

EMIS Release Notes – Updated Manifest

Collection Request Name: Staff and Course Collection – Initial (FY25)

Description of Change: Added additional fatal record check, CI.0025, see below for details.

Planned Availability Date: 12/23/2024

Version Number: 3

Updated Version Requires:

- **Starting a new/restarting the current collection of data?** No
- **Running a new prepare of the collected data?** For some EMIS reporting entities
- **Replacing any data already submitted to ODE with a new submission?** For some EMIS reporting entities

“Updated Version Requires” Additional Information: Due to a database size limit of 60 characters, a new check has been added on the Employee Name that is submitted to DEW; which is a combination of First Name, Middle Name, and Last Name.

Enhancements: None

Known Issues Resolved: None

Outstanding Issues: None known

New or Updated Level 1 Validation:

- Added fatal validation check CI.0025 ‘Staff Member's name exceeds limit’ – occurs when a staff member’s First Name (CI290), Middle Name (CI300), and Last Name (CI310) is over 60 characters.
 - This has caused database errors, causing all the CI records submitted to fail to be submitted successfully. As a result, an LEA’s CTE funding data pull was hugely impacted. Adding this check will prohibit this from happening going forward.

New or Updated Reports: None