

# PLEASE NOTE

This presentation is being provided for informational purposes only.

The information in this presentation may have changed since it was created.

This presentation is not meant to provide detailed reporting instructions and is not a replacement for the EMIS Manual, Report Explanations, or other documentation provided by the Ohio Department of Education and Workforce.





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# EMIS FOCUSED TRAINING – EXITING STUDENT FOLLOW-UP REPORTING

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## Topics

- Student Groups, 5
- Data Reporting, 11
- Level 2 Reports, 18
- Frequently Asked Questions, 25
- Resources, 31

# THE USUAL REMINDERS

- Manual guidance prevails if there is a conflict between this presentation and the Manual
- Some questions may be deferred to the most appropriate resource
  - Policy questions will be deferred to the business offices
- Hierarchy of support
  - EMIS Manual
  - EMIS Coordinator
  - ITC
  - Helpdesk

# STUDENT GROUPS

# INTRODUCTION

- Three groups
  - CTE Concentrators
  - Prior Year Graduates
  - Students with Disabilities
- Main inclusion criteria is that the student exited secondary education
  - Not generating FTE in current year

# CTE CONCENTRATORS

- Concentrators who exited secondary education in the prior year
- Responsible entity = JVSD, district, community school, or STEM school where student was last a concentrator
- Resources
  - Exiting Student Follow-Up Reporting webpage  
<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Resources/Exiting-Student-Follow-Up-Reporting>
  - Exiting Student Collection webpage  
<https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Exiting-Student-Collection>
- Contact information
  - [cte@education.ohio.gov](mailto:cte@education.ohio.gov)

# PRIOR YEAR GRADUATES (GRAD)

- All students who graduated in the prior year
- Responsible entity = grad rate accountable district, community school, or STEM school
- Resources
  - Exiting Student Follow-Up Reporting webpage  
<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Resources/Exiting-Student-Follow-Up-Reporting>
  - Exiting Student Collection webpage  
<https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Exiting-Student-Collection>
- Contact information
  - [gradrequirements@education.ohio.gov](mailto:gradrequirements@education.ohio.gov)

# STUDENTS WITH DISABILITIES (SWD)

- Students reported with a disability condition (FD130) upon exiting secondary education
- Responsible entity = entity responsible for Free Appropriate Public Education (FAPE)
  - District of Residence
  - Community school or STEM school
- Resources
  - Exiting Student Follow-Up Reporting webpage  
<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Resources/Exiting-Student-Follow-Up-Reporting>
  - Exiting Student Collection webpage  
<https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Exiting-Student-Collection>
- Contact information
  - [Exceptionalchildren@education.ohio.gov](mailto:Exceptionalchildren@education.ohio.gov)



# WHAT EXCLUDES A STUDENT?

- CTE Concentrator group
  - Withdrawal Reason (FS100) options: 40, 42, 43, 45, 46, 48, 51, 52
- Grad group
  - Student not reported with Diploma Date (FN090)
- SWD group
  - Withdrawal Reason (FS100) options: 40, 42, 43, 45, 46, 48, 51, 52

# DATA REPORTING

# FY26 EXITING STUDENT (S) FOLLOW-UP COLLECTIONS

- Initial collection: Oct. 16, 2025 – Jan. 6, 2026
  - CTE concentrators who exited secondary education are required to be reported
    - Foundation for calculating federal and state accountability
  - SWD and Grad data can be reported, but are not required to be reported
- Final collection: Feb. 5, 2026 – Aug. 5, 2026
  - Continue to report follow-up data for all three groups

Elements by Category	Exiting CTE Concentrators	Prior Year Graduates	Exiting Students With a Disability
<i>Employment</i>			
Employment Status	R	R	R
Employment Career Field	R	O	O
Employment Typical Hours Per Week	O	R	R
Employment Duration	O	O	R
Employment Compensation Type	O	O	R
Employment Setting	O	O	R
Employment Advancement Opportunity	O	O	R
<i>Apprenticeship</i>			
Apprenticeship Status	R	R	R
Apprenticeship Type	O	R	O
<i>Post-Secondary Education</i>			
Post-Secondary Education Status	R	R	R
Post-Secondary Education Type	R	R	R
Post-Secondary and Advanced Training	R	R	O
Post-Secondary Enrollment Duration	O	O	R
<i>Military</i>			
Military Enlistment Status	R	R	R
<i>Other</i>			
Service Program Status	R	R	R
Other Follow-up Status	R	R	R

