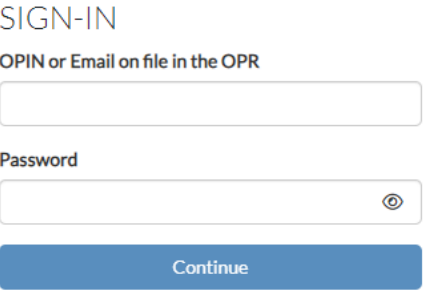


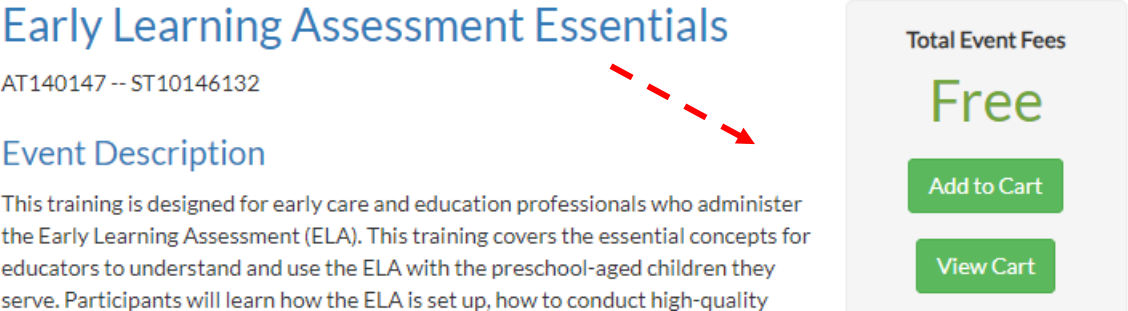
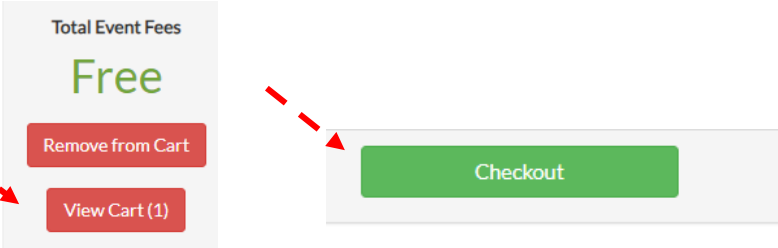
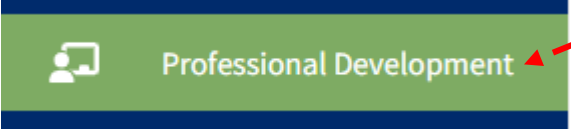
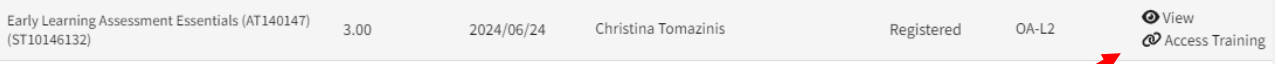
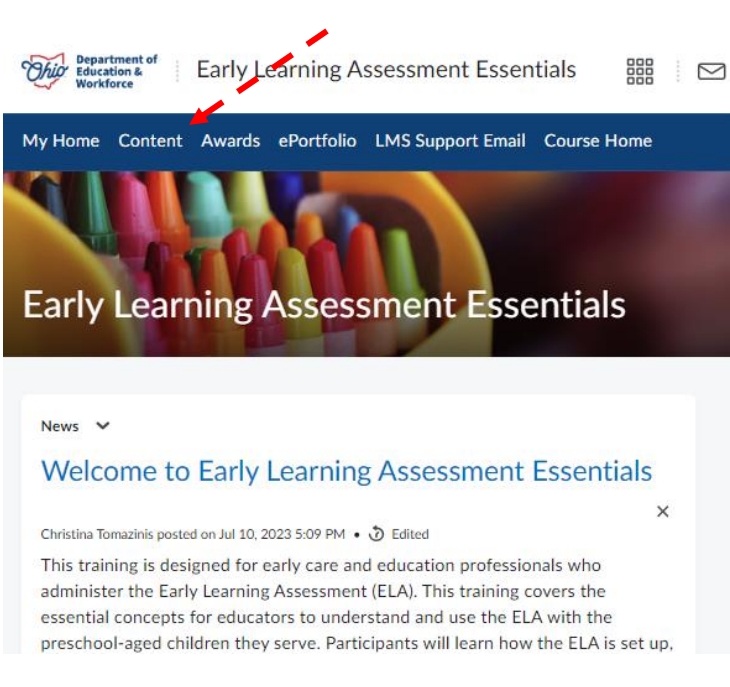
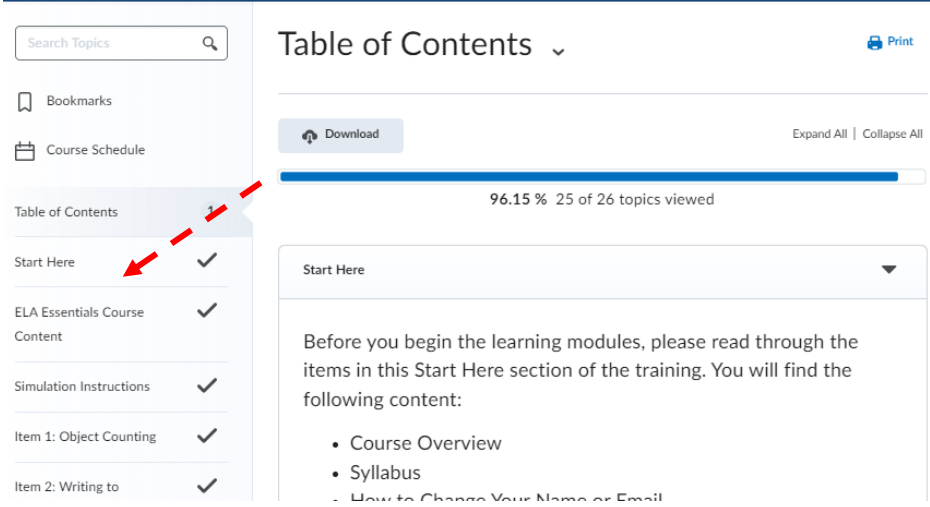


