

**EMIS Focused Training – Graduation Q & A
May 2024**

Below are some of the questions that were asked during the EMIS Focused Training – Graduation sessions held on May 15 and 17, 2024. The questions are in order by topic and include the answer and, in many cases, a link to EMIS documentation where the information can be found. Questions received via Teams Chat and the phone have been included. These Q&A documents, as well as training schedules and presentations, are available on our [EMIS Focused Training webpage](#). Note that the [EMIS Manual](#) continues to be the authoritative source for EMIS reporting guidance.

Data Reporting

Q1 *Does a summer grad count as a 4-year or 5-year graduate?*

A1 The longitudinal grad rate in which the student is included depends on the reported diploma date. If the student meets graduation requirements in four years with a diploma date before the start of the new school year, they will count as a 4-year grad. If they meet graduation requirements with a diploma date after the start of the new school year, they will count as a 5-year grad. See the [Understanding Student Placement for Ohio’s Differentiated Accountability Systems technical documentation](#).

Q2 *What Withdrawal Reason (FS100) option is reported for a graduating scholarship student attending a non-public?*

A2 Assuming the resident district is not issuing the student’s diploma, the resident district would report Withdrawal Reason option 42 – Transferred to a Private School. See [EMIS Manual Section 2.4](#).

Q3 *Do the resident/sending district and the JVS both need to report the Industry Credential, Work-Based Learning hours, and CTE Technical Assessments (webxams)?*

A3 For which entity should report:

- Industry Credentials: the following is from [EMIS Manual Section 2.8](#): “If a student attempts an industry credential during the school year, the district in which the student is enrolled should report the attempt during the earliest appropriate assessment collection.”
- Work-based Learning hours: the hours will count for the report card if reported by either entity; however, these program codes must be reported by the resident/sending district for inclusion in the Grad module.
- CTE Technical Assessments: the following is from [EMIS Manual Section 2.8](#): “CTE Technical Assessment results should be reported by the traditional district, STEM district, JVSD, community school, or state organization that employs the CTE Workforce Development instructor during the Career Tech Accountability Assessment (A) Collection in the year in which the assessment was taken.”

Industry Credentials, Work-Based Learning hours program codes, and CTE Technical Assessment results may also be reported in the Graduation (G) Collection. See [EMIS Manual Sections 2.8 and 2.9](#).

Q4 *Would a 22+ Adult High School Diploma Program student be reported as a grad-only student?*

A4 No, these are adult students, and they are not reported to EMIS.

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Reporting Scenarios

- Q5** *Should an AIEP event be reported noting the diploma deferral?*
- A5** If the existing Outcome ID Element (GE120), IEP Test Type Element (GE160), or Secondary Planning Element (GE170) is changed, an AIEP should be reported. See [EMIS Manual Section 2.13](#).
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- Q6** *Can a district award a diploma to a student reported with Sent Reason option MR (attending a County Board of Developmental Disabilities (BDD))?*
- A6** These students generally receive a certificate of completion from the BDD. However, the district decides whether to issue a diploma.
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- Q7** *Suppose a student didn't attend the district in the current year but completes courses over the summer to meet graduation requirements before the first day of school and wants to graduate from our district. Can they be enrolled to be reported as a summer grad?*
- A7** No. This student would be reported as a grad-only student in the Graduation (G) Collection.
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