## EXITING STUDENT FOLLOW-UP (FW) RECORD, 1

- Many elements are common to all groups
- Some elements are unique to each group
- See table in EMIS Manual Section 2.23
  - R = Required
  - O = Optional

# EXITING STUDENT FOLLOW-UP (FW) RECORD, 2

- “Status” element for each category
  - \* = status unknown
  - Y = all required elements must have a non-default value
  - N = all elements must have a default value
- “For reference only” elements will be reset if updated
  - Data Group Flags
  - Career-Technical Education Program of Concentration
  - Responsible LEA IRN
  - Student Name Elements

# OTHER FOLLOW-UP STATUS (FW310) ELEMENT

- Options
  - \* – Not applicable (default)
  - A – Contact attempted, no response
  - R – Contact made, refused
  - U – Status unknown; for special education students, only report if no contact attempt was made
  - D – Deceased
- For the SWD group, *must* distinguish between “A”, “R”, and “U”
- For the CTE and Grad groups, *may* distinguish between “A”, “R”, “U”, not required to

# INDUSTRY CREDENTIALS

- Assessment Type Code (FA060) = GW
- Reportable only in the Initial Exiting Student (S) Follow-Up Collection for any student
  - Not just concentrators
- Credential must be earned within 6 months of the student exiting secondary education

# FINAL CORRECTION OPPORTUNITIES

- CTE Program of Concentration
  - Before the opening of the Initial Exiting Student Follow-Up (S) Collection
  - Only for updating the program of concentration
- Final Exiting Student Follow-Up
  - After the close of the Final Exiting Student Follow-Up (S) Collection
  - For correcting misreported data
- Final Correction Opportunities webpage
  - <https://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/Final-Correction-Opportunities>

# LEVEL 2 REPORTS

# LEVEL 2 EXITING STUDENTS FOLLOW-UP EXTRACT REPORTS

- (FLUP-001) Exiting Students Follow-Up Extract (All Students) Report
  - All students meeting criteria for inclusion in the collection
- Separate reports showing additional details for each student group
  - (FLUP-003) CTE Follow-Up Value Report
  - (FLUP-004) Grad Follow-Up Value Report
  - (FLUP-005) SWD Follow-Up Value Report
- Available in both the Initial and Final Exiting Student (S) Follow-Up Collections

# (FLUP-001) EXITING STUDENTS FOLLOW-UP EXTRACT (ALL STUDENTS) REPORT

- All students meeting criteria for inclusion in the collection across all groups
  - Can be included in multiple groups
- Flag indicating which entity is accountable for each group
  - Communication and collaboration are strongly recommended
- Inclusion status can change with current-year enrollment and withdrawal reporting
  - Result Code FP0003 – Follow Up Exiting Student Added
  - Result Code FP0004 – Follow Up Exiting Student Removed

# ADDITIONAL LEVEL 2 REPORTS

- (FLUP-003) CTE Follow-Up Value Report, (FLUP-004) Grad Follow-Up Value Report, (FLUP-005) SWD Follow-Up Value Report
- Column representing “Required” elements from EMIS Manual Section 2.23 table
- Data sources

Data Source Code	Data Source Description
N	No Data Available
R-CTE, G-Grad, S-SWD	Accountable District Report Values Used
O	Only Other Districts Reported Values Used
E	Only External Sources Values Used
M	Multiple Data Sources Values Used

