PLEASE NOTE

This presentation is being provided for informational purposes only.

The information in this presentation may have changed since it was created.

This presentation is not meant to provide detailed reporting instructions and is not a replacement for the EMIS Manual, Report Explanations, or other documentation provided by the Ohio Department of Education and Workforce.







Department of Education & Workforce

EMIS GENERAL TRAINING

February/March 2025

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Data Administration Managers

Office of Data Quality and Governance

Topics

- Assessments, 5
- Grad Cohort Assignment, 23
- EMIS Changes, 29
- Ohio District Data Exchange (ODDEX) –
 Tuition Module, 32
- In Case You Missed It, 44
- Resources, 48



THE USUAL REMINDERS

- Manual guidance prevails if there is a conflict between this presentation and the Manual
- Some questions may be deferred to the most appropriate resource
 - Policy questions will be deferred to the business offices
- Hierarchy of support
 - EMIS Manual
 - EMIS Coordinator
 - ITC
 - Helpdesk



ASSESSMENTS



ASSESSMENT MISSING REPORT EXPLANATION

- https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/FY16-EMIS-Validation-and-Report-Explanation-Docume
- List of Level 1 Missing Reports by collection
 - Inclusion criteria by collection
- Test Administration Window table
- Other Participating Assessments
 - Links Spring EOC, Spring Grades 3-8, Alternate, and OELPA missing reports together
 - Updated with reporting in corresponding collection
- End of Course Test → Subject Code (CN050) table



KINDERGARTEN READINESS ASSESSMENT (KRA)

- Only for first-time KG students and must be given within first 20 days of instruction
 - Retained students not assessed again
- Collection open Sept. 19, 2024 Mar. 28, 2025
- Assessment Type (FA060) = GO (Kindergarten Readiness Assessment)
- Student attends multiple districts, entity with latest enrollment reports



READING DIAGNOSTIC ASSESSMENT

- Traditional districts, community schools, STEM schools, and state schools are required to assess all students grades K-3
 - https://education.ohio.gov/Topics/Learning-in-Ohio/Literacy/Third-Grade-Reading-Guarantee
- Collection open Oct. 3, 2024 Aug. 6, 2025
- Assessment Type (FA060) = RD (Reading Diagnostic)
- Initial assessment results must be reported
 - Subsequent results can be reported, but not required
- Students exempt from Diagnostic Assessment = SNR option L
 - Student has disability condition for which no vendor accommodation exists
- Students required to be assessed but were not = most appropriate SNR option



WHEN KRA IS USED FOR READING DIAGNOSTIC

- When a Reading Diagnostic (RD) assessment record not reported
 - The Department will use KRA results
- Do not consider KRA as the diagnostic for
 - Repeat Kindergarten students
 - Transfer students entering after KRA administration window
- If other reading diagnostic not used for repeat kindergarteners and transfer students
 - Must report SNR option F Other in Reading Diagnostic (A) Collection



DERIVE READING DIAGNOSTIC REPORT (LTRC-001)

- Level 2 report in student collections
- Specific result codes reflecting diagnostic status based on current reporting
 - LT0001 Required not assessed student assessed after required assessed date
 - LT0002 Required not assessed student has no assessment reported
 - LT0003 Assessed not on track
 - LT0004 Exempt from Diagnostic Assessment Student on ALT via IEP
 - LT0005 Exempt from Diagnostic Assessment Student reported with SNR option L
 - LT0006 Not required
 - LT0007 Assessed on track



MORE ON THE LTRC-001

- Any student reported with an SNR other than L will appear as Required Not Assessed
 - Result Code = LT0001
 - READNG_DIAG_RESULT_CODE = RN
- When KRA is used for the Reading Diagnostic
 - ASESMNT_SUBJCT_CODE = LL (Language-Literacy)
- When scores are reported for both Reading Diagnostic and KRA
 - If both within testing window, Reading Diagnostic is used
 - If Reading Diagnostic is outside testing window, KRA is used
- Students reported with Sent Reasons MR and NP are required to be assessed and results reported
 - Result Code = LT0002
 - READNG_DIAG_RESULT_CODE = RN
 - If not assessed, report SNR option F



