

EMIS Release Notes – New Collection Request

Collection Request Name: SOES End of Year Student Collection (FY26)

Collection Request Description: This collection is required for all community schools and STEM districts. The source files are the FB, FC, FD, FE, FL, FM, FN, FS, FX, GD, GE, GG, GI, GJ, GQ, and DN Record types labeled with the S data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab using fixed-length or CSV files. This collection request is for the data for school funding, federal reporting, and other required Department reporting. This data is sent directly to the Department and will be merged with the SOES Student (S) Contact(s) Collection that is sent to the State Software Development Team (SSDT) to be displayed in the Ohio District Data Exchange (ODDEX) system.

Collection Request Short Name: FY26-S-SOES Final

Manifest Code Name: 2026SBODE

Collection Request Planned Release Version: 1

Planned Availability Date: 1/2/2026

Submission Date Range: 1/2/2026 – 7/15/2026

Organization Types That Must Report:

- Community schools
- STEM districts

Major Change from Prior FY Version:

- Removed the Preschool Poverty Level (FD120) element (see Change 26-21).
- Added CSV functionality.
- Added critical Level 1 validation FS.0104 to check for excessive attendance hours.
- Added fatal Level 1 validations DN.0050 and DN.0051 to indicate that not all HQIM curriculum information has been submitted. These will appear on the Level 1 Validation report with a placeholder attribute of “*****”. If districts see this, they should refer to the DN Preview and HQIM DN Missing reports for specific details on the fatal errors.
- Added warning Level 1 validation DN.0052 to indicate that a traditional district has not submitted preschool curriculum information. It will appear on the Level 1 Validation report with a placeholder attribute of “*****”. If districts see this, they should refer to the DN Preview and HQIM DN Missing reports for specific details on the warnings.
- Removed the Student Truancy and Excessive Absence (FT) Record (see Change 26-119).
- Added the following Level 2 reports:
 - (DTSC-004) Data Comparison Summary-ITC
 - (DTSC-005) Data Comparison Summary-All Open Manifest ITC
 - (DTSC-006) Data Comparison Summary-All Current FY ITC

Data Sources Supported: FB, FC, FD, FE, FL, FM, FN, FS, FX, GD, GE, GG, GI, GJ, GQ, and DN flat files

Level 1 Reports Included:

- Counts of DN Records Excluded
- Enrollment Headcount Detail Report (Current Students)
- Enrollment Headcount Detail Report (Future Students)
- Enrollment Headcount Detail Report (Prior Students)

- Enrollment Headcount Summary Report (Current Students)
- Excluded Records
- Missing Report – Organization Attribute (DN)
- Missing Report – PhysEd Only Organization Attribute (DN)
- Missing Report – Student

Level 2 Reports Included:

[Report explanations](#) can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report.

- (CCPL-xxx) CCP Reports
- (DTSC-xxx) Data Comparison Reports
- (FLICS-001) FLICS Student Enrollment Report
- (FTED-001) FTE Detail Report
- (FTED-003) FTE Adjustments Report
- (FTES-xxx) FTE Summary Reports
- (GNIS-xxx) Gen Issues Reports
- (Grad-xxx) Grad Cohort Reports
- (STAT-001) Level 2 Status Report
- (WCKD-xxx) Where Kids Count Reports

Outstanding Issues: None known at this time

Release Note Date: 1/2/2026