# (FLUP-003) CTE FOLLOW-UP VALUE REPORT

- Information about CTE Post-Program Placement measure status
- Denominator and Numerator inclusion flags
- Result codes
  - FP0005 – CTE Follow Up Student Status Known Included in Post Prog Placement Numerator
  - FP0008 – CTE Follow Up Student Status Known Not Included in Post Prog Placement Numerator
- CTPD Post-Program Outcomes Component Technical Documentation
  - <https://education.ohio.gov/Topics/Data/Report-Card-Resources/Career-Technical-Planning-District-Report-Cards#Post-Program%20Outcomes>

# (FLUP-004) GRAD FOLLOW-UP VALUE REPORT

- Grad Apprenticeship Program Flag of Y when
  - Apprenticeship Status = Y
  - Apprenticeship Type = A
- Combined Employment Flag of Y when more than one is Y
  - Employment Status
  - Grad Apprenticeship Program
  - Military Enlistment

# (FLUP-005) SWD FOLLOW-UP VALUE REPORT

- Indicator 14 flags
  - Measure A: Enrolled in higher education within one year of leaving high school
  - Measure B: Enrolled in higher education or competitively employed within one year of leaving high school
  - Measure C: Enrolled in higher education or in some other postsecondary education or training program, or competitively employed or in some other employment within one year of leaving high school
- IDEA Post-School Outcomes (Indicator 14) Technical Documentation
  - <https://education.ohio.gov/Topics/Special-Education/Special-Education-Data-and-Funding/Special-Education-Accountability-Resources/Ohio-s-Special-Education-Profiles>

# FREQUENTLY ASKED QUESTIONS

# CTE: CURRENTLY EDUCATED STUDENTS

**Question:** Can a CTE Program of Concentration Final Correction Opportunity be requested for students who are currently being educated but appear on the CTE Follow-Up Student File?

**Answer:** No. The purpose of this final correction opportunity is not for adding or removing students from the list.

If there is reporting that excludes a student from Exiting Student Follow-Up reporting, it will be reflected in the (FLUP-001) Exiting Students Follow Up Extract (All Students) level 2 report when generated.

# CTE: WITHDRAWN STUDENT

**Question:** Student was a concentrator at District A and withdrew, enrolled in District B, and then withdrew again. Why is the student included in District A's CTE Follow-Up Student File?

**Answer:** The district required to report follow-up data is the last district the student was last a CTE concentrator.

Since the student was not a concentrator in District B, District A is responsible for reporting the CTE Concentrator follow-up data.

# CTE: PROGRAM OF CONCENTRATION MISREPORTED

**Question:** If a student did not meet concentrator status but a program of concentration was incorrectly reported in a prior year, is the district expected to report follow-up data?

**Answer:** Yes. Since the district reported the student as a concentrator in a year they also had an aligned course, the district is expected to report follow-up data.

CTE program of concentration and CTE course reporting must be resolved in the year they are misreported.

Use the level 2 CTE Concentrator Reports to ensure accuracy:

- (CTAC-101) CTE Concentrator Accountability All FY POC
- (CTAC-102) CTE Concentrator Accountability FY POC Missing
- (CTAC-103) CTE Concentrator Accountability FY POC Unexpected

# SWD: STUDENT NEVER REPORTED BY DISTRICT

**Question:** Why is a district responsible for reporting follow-up data for a student never included in the district's data?

**Answer:** The last reporting district indicated the district as the District of Residence.

The district responsible for Free Appropriate Public Education (FAPE) is the district responsible for reporting follow-up data.

# QUESTIONS?

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# RESOURCES

# Training Evaluation

Available through Nov. 7

Your evaluations of our trainings are now being collected via an online form. This will give us access to better, more immediate feedback and statistics about these trainings, which will allow us to be even more responsive to your input. This will also be easier for you as you will no longer have to email anything to us.