END OF COURSE ASSESSMENT

- Summer and Fall collection open Sept. 19, 2024 March 21, 2025
- Spring collection open Feb. 20 July 16, 2025
- Assessment Type (FA060) = GE (End of Course Tests)



SPRING STATE ASSESSMENT GRADES 3-8

- Collection open Feb. 20 July 16, 2025
- Assessment Type (FA060) = GN (Ohio's State Tests)



DPR GROWTH ASSESSMENT

- Collection open Oct. 17, 2024 July 16, 2025
- Assessment Type (FA060) = GD (Star Assessment)
- Reduce unified scaled score by 500 points prior to upload to Data Collector
 - Department will add back in
- Include Test Day of the Month (FA212)
 - Fatal error if not reported



TIER 1 DYSLEXIA SCREENER (DS), 1

- Traditional district, community school, STEM school, or state school where student enrolled when tested is responsible for reporting
- Collection open Oct. 3, 2024 Aug. 6, 2025
- Assessment Type (FA060) = DS (Tier 1 Dyslexia Screener)
- Required for all KG students after Jan. 1 of KG year, before Jan. 1 of following year
 - KG missing list can be ignored if assessed in following year
- By request for grades 1-6
- Initial assessment results must be reported
 - Subsequent results can be reported, but not required



TIER 1 DYSLEXIA SCREENER (DS), 2

- Students determined to be at risk will be progress-monitored for up to six weeks
 - Report program code 151510 Student received up to 6 weeks of progress monitoring based on being identified as at risk for dyslexia on the Tier 1 dyslexia screener
- Transfer student information can be found in the Dyslexia Guidebook
 - https://education.ohio.gov/Topics/Learning-in-Ohio/Literacy/Dyslexia



ALTERNATE ASSESSMENTS

- Collection open Feb. 6 Aug. 6, 2025
- Assessment Type (FA060)
 - GA (Grades 3-8)
 - GX (High School)



OELPA AND ALT OELPA

- Collection open Jan. 25 Aug. 6, 2025
- Assessment Type (FA060) = GF (Ohio English Language Proficiency Assessment)
- Required for students identified as English learners



OTHER ACCOUNTABILITY ASSESSMENTS

- Collection open Feb. 6 Aug. 8, 2025
- Assessment Type (FA060)
 - AC (American College Testing)
 - AP (Advanced Placement)
 - GW (Industry Credentials)

- IB (International Baccalaureate)
- SA (Scholastic Aptitude Test)
- WK (ACT WorkKeys)
- (ICAC-001) Industry Credential Administrative Conflict Level 2 Report
 - Checks for multiple entities reporting industry credential with Required Test Type (FA215) of IPD for same student



CAREER TECH ACCOUNTABILITY ASSESSMENT

- Collection open Feb. 6 Aug. 6, 2025
- Assessment Type (FA060)
 - GY (CTE Technical Assessment)
 - GW (Industry Credential)
- (CTAC-001) CTE Accountability Program of Concentration Tech Assessment Results Level 2 Report
 - Based on current year CTE course enrollment or
 - Current or prior year CTE assessment reporting
- (ICAC-001) Industry Credential Administrative Conflict Level 2 Report



CHILD OUTCOME SUMMARY (COS)

- Collection open Oct. 17, 2024 Aug. 22, 2025
- Assessment Type (FA060) = GM (Child Outcome Summary)
- All students with disabilities required to be assessed
- Resident district reports
- Include Test Day of the Month (FA212)
- Missing report includes students with a disability enrolled any time during the year
 - Students can appear on wrong district's report if educating district points to wrong district of residence
 - Corresponding Gen Issues IS0491



ASSESSMENT GROUP DN ATTRIBUTES

- For reporting start date of district's administration window if different from state administration start date
- Currently, three attributes
 - ASMTFG3ELA = Fall 3rd Grade English Language Arts
 - ASMTSPRELA = Spring English Language Arts
 - ASMTSPRMSS = Spring Math, Science, Social Studies
- Used in generation of missing lists for respective collections



