

Field #	Field	Data Type	Length	Description	Comments
1	Educ_Cred_Key	Number	15	This is our internal database key. It is unique to each educator and credential (i.e. every row) in this file	This is an internal database key for each individual credential
2	Staff State ID	Character	9	An unique ID we issue that stays with the educator forever	
3	First Name	Character	75		
4	Middle Name	Character	75		
5	Last Name	Character	75		
6	Credential Term Name	Character	60	The length of the credential	These 4 elements make up the core of the credential. All these pieces come together to define the credential. So you get things like a 2 year, provisional, license, Elementary 1-8 credential. Below the teaching fields and sometimes the endorsements further define the credential by subject.
7	Professional Classification Name	Character	60	This was formerly called the Class. Example: Professional, Provisional, Temporary	
8	Credential Category Name	Character	60	This simply indicates if the credentials is a License, Certificate or Permit	
9	Credential Type Name	Character	60	This further defines the type of credential.. Example: Elementary 1-8, High School, Principal, Treasurer,	
10	Action Name	Character	60	Example: New In State, New Out of State, Renewal	.
11	Valid In Organization IRN	Character	6	This is the IRN for credentials that are only valid in one school district or educational service center	The IRN is the unique identifier we issue for all organizations. Some credentials are only allowed to be used in specific orgs. This field indicates those orgs (if any)
12	Status	Character	7	This is the IRN for credentials that are only valid in one school district or educational service center	
13	Issue Date	Character	8	YYYYMMDD format	
14	Expiration Date	Character	8	YYYYMMDD format, is null for Permanent licenses	
15	Effective Year Name	Character	60	Note that effective year IS THE EXACT OPPOSITE of fiscal year. So an effective year of 2007, means that the credential was valid for the <u>first time in school year 2007-08.</u>	The effective year remains the same always but indicates the first year a credential was able to be used.
16	Teaching Field Legacy ID 1	Character	6	This further defines a credential (along with the TF name) but is not on all credentials.	Alternates between ID and Name 18 times

				Typically defines the subject areas the credential is valid for. Can have unlimited amount of these. We cut it off at 18.	
17	Teaching Field Name 1	Character	60	If description is null, uses name	
18 – 50	Teaching Field Legacy ID 2..through 18	Character	6		
19 – 51	Teaching Field Name 2...through 18	Character	60		
52	Endorsement Legacy ID 1	Character	6	This further defines a credential (along with the endorsement name) but is not on all credentials. Typically defines the subject areas the credential is valid for. Can have unlimited amount of these. We cut it off at 6. Not used as often as TFs.	Alternates between ID and Name 6 times. Data-wise there is no difference with the teaching fields. But law requires us to have teaching fields and endorsements.
53	Endorsement Name 1	Character	60	If description is null, uses name	
54 – 62	Endorsement Legacy ID 2..through 6	Character	6		
55 – 63	Endorsement Name 2...through 6	Character	60		
64	Limitation Legacy ID 1	Character	6	Indicates any special limitations on a credential	Alternates between ID and Name 6 times
65	Limitation Name 1	Character	60	If description is null, uses name	
66 – 74	Limitation Legacy ID 2..through 6	Character	6		
67 – 75	Limitation Name 2...through 6	Character	60		