

KRA-R Translator Information for Test Coordinators

A new *Guide for Administering the KRA-R to English Learners* is now available in the [Ready for Kindergarten Online \(KReady\) system](#). The guide provides detailed information on how translators can be used for KRA-R administration to eligible students. Additionally, the Ohio Department of Education, Office of Early Learning and School Readiness will begin providing reimbursement for translator services to administer the KRA-R to eligible English learner students.

Eligibility for Translation

Only students who are formally identified as English learners are eligible for oral translations of the KRA-R. Prior to administering the KRA-R to a student who may be considered an English learner, the [Ohio English Language Proficiency Screener](#) must be administered to determine if the student meets the criteria for formal identification as an English learner.

An interpreter may be needed for a student who responds to items in a language other than English. An interpreter is not required but may be provided for a student who is formally identified as an English Learner. This is true for all students who are English learners regardless of the child's native language.

Translation and Interpretation Supports

The *Guide for Administering the KRA-R to English Learners* is available in the [Ready for Kindergarten Online \(KReady\) system](#). A login is required to access this document because it contains secure test information.

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Guidelines on Allowable Supports for the KRA

This document provides guidance on when and how to use allowable supports when administering the Kindergarten Readiness Assessment to students with disabilities and English language learners.

The guides below are condensed versions of the *Guidelines on Allowable Supports* and a handy reference teachers can use during administration.

- Quick Guide: Administering the KRA to Students with Disabilities
- Guide for Administering the KRA-R to English Learners

Currently, the administration manual is only available in English and American Sign Language. To accommodate students who communicate using other languages, the following supports are available:

1. **Sight Translation** - This is the provision of spontaneous oral translation of test items and/or directions from English to a student's native language (also called oral translation). That is, sight translation involves on-the-spot rendering of printed test instructions orally in the learner's native language. Sight translation may only be used on specific items that have been identified as measuring non-English-dependent skills, specified in the *English Language Translation Item Delivery Options* tool.
2. **Interpretation** - The oral translation of a student's response to a test item. Interpretation may only be used on specific items that have been identified as measuring non-English language dependent skills, specified in the *English Language Translation Item Delivery Options* tool.

The *English Language Translation Item Delivery Options* tool can be found in the [Ready for Kindergarten Online \(KReady\) system](#). A login is required to access this tool because it contains secure test information.

The screenshot shows a web interface with a navigation bar at the top containing 'Home', 'KRA Training Modules', and 'Supports & Resources'. Below this is a secondary navigation bar with 'Administration Tools', 'KReady Online', 'KRA App', 'Important Docs', 'KRA Data & Reports', and 'Instructional Resources'. The main content area has a blue header with a circular icon of school supplies and the text 'Tools for Administering the KRA'. A link '< Back to Supports & Resource page' is visible. Under the heading 'Planning Tools', there are three items, each with a document icon and a description:

- Item Delivery Options**: This resource summarizes the delivery and setting options available for each KRA item. This tool can help you save time by strategically choosing how and when you will administer items.
- English Language Translation Item Delivery Options**: This resource summarizes the delivery, setting, translation and interpretation guidelines for English learners. This tool is helpful for trained teachers to share with translators who will provide sight translation and/or interpretation supports.
- KRA Throughout the Day**: This resource provides ideas for when items can be administered by outlining a typical kindergarten schedule aligned to KRA items that can be incorporated into different parts of the school day.

Translator Requirements

District personnel may serve as translators for their students. A language translator must be an adult, may not be a student in high school and must be proficient in both English and the translation language. Language translators may not be relatives or close family friends of the students to be assessed.

If the person providing the translation and interpretation is also scoring the items, then that person must successfully complete the KRA-R Teacher Training prior to administration. If the translator is only providing translation/interpretation services and a KRA-R-Trained teacher is scoring the items, then the translator does not need to complete the KRA-R Teacher training and the KRA-R-Trained teacher must be physically present for the entire administration.

Translation Reimbursement

The district test coordinator or other district administrator may apply for reimbursement after the entire district has completed KRA-R administration. Only students who are formally identified as English learners are eligible for translation services for the KRA-R. Translation reimbursement for the KRA-R will be processed through the Office of Early Learning and School Readiness.

- The reimbursement rate for Ohio's KRA-R is \$90 per half day (\$180 for whole day) translation services. Due to the flexible administration protocols for the KRA-R, the amount of time needed per eligible student for translation may vary. For this reason, reimbursement is provided based on translator time required in half day increments rather than a specific rate per assessment.
- Submit one reimbursement request per district. Do not submit separate reimbursement requests by building.
- Please submit only one reimbursement request per administration window for the KRA-R, if possible.
- There is no separate reimbursement available for mileage.
- The Department does not maintain a list of translators; districts/schools may wish to share their lists of translators. Districts may find translators at translation companies, local community organizations for refugees and immigration centers, religious institutions, colleges and universities, and hospitals.
- Fill out this [KRA-R Translator Reimbursement Form](#) by December 1, 2023 to receive reimbursement for the Fall 2023 administration window.

Please direct questions about KRA-R translation and reimbursement procedures to KRAHelp@education.ohio.gov.