

# PLEASE NOTE

This presentation is being provided for informational purposes only.

The information in this presentation may have changed since it was created.

This presentation is not meant to provide detailed reporting instructions and is not a replacement for the EMIS Manual, Report Explanations, or other documentation provided by the Ohio Department of Education and Workforce.





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# EMIS TRAINING VIDEO – EARLY GRADS AND 5-YEAR GRADS

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# WITHDRAWAL

- Effective End Date (FS090) = the date student leaves formal secondary education, also the withdrawal date
- Withdrawal Reason (FS100) = most appropriate option
  - Most cases = 99 Completed High School Graduation Requirements
- Reported with the Student Standing (FS) Record in the Student (S) Collections

# DIPLOMA DATE (FN090)

- Date graduation requirements were met **and** student left formal secondary education
- Reported by district issuing diploma on the Student Attributes – No Date (FN) Record
  - Submitted in the Graduation (G) Collection

# REPORTING EXAMPLES

# EARLY GRAD, 1

- 2025 cohort student meets graduation requirements December 20, 2024, and withdraws
  - Chooses to walk with their graduating class in Spring 2025

<b>FY25 Student (S)</b>	<b>FY25 Graduation (G)</b>
Effective End Date (FS090) <ul style="list-style-type: none"><li>• This example: Dec. 20, 2024</li></ul>	Diploma Date (FN090) <ul style="list-style-type: none"><li>• This example: Dec. 20, 2024</li></ul>
Withdrawal Reason (FS100)	Diploma Type (FN100)

- Student remains in 2025 cohort



# EARLY GRAD, 2

- 2026 cohort student meets graduation requirements on May 30, 2025, and withdraws

<b>FY25 End of Year Student (S)</b>	<b>FY25 Graduation (G)</b>
Effective End Date (FS090) • This example: May 30, 2025	Diploma Date (FN090) • This example: May 30, 2025
Withdrawal Reason (FS100)	Diploma Type (FN100)

- Student remains in 2026 cohort

# 5-YEAR GRAD

- 2025 cohort student meets graduation requirements January 16, 2026, and withdraws

<b>FY26 Student (S)</b>	<b>FY26 Graduation (G)</b>
Effective End Date (FS090) • This example: Jan. 16, 2026	Diploma Date (FN090) • This example: Jan. 16, 2026
Withdrawal Reason (FS100)	Diploma Type (FN100)

- Student remains in 2025 cohort

# RESOURCES

- EMIS Manual
  - [Home > Data > EMIS > Documentation > EMIS Manual](#)
  - Section 2.4 Student Standing (FS) Record
  - Section 2.5 Student Attributes – Effective Date (FD) Record
  - Section 2.6 Student Attributes – No Date (FN) Record
- Graduation Requirements
  - [Home > Ohio's Graduation Requirements](#)
- Help with EMIS reporting
  - [Home > Data > EMIS > EMIS Training > EMIS Training Videos](#)

# THANK YOU!

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