GRAD COHORT ASSIGNMENT



COHORT ASSIGNMENT

- Determined by data reported in student (S) collections
- State Equivalent Grade Level (FD090) as of Oct. 1 for student reported in the prior year
 - If after Oct. 1, cohort assignment occurs following year
- Fiscal Year that Student Began Ninth Grade (FN110) for student not reported in the prior year
- Assignment errors can only be corrected via reporting in the first year the student is assigned to a cohort
 - In subsequent years, assignment errors can only be corrected via the Graduation Cohort Final Correction Opportunity process



VERIFY COHORT ASSIGNMENTS USING LEVEL 2 GRAD COHORT REPORTS

Collection Request / Report Name	LEA	Fatal	Critical	Warn	Info	Total	Category	Data Set
▼ SOES End of Year Student Collection (FY25) (2025SBODE)								
(GRAD-002) Newly Assigned to Grad Cohort		0	0	0	<u>111</u>	<u>111</u>	Graduate	S
(GRAD-425) 2025 - Grad Cohort - 4th Year Status		0	0	0	<u>241</u>	<u>241</u>	Graduate	s
(GRAD-426) 2026 - Grad Cohort - 3rd Year Status	All	entities	0	0	<u>256</u>	<u>256</u>	Graduate	S
(GRAD-427) 2027 - Grad Cohort - 2nd Year Status	re	ceive	0	0	<u>231</u>	<u>231</u>	Graduate	s
(GRAD-428) 2028 - Grad Cohort - 1st Year Status		0	0	0	<u>116</u>	<u>116</u>	Graduate	s
(GRAD-524) 2024 - Grad Cohort - 5th Year Status		0	0	0	<u>217</u>	<u>217</u>	Graduate	s
GRAD-623) 2023 - Grad Cohort - 6th Year Status		0	0	0	<u>196</u>	<u>196</u>	Graduate	s
GRAD-722) 2022 - Grad Cohort - 7th Year Status	Only	0	0	0	<u>198</u>	<u>198</u>	Graduate	s
(GRAD-821) 2021 - Grad Cohort - 8th Year Status		0	0	0	<u>212</u>	212	Graduate	s



COHORT REPORTS REVIEW RECOMMENDATIONS

- Verify students listed in each cohort
- Determine if any students are missing from each cohort
- Confirm students should be included in district's denominator
- Use to verify accountability



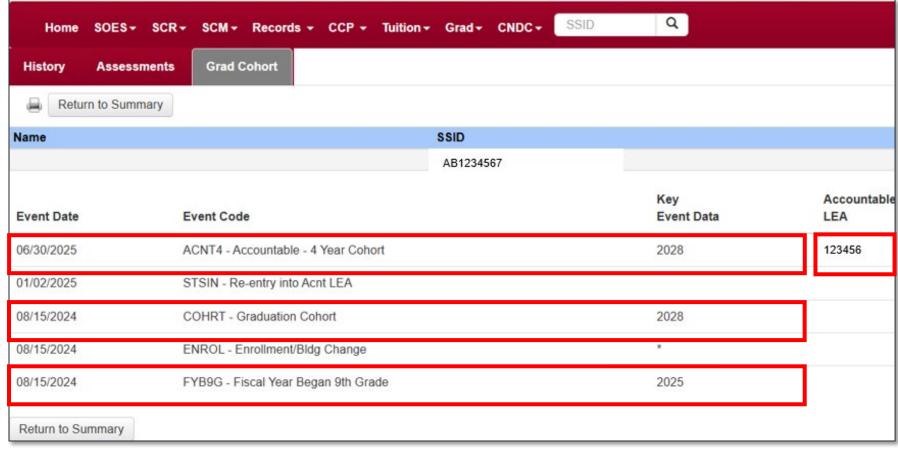
(GRAD-002) NEWLY ASSIGNED TO GRAD COHORT

- Use to verify first year students
- Focus on ADD COHORT BY GRAD EVENT CODE column
 - GRDIN: Placed in cohort based on reported state equivalent grade level
 - FYB9G: Placed in cohort based on reported fiscal year began 9th grade
- Make corrections before close of FY25 End of Year Student (S) Collections



