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EMIS TRAINING VIDEO – GRADUATION COHORT ASSIGNMENT

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WHAT IS A GRADUATION COHORT?

- A group of students assigned to a specific graduation class

- Determines where accountability will be applied for entities issuing diplomas
  - Traditional districts
  - Community schools
  - STEM districts
  - State schools

THE IMPORTANCE OF ACCURATE REPORTING

- Cohort assignment errors can only be corrected via regular reporting in the first year of assignment

- Verify and make needed updates before End of Year Student Collections close

- Misreporting discovered after the close of regular reporting will require submission of a Final Correction Opportunity request

RECORDS USED IN COHORT ASSIGNMENT

Student Attributes – Effective Date (FD) Record and Student Attributes – No Date (FN) Record elements reported in EMIS

- Beginning of Year Student (S) Collection
- Midyear Student (S) Collection
- End of Year Student (S) Collection
- SOES Beginning of Year Student (S) Collection
- SOES End of Year Student (S) Collection

Home > Data > EMIS > Documentation > EMIS Manual

ELEMENTS USED IN COHORT ASSIGNMENT

- State Equivalent Grade Level (FD090) as of October 1
    - Students reported in the prior year
    - If after October 1, cohort assignment occurs following year

- Fiscal Year that Student Began Ninth Grade (FN110)
    - Students not reported in the prior year

Home > Data > Report Card Resources

GRADUATE COHORT FINAL CORRECTION OPPORTUNITY

- Assignment errors can only be corrected with regular reporting in the first year

- Once regular reporting is closed, corrections can only be made through the Graduate Cohort Final Correction Opportunity
  - State Equivalent Grade Level (FD090)
  - Fiscal Year that Student Began Ninth Grade (FN110)

- For students misreported in any cohort that is not final or published

- For current dates and details on how to request, see website below

Home > Data > EMIS > EMIS Reporting Responsibilities > Districts and Schools Final Correction Opportunities

WHEN A COHORT DOES NOT CHANGE

- Cohort assignment does not change for early grads or 5-year grads

- EMIS Training Video – Early Grads and 5-Year Grads
    - Home > Data > EMIS > EMIS Training > EMIS Training Videos

RESOURCES FOR VERIFYING DATA ACCURACY

- (GRAD-002) Newly Assigned to Grad Cohort Level 2 Report in the Data Collector
  - Use to verify first-year students
  - Make corrections before the close of End of Year Student (S) collections
  - Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations

- Ohio District Data Exchange (ODDEX)
  - Grad Cohort Tab in Records: Single Student
  - Use to determine why a student is included or is not included in cohort and grad rate
  - https://mcoecn.atlassian.net/wiki/spaces/oddex/overview?homepageId=2163164

THANK YOU!

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