After completing the evaluation and clicking submit, you will see a message thanking you for your feedback and acknowledging your attendance at a training. If this is information you need, be sure to capture or print the page and retain it for your records. Once the evaluation period for the session ends (2 weeks after the final session), you will no longer be able to submit a response or receive an attendance acknowledgement. *Note that this is the only way to receive this acknowledgement. We will no longer be emailing this information to participants.*

<https://forms.office.com/Pages/ResponsePage.aspx?id=xPz4UNiUB0-E6zbtV8floq21PJobZDZHsfF9IK1Hs1pUOUdaM0VJRFRZWDNFTUk1REFOVUJBVDJWMCQlQCN0PWcu>

# EMIS FOCUSED TRAINING WEBPAGE

- A recorded version of this presentation will be posted
- The Q and A will be posted
- Future training opportunities will be announced

<https://education.ohio.gov/Topics/Data/EMIS/Resources-for-EMIS-Professionals/EMIS-Focused-Training>

# EMIS MANUAL

- 2.8 Student Assessment (FA) Record
- 2.23 Exiting Student Follow-Up (FW) Record

<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/Current-EMIS-Manual>

# REPORT EXPLANATIONS

- (FLUP-001) Exiting Students Follow Up Extract (All Students)
- (FLUP-003) CTE Follow-Up Value
- (FLUP-004) Grad Follow-Up Value
- (FLUP-005) SWD Follow-Up Value

<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/FY16-EMIS-Validation-and-Report-Explanation-Docume>

# GENERAL ISSUES, (GNIS-XXX)

***Disclaimer: General Issues Reports are supplemental reports that are provided to districts to help identify potential data issues. The reports should NOT be used as the primary and/or sole mechanism for reviewing and verifying the accuracy/completeness of data. These reports are limited in the types of errors flagged and are not guaranteed to be generated on a regular basis as they are not part of the automated EMIS validation system. In accordance with ORC 3301.0714, the accuracy and completeness of EMIS data submitted to the Department is the responsibility of the district.***

- Level 2 reports generated by business offices
- Announced via Release Notes
  - <http://education.ohio.gov/Topics/Data/EMIS/Technical-Documentation/EMIS-Release-Notes>
- For assistance, contact data manager on report and in report explanation
- Do **not** include student identifiable information in communications

# EXITING STUDENT FOLLOW-UP

- Exiting Student Follow-Up Reporting webpage  
<https://education.ohio.gov/Topics/Data/EMIS/EMIS-Resources/Exiting-Student-Follow-Up-Reporting>
- Exiting Student Collection webpage  
<https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Exiting-Student-Collection>
- Contact information
  - CTE Concentrators: [cte@education.ohio.gov](mailto:cte@education.ohio.gov)
  - Prior Year Grads: [gradrequirements@education.ohio.gov](mailto:gradrequirements@education.ohio.gov)
  - Students With Disabilities: [exceptionalchildren@education.ohio.gov](mailto:exceptionalchildren@education.ohio.gov)

# OTHER

- File Descriptions
  - <https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/FY16-EMIS-Validation-and-Report-Explanation-Docume/File-Descriptions>
- CTPD Post-Program Outcomes Component Technical Documentation
  - <https://education.ohio.gov/Topics/Data/Report-Card-Resources/Career-Technical-Planning-District-Report-Cards#Post-Program%20Outcomes>
- IDEA Post-School Outcomes (Indicator 14) Technical Documentation
  - <https://education.ohio.gov/Topics/Special-Education/Special-Education-Data-and-Funding/Special-Education-Accountability-Resources/Ohio-s-Special-Education-Profiles>

# OFFICE OF DATA QUALITY

- Districts and Schools Final Correction Opportunities
  - <https://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/Final-Correction-Opportunities>
- EMIS Data Review & Verification
  - <http://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/EMIS-Data-Review-Verification>
- Contact information
  - [dataquality@education.ohio.gov](mailto:dataquality@education.ohio.gov)
  - (614) 466-7144

# SECURE DATA CENTER (SDC)

- Secure Data Center webpage
  - <https://education.ohio.gov/Topics/Data/EMIS/EMIS-Resources/Secure-Data-Center>
- Secure Data Center – Status of Reports
  - <https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/Secure-Data-Center-Status-of-Reports>
- Contact
  - [datamanagement@education.ohio.gov](mailto:datamanagement@education.ohio.gov)



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