GRAD COHORT TAB – ODDEX

- Includes data reported by other districts
- Useful in determining why a student is or is not included in cohort and grad rate





EMIS CHANGES



FY25 CHANGES

- 25-149: Adds Data Comparison Level 2 Report in student collections
 - Released Feb. 20
 - Additional rows to be added over time
- 25-156: Adds Zero DD Attendance critical Level 1 validation in student collections
 - Sent Reason = MR
 - Released Feb. 20



FY26 CHANGES

- Many open for public comment now, more to come
- 26-3: Updates to RIMP Code Reporting
 - Adds grade 6
- 26-17: Adds OTC enrollment scenario to Section 2.4
 - Detailed EMIS Manual changes
- 26-21: Removes Preschool Poverty Level (FD110) element
- 26-34: Adds clarifying CTAG reporting guidance to Section 2.15
 - Credits only reportable once confirmed with transcript upon college enrollment
- 26-62: Adds SNR options J, K, and L for Tier 1 Dyslexia Screener



OHIO DISTRICT DATA EXCHANGE (ODDEX) – TUITION MODULE



ACCESS LEVELS AND OEDS ROLES

- All functions
 - Superintendent
 - Treasurer and Assistant Treasurer
 - Verifier-Tuition
- View, export, and comment
 - Commenter-Tuition
- View and export
 - Business manager
 - Coordinator-EMIS
 - Data view-Tuition
 - Director-EMIS
 - Supervisor-EMIS



TUITION – EDUCATING/RECEIVING DISTRICT

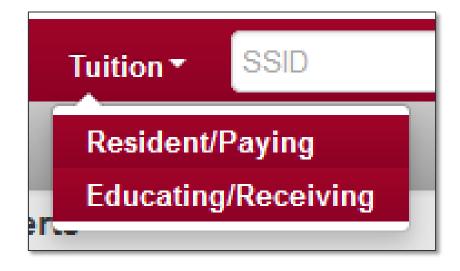
- Claims payment for student
- Data is populated from
 - Beginning of Year, Midyear, and End of Year Student (S) Collections
- Students included have How Received of C, D, J, P, T, or W
- Manual entry of contact data
- Placement detail
- Documents can be uploaded
- Can indicate not claiming
- Flag or escalate
 - Flags send to Department
- Comments added to any review





TUITION – RESIDENT/PAYING

- Approve payments
- Flag or escalate
 - Flags sent to Department
- Comments added to any review





TUITION STATUS ICONS AND POTENTIAL REASONS

- Red 8 = No funding for this record
 - Review flags
 - Required data is missing, i.e., Contact data
 - Not claiming Tuition
 - Department Override not approved for funding
- Yellow = Student needs some attention
 - Review needed
 - Data quality issue
- Green = Approved for funding
 - Approved no errors
 - Aged out with no actions
 - Department Override approved for funding



TUITION WINDOWS

- Period 1 = July 1 December 31
- Period 2 = January 1 June 30
- More information can be found
 - https://education.ohio.gov/Topics/Ohio-Education-Options/Public-Schools/Forms-and-Program-Information-for-Traditional-Publ



SCENARIO 1

• Resident of District A; foster placed to District B

Entity	How Received (FS180)	District Relationship (FS140)	Sent Reason (FS200)
District A	*	3	FC
District B	С	1	

• Student is included in Tuition module



SCENARIO 2

• Resident of District A; court placed to District B; attends JVS 100% of time

Entity	How Received (FS180)	District Relationship (FS140)	Sent Reason (FS200)
District A	*	3	FC
District B	D	3	JV

- Student not included in Tuition module
 - District B is not educating
 - JVS's do not receive tuition



SCENARIO 3

 Resident of District A; foster placed to District B; Sent Reason = PS or NP; Sent to Percent of Time = 100%

Entity	How Received (FS180)	District Relationship (FS140)	Sent Reason (FS200)
District A	*	3	FC
District B	С	1	PS or NP

• Student is included in Tuition module



LEVEL 2 TUITION REPORTS

Use to reconcile student-level data with tuition amounts on Foundation Statement of Settlement Report

