

**ODE ITC EMIS Training Q & A
March 2023**

Below are some of the questions that were asked during the ODE ITC EMIS Training sessions held between March 16 and 22, 2023. The questions are in order by topic and include the answer and, in many cases, a link to EMIS documentation where the information can be found. Questions received via Teams Chat and the phone have been included. These Q&A documents, as well as training schedules and presentations, are available on our [EMIS Training webpage](#). Note that the [EMIS Manual](#) continues to be the authoritative source for EMIS reporting guidance.

Assessments

- Q1** *Will students taking the Alternate OELPA appear on the missing report?*
- A1** No, because those results will not be reported this year.
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- Q2** *Are the DN Attributes in the Assessment Group for the start date of a district's local assessment administration required reporting?*
- A2** This group of attributes is required reporting for districts that are not following the state test windows for the relevant assessments. See [EMIS Manual Section 5.3](#).
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- Q3** *What issues will result from reporting Early Learning Assessment (ELA) results for a typical preschool student who is not in an Early Childhood Education (ECE) Grant funded program?*
- A3** None. Those results will appear in the Supplementary Report, the purpose of which is to display results that are included but not expected. See [EMIS Manual Section 2.8](#).
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- Q4** *If a preschool student moves into our district and the prior district administered the Child Outcome Summary (COS) assessment, would our district need to give the assessment as well?*
- A4** The new district is not required to administer the COS to a transfer student who is neither entering nor exiting preschool special education and was annually assessed at the prior district.
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- Q5** *The administration window end date for the Fall ELA was November 15, 2022. Would a student who enrolls after that date appear on the Fall ELA missing list?*
- A5** No. The missing list for the Fall ELA looks at vendor file results and enrollment dates. A student who enrolls after the fall administration window end date would not appear on the Fall ELA missing list.
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- Q6** *Which entity administers and reports the OELPA for a full-time JVS student?*
- A6** JVSs do not report OELPA results. Per the Release Notes for this collection, the home school must report. In terms of which entity should administer the OELPA, the entities would want to work collaboratively in making that determination.
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Grad Cohort Assignment

- Q7** *Which district would be accountable for a student withdrawn to another district, but where the new district is not reporting the student as enrolled yet?*
- A7** The last educating district remains accountable until the new educating district includes the student in their reporting.
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Gifted

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- Q8** *Does a student have to be reported with both courses and a gifted program code to be considered served?*
- A8** No. A student reported with a gifted program code *or* a gifted course *or* both a gifted program code and a gifted course is considered to be served.
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- Q9** *Do community schools need to report identification for students who were identified in a prior district?*
- A9** Yes. Community schools are required to report students previously identified.
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- Q10** *The presentation says that community schools do not need to report a student taking the ACT/SAT as screened if not providing services. Please clarify “not providing services”.*
- A10** If a community school is not going to provide gifted services to a student identified by meeting an ACT/SAT threshold score, they would not have to report the student as screened.
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- Q11** *Should an identified student who was served in prior years but is not being served in the current year continue to be reported as served?*
- A11** No. If a student is not receiving services in the current year, they should not be reported as served. See [EMIS Manual Section 2.10](#).
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- Q12** *Can misreporting of identification in a prior year be corrected?*
- A12** No. Nothing can be done about prior year reporting. Ensure current year reporting is accurate.
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- Q13** *Do students also have to be served for a district to receive funding or is it based only on identification?*
- A13** Gifted funding is based on only on identification. See the [\(FTED-006\) Partial Gifted FTE report explanation](#).
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