

Early Learning Assessment: Reporting

10/18/2024



PRESENTERS

Department of Children and Youth

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Ohio K12 Help

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AGENDA

- 1/** Assessment Requirements 2024-25
- 2/** Accessing the Form
- 3/** Data Entry
- 4/** Data Uploading
- 5/** Questions

EARLY LEARNING ASSESSMENT 2024-25

FALL DATES

- Assessment Administration: August 15 – November 14
- Data Collection for Reporting: August 15 – December 6
(Closes at 11:59 p.m.)

2024 EARLY LEARNING ASSESSMENT

32

32 Item Comprehensive Assessment

Meets Requirement for Step Up To Quality

15

15 Item Priority Set

Required for Early Childhood Education Grant and
Preschool Special Education

NEW DATA COLLECTION PROCESS FOR 2024-2025

- Use the ELA Score Entry and Reporting spreadsheet to collect and report scores.
- No log in required.
- No need to load students or teachers.
- No pre-ID necessary.

SUPPORTS

Department of Children and Youth

- Policy/Guidelines Information
- ELAHelp@childrenandyouth.ohio.gov
- Background + Context Information
- Role Specific Resources
- Implementation Materials and Supports

<https://education.ohio.gov/Topics/Early-Learning/Kindergarten/Early-Learning-Assessment>

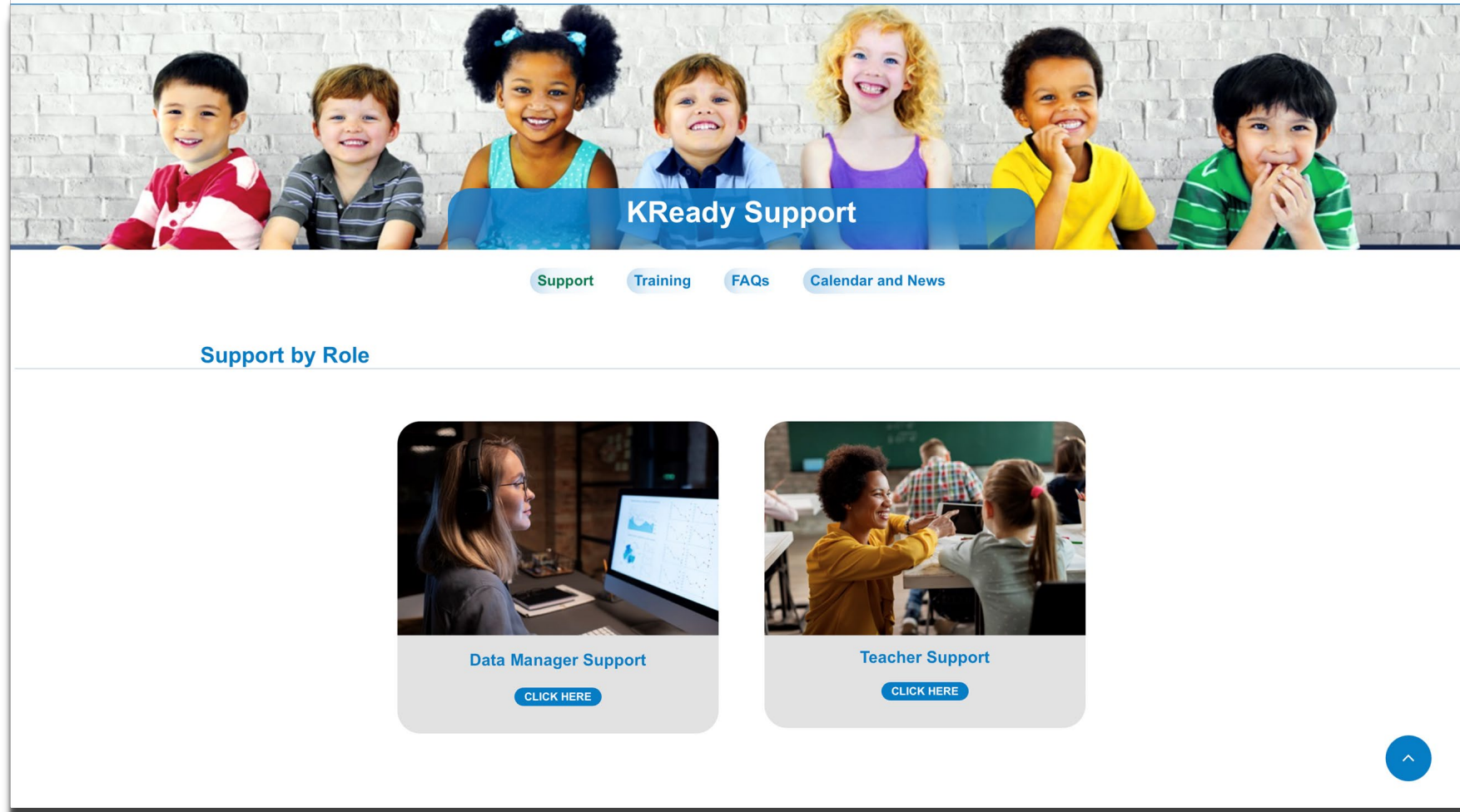
Ohio K12 Help

- Help Desk Support
- 844-K12-OHIO [844-512-6446]
- Technical Training
- Support Resources
- How-to Videos

<https://www.ohio-k12.help/kready-support/>

ACCESSING THE FORM

ACCESSING THE FORM



The screenshot shows the KReady Support website. At the top, there is a banner image of seven diverse young children smiling. Below the banner, the text "KReady Support" is displayed in a blue box. Underneath, there are four navigation buttons: "Support", "Training", "FAQs", and "Calendar and News". Below these buttons, the heading "Support by Role" is visible. There are two main content cards: "Data Manager Support" with a "CLICK HERE" button and "Teacher Support" with a "CLICK HERE" button. A blue circular arrow icon is located in the bottom right corner of the page.