- (TUIT-001) Educating District Tuition-1st Funding Window
- (TUIT-002) Resident District Tuition-1st Funding Window
- (TUIT-003) Educating District Tuition-2nd Funding Window
- (TUIT-004) Resident District Tuition-2nd Funding Window



ODDEX FLAGS ON LEVEL 2 TUITION REPORTS

Result Code	ODDEX Flag	Entity Able to Set Flag	Impact
TU0001	Not claiming tuition	Educating-Receiving	Funding
TU0006	Age Invalid	Resident-Paying	Funding
TU0007	Not resident district	Resident-Paying	Funding
TU0008	Court order requested	Resident-Paying	Funding
TU0009	Data Quality Issue	Resident-Paying	Data Quality
TU0010	Tuition waiver	Resident-Paying	Funding
TU0011	SSID mismatch	Resident-Paying	Funding



ADDITIONAL RESULT CODES

Result Code	Description	Impact
TU0002	ODE Override – tuition payment approved	Funding
TU0003	ODE Override – tuition payment denied	Funding
TU0005	Record aged out – tuition is approved	Funding
TU0012	Multiple fatal reviews exist for student	Funding
TU0013	Parent/address data is missing	Funding
TU0014	Unresolved conflict	Funding
TU0015	Payment incorrect	Funding
TU0016	Pending review	Funding

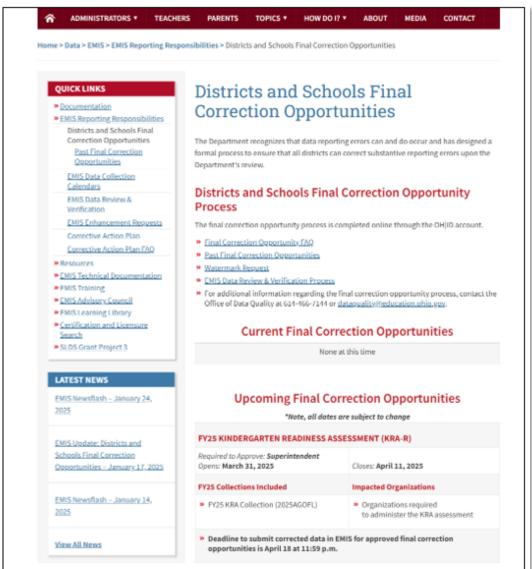


IN CASE YOU MISSED IT



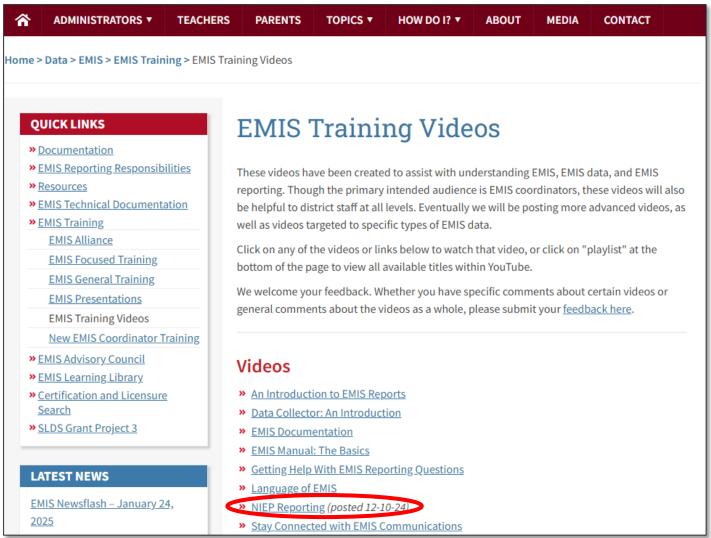
DISTRICTS AND SCHOOLS FINAL CORRECTION OPPORTUNITY – FY25 UPDATE

- Formerly Data Appeals
- Added upcoming FY25 Final Correction
 Opportunities





EMIS TRAINING VIDEOS



- New NIEP Reporting training video posted
- More to come...



QUESTIONS?

