

EMIS General Training Q&A: June 2025

Below are some of the EMIS reporting questions that were asked during the EMIS General Training sessions held between June 6 and 13, 2025. The questions are grouped by topic and include the answer. In many cases, a link to EMIS documentation where related information can be found is also included. These Q&A documents, as well as training schedules and presentations, are available on our [EMIS Training webpage](#). Note that the [EMIS Manual](#) continues to be the authoritative source for EMIS reporting guidance.

Remaining FY25 Reporting – Student

- Q1** *Can a JVS use the Withdrawal Reason (FS100) option 42 for students who attend via direct enrollment from a non-public school who are graduating?*
- A1** Yes. A JVS can report Withdrawal Reason 42 for such students. See [EMIS Manual Section 2.4](#).
- Q2** *Is the Exiting Student Follow-Up (FW) Record reporting only for seniors in the students with disabilities group?*
- A2** No, this reporting is not just for seniors. It is for any student who left secondary education and had a disability condition reported at the time of their exit. See [EMIS Manual Section 2.23](#).
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Remaining FY25 Reporting – Staff and Course

- Q3** *We report a Grade (FR080) of "W" with the Student Course Grade (FR) Record when a student drops a class before the end of the course. What Grade Status (FR090) should be reported for these students when they are on the Student Course Grade Missing (MISS-001) Report?*
- A3** Grade Status option F should be reported. See [EMIS Manual Section 4.8](#).
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Student Claiming Module (SCM)

- Q4** *Can ESCs use the Student Claiming Module (SCM) for preschool students?*
- A4** Yes, an ESC could utilize the module. The success of finding a single match for any student, regardless of grade level, will be dependent upon whether that student has ever been submitted in a Student (S) Cross Reference (SCR) Collection.
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