

## EMIS Release Notes – New Collection Request

**Collection Request Name:** Budget and Three-Year Forecast – Initial Optional Collection (FY26)

**Collection Request Description:** This collection is optional for all traditional districts and JVSDs and provides the ability to update the initial required financial forecast submission that was due Oct. 15, 2025. The budget and three-year forecast consists of three years of historical data, the current year budget, and projections for the three ensuing fiscal years. Each submission is required to include notes that explain the assumptions used to develop the current year budget and projections for the three ensuing fiscal years. The source file is the QF Record type labeled with the P data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab using fixed-length or .csv files. An attachment must be submitted as a .pdf or .txt with the assumptions/notes reported.

**Collection Request Short Name:** FY26-P-TYF 1 Opt

**Manifest Code Name:** 2026P1OPT

**Collection Request Planned Release Version:** 1

**Planned Availability Date:** 10/27/2025

**Submission Date Range:** 10/27/2025 – 1/31/2026

**Organization Types That Report:**

- Traditional districts
- JVSDs

**Major Change from Prior FY Version:**

- The collection request name has been updated from the Five-Year Forecast to the Budget and Three-Year Forecast (see Change 26-104).
- CSV functionality has been added.

**Data Sources Supported:** QF flat file or CSV

**Attachments Supported:** .pdf or .txt files up to 20MB

**Level 1 Reports Included:** None

**Level 2 Reports Included:** None

**Outstanding Issues:** None known at this time

**Release Note Date:** 11/05/2025