

EMIS Release Notes – New Collection Request

Collection Request Name: Midyear Student Collection (FY26)

Collection Request Description: This collection is required for all traditional districts, JVSDs, ESCs, and state-supported schools. The source files are the FB, FC, FD, FE, FL, FM, FN, FS, FX, GD, GE, GG, GI, GJ, GQ, and DN Record types labeled with the S data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab using fixed-length or CSV files. This collection request is for the data for school funding, federal reporting, and other required Department reporting.

Collection Request Short Name: FY26-S-TRAD Mid

Manifest Code Name: 2026S2TRD

Collection Request Planned Release Version: 1

Planned Availability Date: 1/2/2026

Submission Date Range: 1/2/2026 – 4/24/2026

Organization Types That Must Report:

- Traditional districts
- JVSDs
- ESCs
- State-supported schools

Major Change from Prior FY Version:

- Removed the Preschool Poverty Level (FD120) element (see Change 26-21).
- Added CSV functionality.
- Added critical Level 1 validation FS.0104 to check for excessive attendance hours.
- Added fatal Level 1 validations DN.0050 and DN.0051 to indicate that not all HQIM curriculum information has been submitted. These will appear on the Level 1 Validation report with a placeholder attribute of “*****”. If districts see this, they should refer to the DN Preview and HQIM DN Missing reports for specific details on the fatal errors.
- Added warning Level 1 validation DN.0052 to indicate that a traditional district has not submitted preschool curriculum information. It will appear on the Level 1 Validation report with a placeholder attribute of “*****”. If districts see this, they should refer to the DN Preview and HQIM DN Missing reports for specific details on the warnings.
- Removed the Student Truancy and Excessive Absence (FT) Record (see Change 26-119).
- Added the following Level 2 reports:
 - (DTSC-004) Data Comparison Summary-ITC
 - (DTSC-005) Data Comparison Summary-All Open Manifest ITC
 - (DTSC-006) Data Comparison Summary-All Current FY ITC

Data Sources Supported: FB, FC, FD, FE, FL, FM, FN, FS, FX, GD, GE, GG, GI, GJ, GQ, and DN flat files

Level 1 Reports Included:

- Counts of DN Records Excluded
- Enrollment Headcount Detail Report (Current Students)
- Enrollment Headcount Detail Report (Future Students)
- Enrollment Headcount Detail Report (Prior Students)

- Enrollment Headcount Summary Report (Current Students)
- Excluded Records
- Missing Report – Organization Attribute (DN)
- Missing Report – PhysEd Only Organization Attribute (DN)
- Missing Report – Student

Level 2 Reports Included:

[Report explanations](#) can be found on our website. The Gen Issues report explanation includes content and contact information regarding each report.

- (CCPL-xxx) CCP Reports
- (DTSC-001) Data Comparison Summary report
- (FLICS-001) FLICS Student Enrollment Report
- (FTED-001) FTE Detail Report
- (FTED-003) FTE Adjustments Report
- (FTES-xxx) FTE Summary Reports
- (GNIS-xxx) Gen Issues Reports
- (Grad-xxx) Grad Cohort Reports
- (STAT-001) Level 2 Status Report
- (TUIT-xxx) Tuition Reports
- (WCKD-xxx) Where Kids Count Reports

Outstanding Issues: None known at this time

Release Note Date: 1/2/2026