

## EMIS Release Notes – New Collection Request

**Collection Request Name:** Midyear Student Collection (FY25)

**Collection Request Description:** This collection is required for all traditional districts, JVSDs, ESCs, and state-supported schools. The source files are the FB, FC, FD, FE, FL, FN, FS, FT, FX, GD, GE, GG, GI, GJ, GQ, and DN Record types labeled with the S data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab. This collection request is for the data for school funding, federal reporting, and other required Department reporting.

**Collection Request Short Name:** FY25-S-TRAD Mid

**Manifest Code Name:** 2025S2TRD

**Collection Request Planned Release Version:** 1

**Planned Availability Date:** 1/2/2025

**Submission Date Range:** 1/2/2025 – 4/25/2025

**Organization Types That Must Report:**

- Traditional districts
- JVSDs
- ESCs
- State-supported schools

**Major Change from Prior FY Version:**

- Added Level 1 warning validations GI.0013, FD.0016, and FS.0100 to determine if the reported EMIS ID could be a Social Security Number (SSN)
- Corrected a filter used in the (FTES-005) FTE Daily Summary Report - Students District is Educating Level 2 Report.

**Data Sources Supported:** FB, FC, FD, FE, FL, FN, FS, FT, FX, GD, GE, GG, GI, GJ, GQ, and DN flat files

**Level 1 Reports Included:**

- Counts of DN Records Excluded
- Enrollment Headcount Detail Report (Current Students)
- Enrollment Headcount Detail Report (Future Students)
- Enrollment Headcount Detail Report (Prior Students)
- Enrollment Headcount Summary Report (Current Students)
- Excluded Records
- Missing Report – Organization Attribute (DN)
- Missing Report – PhysEd Only Organization Attribute (DN)
- Missing Report – Student

**Level 2 Reports Included:**

[Report explanations](#) can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report.

- (CCPL-xxx) CCP Reports
- (FLICS-001) FLICS Student Enrollment Report
- (FTED-001) FTE Detail Report

- (FTED-003) FTE Adjustments Report
- (FTES-xxx) FTE Summary Reports
- (GNIS-xxx) Gen Issues Reports
- (Grad-xxx) Grad Cohort Reports
- (STAT-001) Level 2 Status Report
- (TUIT-xxx) Tuition Reports
- (WCKD-xxx) Where Kids Count Reports

**Outstanding Issues:** None known at this time

**Release Note Date:** 1/2/2025