EMIS Release Notes – New Collection Request

Collection Request Name: Financial Forecast – Initial Required Collection (FY27)

Collection Request Description: This collection is required for all traditional districts and JVSDs. The Financial Forecast is a financial report that consists of three years of historical actual data, the current fiscal year budget, projections for three succeeding fiscal years, and accompanying notes for each reported forecast line. This collection is for the initial school year submission, required by August 31 each year. The source file is the QF Record type labeled with the P data set. Data must be uploaded in EMIS Manual format through the Data Collector Data Sources tab using fixed-length or CSV files. An attachment with the required accompanying notes must be submitted as a .pdf or .txt.

Collection Request Short Name: FY27-P-FF 1 Req

Manifest Code Name: 2027P0000

Collection Request Planned Release Version: 1

Planned Availability Date: 7/1/2026

Submission Date Range: 7/1/2026 – 8/31/2026

Organization Types That Must Report:

- Traditional districts
- JVSDs

Major Change from Prior FY Version:

- The collection request name has been updated from the Budget and Three-Year Forecast to the Financial Forecast (see Change 27-16).
- This version enables the data comparison functionality for the QF record. Note: Data comparison will not appear until the data is prepared following a successful submission and subsequent nightly processing by DEW.

Data Sources Supported: QF flat file or CSV file

Attachments Supported: .pdf or .txt files up to 20MB

Level 1 Reports Included: None

Level 2 Reports Included: None

Outstanding Issues: None known at this time

Release Note Date: 7/1/2026