

EMIS Focused Training – Graduation Q&A:

May 2026

Below are some of the EMIS reporting questions that were asked during the EMIS Focused Training – Graduation sessions held on May 13 and 15, 2026. The questions are grouped by topic and include the answer and, in many cases, a link to EMIS documentation where the information can be found. Questions received via Teams Chat and the phone have been included. These Q&A documents, as well as training schedules and presentations, are available on our [EMIS Focused Training webpage](#). Note that the [EMIS Manual](#) continues to be the authoritative source for EMIS reporting guidance.

Data Reporting

-
- Q1** *Can an Effective End Date (FS090) for a withdrawal be different than a Diploma Date (FN090)?*
- A1** Yes, it is possible that the dates may be different. One example is when the student is no longer being educated but has remaining graduation requirements to meet. In that case, one date will be reported for the withdrawal date in student reporting, and a different date will be reported for the diploma date in graduation reporting once all requirements are met. See [EMIS Manual Sections 2.4 and 2.6](#).
-
- Q2** *Are the Planning to Earn graduation seal program codes required to be reported?*
- A2** Yes. The guidance is that all data applicable to a student should be reported. If a student plans to earn a graduation seal as part of their graduation plan, the appropriate program code should be reported. Always report completely and accurately. That said, if a student did not have a particular seal in their plan and it was later determined that the seal had been earned, it is not necessary to report the planning-to-earn code at that point. See [EMIS Manual Section 2.9](#).
-
- Q3** *Is there a program code that should be reported to indicate that a student took a WebXam to meet alternative competency?*
- A3** Yes. While Career Technical Assessments (i.e., WebXams) are reported in the appropriate assessment collection, a student who used WebXams to demonstrate Career Experience and Technical Skill alternative competency should also have the Student Program (GQ) option 520105 reported. See [EMIS Manual Sections 2.8 and 2.9](#).
-

Reporting Scenarios

-
- Q4** *Should an early graduate's grade level be changed to grade 12?*
- A4** Grade level determinations are local decisions. Whatever the district decides, they should report consistently in all such cases. See [EMIS Manual Section 2.5](#).
-

ODDEX

-
- Q5** *How often is the Grad module updated?*
- A5** Data shown in this module is derived from data your district submits in EMIS and is updated weekly. See the [ODDEX Help documentation](#).
-