Accessing the Early Learning Assessment (ELA) Essentials Training

Step	Task	Screenshot
1.	Log into your OCCRRA account at Occrra.org .	
2.	Click the Training Search link at the bottom of the left side menu.	
3.	In the search bar, type in 10146132 and click Search .	
4.	You will be taken to the training page. Click Add to Cart .	

Step	Task	Screenshot							
5.	<p>Click View Cart.</p> <p>Then click Checkout.</p>								
6.	<p>You have successfully registered for the course!</p> <p>Click Return to Profile.</p>	<p>Congratulations! Your order has been placed successfully.</p> <div data-bbox="800 532 1713 751" style="background-color: #e1f5fe; padding: 10px;"> <p>ONLINE TRAINING:</p> <ul style="list-style-type: none"> • If you have registered for an online event, it is available to take immediately. The date on the OPR PD Event search is the last date this event is available to you. Make sure that you complete the PD prior to posted date. • There are two types of online events available in the OPR. Access to online PD Events is available from the Professional Development tab in your profile. Use the Access Training link (if available) to take you directly to the PD Event. Other online events can be accessed by clicking on View where you will be taken to the Event Details page. Review the event description to find the information on access to the online PD. </div> <p>An email containing your payment information and registration information will be arriving shortly. If you do not see the email in your inbox, please check your spam filter.</p> <p>Return To Profile</p>							
7.	<p>Click on the Professional Development tab of your left side menu.</p>								
8.	<p>Look for the <i>Early Learning Essentials</i> course in your list.</p> <p>Click Access Training.</p>	 <table border="1" data-bbox="625 1287 1896 1349"> <tr> <td>Early Learning Assessment Essentials (AT140147) (ST10146132)</td> <td>3.00</td> <td>2024/06/24</td> <td>Christina Tomazinis</td> <td>Registered</td> <td>OA-L2</td> <td> View Access Training </td> </tr> </table>	Early Learning Assessment Essentials (AT140147) (ST10146132)	3.00	2024/06/24	Christina Tomazinis	Registered	OA-L2	View Access Training
Early Learning Assessment Essentials (AT140147) (ST10146132)	3.00	2024/06/24	Christina Tomazinis	Registered	OA-L2	View Access Training			

Step	Task	Screenshot
9.	<p>You are now in the course in the Department of Education and Workforce Learning Management System.</p> <p>After you review the welcome message, click the Content tab on the blue toolbar.</p>	
10.	<p>This is your course content dashboard where you access all sections of the course.</p> <p>Click Start Here to get started.</p> <p>As you complete each section, you will see a check mark next to it.</p>	

If you have questions or access issues, please contact ELAHelp@childrenandyouth.ohio.gov.