

EMIS Release Notes- New Collection Request

Collection Request Name: Five Year Forecast -Initial Required (FY19)

Collection Request Description: Collection required for all city, exempted village, local, and joint vocational school districts. Five year forecast is a financial projection which consists of three years of historical data, projections for the current year and four ensuing years, the ADM forecast, and a summary of key assumptions. This collection request is for updating the initial school year submission and will meet the requirement to submit during the mandatory spring window. Source file for the QF Record type must be uploaded in EMIS Section 7 format through the Data Collector Data Sources tab. An attachment is required to be submitted as a .pdf or .txt with the assumptions/notes reported (in lieu of emailing a file to the ODE Office of School Finance).

Collection Request Short Name: FY19-P-FYF 1 Req

Manifest Code Name: 2019P0000

Collection Request Planned Release Version: 1

Planned Availability Date: 9/26/2018

Submission Date Range: 10/1/2018 - 10/31/2018

Organization Types That Must Report: All city, exempted village, local, and joint vocational school districts.

Major Change from Prior FY Version? Assumptions must be submitted via a .txt or .pdf file via the Data Collector. Also, the Level 1 warning errors regarding rounding have been removed and replaced with fatal errors for differences outside an acceptable threshold. These exceptions, along with any missing rows, will cause the collection to not be submittable to ODE.

Data Sources Supported: Non-SIF flat file format, per file layout in Section 7.2 of the EMIS Manual

Attachments Supported: Yes, .pdf or .txt files up to 20MB

Level 1 Reports Included: No Level 1 reports are included

Outstanding Issues: None known

Release Note Date: 9/26/2018