

EMIS Release Notes – New Collection Request

Collection Request Name: End of Year Student Collection (FY25)

Collection Request Description: This collection is required for all traditional districts, JVSDs, ESCs, and state-supported schools. The source files are the FB, FC, FD, FE, FL, FN, FS, FT, FX, GD, GE, GG, GI, GJ, GQ, and DN Record types labeled with the S data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. This collection request is for the data for school funding, federal reporting, and other required Department reporting.

Collection Request Short Name: FY25-S-TRAD Final

Manifest Code Name: 2025S3TRD

Collection Request Planned Release Version: 1

Planned Availability Date: 5/1/2025

Submission Date Range: 5/1/2025 – 7/16/2025

Organization Types That Must Report:

- Traditional districts
- JVSDs
- ESCs
- State-supported schools

Major Change from Prior FY Version:

- The first time 20253TRD is prepared/submitted, the Level 1 Validations comparison totals will be compared to the final 20252TRD submission.
- Removed (GNIS-298) Gen Issues – TGRG – RN Reported for Reading Diagnostic Report.

Data Sources Supported: FB, FC, FD, FE, FL, FN, FS, FT, FX, GD, GE, GG, GI, GJ, GQ, and DN flat files

Level 1 Reports Included:

- Counts of DN Records Excluded
- Enrollment Headcount Detail Report (Current Students)
- Enrollment Headcount Detail Report (Future Students)
- Enrollment Headcount Detail Report (Prior Students)
- Enrollment Headcount Summary Report (Current Students)
- Excluded Records
- Missing Report – Organization Attribute (DN)
- Missing Report – PhysEd Only Organization Attribute (DN)
- Missing Report – Student

Level 2 Reports Included:

[Report explanations](#) can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report.

- (CCPL-xxx) CCP Reports
- (DTSC-001) Data Comparison Summary report
- (FLICS-001) FLICS Student Enrollment Report
- (FTED-001) FTE Detail Report

- (FTED-002) FTE Adjustments Report
- (FTES-xxx) FTE Summary Reports
- (GNIS-xxx) Gen Issues Reports
- (Grad-xxx) Grad Cohort Reports
- (STAT-001) Level 2 Status Report
- (TUIT-xxx) Tuition Reports
- (WCKD-xxx) Where Kids Count Reports

Outstanding Issues: None known at this time

Release Note Date: 5/1/2025