EDUCATION.OHIO.GOV





RESOURCES



Training Evaluation

Available through Mar. 19

Your evaluations of our trainings are now being collected via an online form. This will give us access to better, more immediate feedback and statistics about these trainings, which will allow us to be even more responsive to your input. This will also be easier for you as you will no longer have to email anything to us.

After completing the evaluation and clicking submit, you will see a message thanking you for your feedback and acknowledging your attendance at a training. If this is information you need, be sure to capture or print the page and retain it for your records. Once the evaluation period for the session ends (2 weeks after the final session), you will no longer be able to submit a response or receive an attendance acknowledgement. Note that this is the only way to receive this acknowledgement. We will no longer be emailing this information to participants.

http://education.ohio.gov/Topics/Data/EMIS/Resources-for-EMIS-Professionals/Training-Evaluation



EMIS TRAINING WEBPAGE

- A recorded version of this presentation will be posted
- The Q and A will be posted
- The next EMIS General Training is June 2025
 - Dates and times will be announced via Newsflash
 - Prior registration is not required
 - A link to join the training—along with the presentation handout—will be available on the EMIS Training webpage

http://education.ohio.gov/Topics/Data/EMIS/Resources-for-EMIS-Professionals/EMIS-Training



EMIS MANUAL

- 2.4 Student Standing (FS) Record
- 2.5 Student Attributes Effective Date (FD) Record
- 2.6 Student Attributes No Date (FN) Record
- 2.8 Student Assessment (FA) Record
- 5.3 Organization General Information (DN) Record



REPORT EXPLANATIONS

- Assessment Missing Reports, Level 1
- CTE Technical Assessment Summary Reports
- Derive Reading Diagnostic Result Report (LTRC-001)
- Grad Cohort, Newly Assigned to (Grad-002)
- Grad Cohort Reports
- Industry Credential Administrative Conflict (ICAC-001)



GENERAL ISSUES, (GNIS-XXX)

Disclaimer: General Issues Reports are supplemental reports that are provided to districts to help identify potential data issues. The reports should NOT be used as the primary and/or sole mechanism for reviewing and verifying the accuracy/completeness of data. These reports are limited in the types of errors flagged and are not guaranteed to be generated on a regular basis as they are not part of the automated EMIS validation system. In accordance with ORC 3301.0714, the accuracy and completeness of EMIS data submitted to the Department is the responsibility of the district.

- Level 2 reports generated by business offices
- Announced via Release Notes
 - http://education.ohio.gov/Topics/Data/EMIS/Technical-Documentation/EMIS-Release-Notes
- For assistance, contact data manager on report and in report explanation
- Do **not** include student identifiable information in communications



OTHER

- EMIS Changes
 - https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/EMIS-Changes
- ODDEX Help
 - https://mcoecn.atlassian.net/wiki/spaces/oddex/overview
- Third Grade Reading Guarantee (TGRG)
 - https://education.ohio.gov/Topics/Learning-in-Ohio/Literacy/Third-Grade-Reading-Guarantee
 - Contact: <u>ThirdGradeGuarantee@education.ohio.gov</u>
- Dyslexia Supports
 - https://education.ohio.gov/Topics/Learning-in-Ohio/Literacy/Dyslexia
 - Contact: dyslexia@education.ohio.gov



OFFICE OF DATA QUALITY

- Districts and Schools Final Correction Opportunities
 - https://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/Final-Correction-Opportunities
- EMIS Data Review & Verification
 - https://education.ohio.gov/Topics/Data/EMIS/Reporting-Responsibilities/EMIS-Data-Review-Verification
- Contact information
 - dataquality@education.ohio.gov
 - (614) 466-7144



SECURE DATA CENTER (SDC)

- Secure Data Center webpage
 - https://education.ohio.gov/Topics/Data/EMIS/EMIS-Resources/Secure-Data-Center
- Secure Data Center Status of Reports
 - https://education.ohio.gov/Topics/Data/EMIS/EMIS-Documentation/Secure-Data-Center-Status-of-Reports
- Contact
 - Letitia.Linville@education.ohio.gov







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