<https://www.ohio-k12.help/kready-support/>

ACCESSING THE FORM

The screenshot shows the OhioK12 Help website interface. At the top, there is a navigation bar with the logo 'OhioK12 Help' and several menu items: 'CYBER SECURITY', 'E-RATE', 'K12 NETWORK SUBSIDY', 'KREADY SUPPORT', and 'ROSTERY'. A search bar is located on the right side of the navigation bar. Below the navigation bar, the main content area features the Ohio state logo and the text 'Department of Children & Youth' and 'Department of Education & Workforce'. The page title is 'ELA Score Entry and Reporting'. Below the title, there is a 'Downloads' section with three items:

- ELA Score Entry and Reporting Form** (XLSX): Click to download. Use this form to enter location information and student ratings.
- ELA Score Entry and Reporting Quick Start Guide** (PDF): Click to download. This document provides instructions and process steps for using the Score entry form to enter ratings.
- ELA Score Entry and Reporting Technical Guide** (PDF): Click to download. This document provides technical information about the Score Entry Form and instructions to upload the form for submission.

Below the downloads section, there is a 'How To Videos' section with three video thumbnails. Each thumbnail shows a young girl writing at a desk and includes the text 'KINDERGARTEN', 'OhioK12 Help', and 'ELA RESOURCE'.

DATA ENTRY

DATA ENTRY STEPS

Early Learning Assessment Score Entry and Reporting Form

District IRN*	Building IRN*	Program License Number*	Teacher First and Last Name	Student First Name	Student Last Name	Date of Birth*	SSID*	*Emotion Identification	Seeking Emotional Support	*Self Control Strategies	Persisting with Tasks	*Following Directions	Using Logic	*Social Behaviors	Res Abo
2	2*	3	4	5	6	7	8	9							

Social Foundations

1
4
N
2
2
1
5
NE

9* Persisting with Tasks

Sort
 A Z Ascending Z A Descending
 By color: None
 Filter
 By color: None
 Choose One
 Search
 (Select All)
 1
 2
 4
 N
 Auto Apply
 Apply Filter Clear Filter

Excel File Edit View Insert Format T
 New
 New from Template...
 Open...
 Open Recent
 Close
 Save
 Save As...
 Save as Template...
 Move...
 Rename...

Instructions Priority - Required 15 Comprehensive - Full 32

Ready Accessibility: Investigate

DATA ENTRY STEPS

1. Select the Priority Required - 15 items or the Comprehensive - 32 items reporting tab.
2. Enter District and Building IRN.
3. Enter Program License Number .
4. Enter Teacher First and Last Name.
5. Enter Student First and Last Name.
6. Enter Student Date of Birth (mm/dd/yyyy).
7. Enter the SSID (xx1234567).
8. Click in a cell for the desired SKB.
9. Click the dropdown button and select the appropriate SKB rating from the list. Repeat for each student.
10. Save the file.

DATA ENTRY STEPS

Notes:

- You must enter either the District and Building IRN **or** the Program License Number.
- Teacher First and Last Name, Student First/Last Name, and Date of Birth are Required as indicated by an asterisk(*).
- SSID is required. If no SSID, leave it blank.
- Clicking in a header cell with a ° will open a helper pop-up message (see Step 2).
- To change an entry, select the cell and press **delete**.
- Use the filter buttons to select and search for specific entry items (see Step 9).

DATA UPLOADING

DATA UPLOADING

Upload Form

- Only submit the provided [ELA Score Entry and Reporting Form](#). (other files will not be accepted)
- Export as Microsoft Excel for uploading when using Google Sheets.
- Ensure the selected file contains all the required information. See [ELA Score Entry and Reporting Technical Guide](#).
- Complete the fields below and select your file to upload.

ELA Score Entry and Reporting File Upload

Name (Required)

First

Last

Email (Required)

Excel Upload (XLSX Only) (Required)

Accepted file types: xlsx, Max. file size: 5 MB.

Submit



DATA UPLOADING

1. Go to <https://www.ohio-k12.help/ela-score-entry-and-reporting/> and navigate to the bottom of the page.
2. Enter the required first, last name and email information of the person submitting the file.
3. Click/Tap **Choose File**, select the file and click upload to add the file to the cue.
4. Click/Tap **Submit**. A confirmation message will appear.

Notes:

- Only one file may be uploaded per submission.
- Multiple submissions may be completed.

QUESTIONS



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