EMIS Release Notes – New Collection Request

Collection Request Name: Financial Collection (FY25)

Collection Request Description: This collection is required for all EMIS reporting entities with the exception of state-supported schools. It includes school accounting data as well as other miscellaneous data types. The source files are the Financial Group DN and QC Record types labeled with the H data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. Most accounting data may be collected via SIF in those districts using USAS.

Collection Request Short Name: FY25-H-Financial

Manifest Code Name: 2025H0000

Collection Request Planned Release Version: 1

Planned Availability Date: 6/5/2025

Submission Date Range: 6/5/2025 – 8/30/2025

Organization Types That Must Report:
- Traditional districts
- Community schools
- STEM districts
- JVSDs
- ESCs
- ITCs

Major Change from Prior FY Version:
- Added Level 1 warning validation QC.0022 to be generated when function code 2230 is used.
- Removed line feeds, carriage returns, and commas from description fields in all financial records.

Data Sources Supported: USAS-SIF and/or non-SIF flat file format, per EMIS Manual Sections 6.2 – 6.7

Level 1 Reports Included: None

Level 2 Reports Included:
Report explanations can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report. The following reports will be run at a later date once many districts have submitted data:
- (EXPD-xxx) Expenditure Reports
- (GNIS-xxx) Gen Issues Reports

Outstanding Issues: None known at this time

Release Note Date: 6/5/2025