <[EMISPublicComments@education.ohio.gov](mailto:EMISPublicComments@education.ohio.gov)>

**Subject:** 25-110 removing the test date table from section 2.8 - FY25 EMIS change proposed

**Importance:** High

Hi,

Discussed this proposed change with several EMIS professionals.

We would encourage the DEW EMIS Department to **'not'** remove the test date table from the EMIS Manual section 2.8.

➤ please do not active this proposed FY25 change

Rational:

DEW guidance is that EMIS professionals and ITC staff are instructed to reference the EMIS manual first for reporting data requirements.

Vendors use the EMIS manual for the business rules for coding their functionality for compliance reporting.

The EMIS manual is the definitions and criteria for gathering, coding, collecting, and reporting requirements.

ORC says that the EMIS manual is the companion document for ORC for uniform and consistent source of reporting instructions.

Having the information in the EMIS manual, as it's the first resource to review, would a continued benefit for customers in the field, instead of having to look for and at other documents.

It can be helpful to add the testing date table to the Assessment Missing Report explanation, having it two places instead of just one. However, report explanations is not the first place EMIS professionals, nor vendors, look for reporting criteria and business rules. DEW has trained that we look at the EMIS manual first. The primary purpose of such a document is to provide a uniform and consistent source of reporting instructions on the subject of EMIS data.

It would be beneficial to display the test date table in both places, the EMIS manual and the report explanation but please do not move from the EMIS manual to the EMIS validation reports because it requires reading another set of documentation.

Thank you for the consideration in this request.