

## Appendix K Reporting Instructions for Required Summer Data

Revised August 15, 2006

Appendix K discusses the reporting requirements for summer school data. Summer timeframe includes after the end of the regular school year until the beginning of the next school year.

### Reporting Summer Data

Only the following data are required to be reported to EMIS during the October (K) reporting period with regards to summer data.

- Academic Intervention and Title 1 Program Codes
- Summer Graduates

Note 1: Courses taken during the summer are not reported to the Ohio Department of Education.

Note 2: For tests taken during the summer, see Chapter 2 instructions for submitting testing records.

### Summer Graduation Information

A student is considered a summer graduate if he/she is not issued a diploma the previous yearend because he/she

- did not meet all graduation requirements (testing and/or curriculum), and
- was enrolled during the summer, and
- completes the necessary graduation requirements, and
- is issued a diploma prior to the start of the next school year, and
- is withdrawn by the start of the next school year.

These students are to have a Student Demographic Record and Student Attendance Record reported during the October (K) reporting period. The *Diploma Type Element* and the *Diploma Date Element* are required to be completed on the Student Attendance Record.

### Summer School Program Codes

Only the resident district should report the required summer data. If a student attends summer school programs in another district or entity, the resident district should request the information from the provider and report the summer program data for that student.

If a student participates in one of the following programs during the summer (even if he/she withdraws from summer school), then the resident district is responsible for reporting a Student Program Record during the October (K) reporting period. Reporting a Student Program Code during the October (K) reporting period indicates that the student

participated in a particular program during summer school. Districts are required to report all codes that apply.

**Academic Intervention** (Formerly Student Intervention)

151490 Student received intervention services during the summer.

**Title I – Summer School Subject Areas<sup>1</sup>**

231101 Title I Reading (Summer School)  
231102 Title I Writing (Summer School)  
231103 Title I Language Arts (Summer School)  
231104 Title I English (Summer School)  
231105 Title I Mathematics (Summer School)  
231106 Title I Science (Summer School)  
231107 Title I Civics/Government (Summer School)  
231108 Title I History (Summer School)  
231109 Title I Geography (Summer School)  
231110 Title I Other (Summer School)

**Title I – Supporting Areas<sup>1</sup>**

232101 Guidance/Counseling/Social Work (Summer School)  
232102 Health/Dental (Summer School)  
232103 Nutrition (Summer School)  
232104 Transportation (Summer School)  
232105 Preparation for Jobs (Summer School)  
232106 Earned GED (Summer School)  
232107 Other Title I Services (Summer School)

**Title I – Students Attending Neglected or Delinquent Institutions**

234101 Court Placement in a Local/County-Operated Institution for Neglected Youth (Summer School)  
234102 Court Placement in a Local/County-Operated Institution for Delinquent Youth (Summer School)

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<sup>1</sup> Title I funds can only be used to supplement intervention requirements mandated by state law, such as HB 3. Title I Supporting Area codes (232XXX) can only be reported for those students who have also been reported with a Title I Subject Area code (231XXX).