# **Preschool Record Review Comment Form**

The district will use the following Preschool Record Review Comment Form to document the review of individual preschool records according to the Preschool Record Review Guide. Document each item reviewed in the Compliant column as “Yes” for compliant, “No” for noncompliant, “NA” for not applicable or “NR” for not reviewed.

* If an item is found to be complaint, then the district may consider documenting in the comments/notes section what is working within their processes.
* If an item is found noncompliant, then the district will indicate what caused that item to be found noncompliant in the comments/notes section based on the criteria in the Preschool Record Review Guide.
* The district must correct any item that is found noncompliant. When an item is corrected, this should be documented in the corrected column of the form. The district may consider documenting how that item was brought into compliance and what processes may need revised to continue with compliance.

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| **Record #** | Click or tap here to enter text. | **Student Name:** | Click or tap here to enter text. | **Disability:** | Click or tap here to enter text. | **DOB:** | Click or tap to enter a date. |

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| [ ]  **Initial Evaluation** [ ]  **Reevaluation** | **ETR Date:** | Click or tap to enter a date. | **IEP Date:** | Click or tap to enter a date. |

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| **Reviewer:** | Click or tap here to enter text. | **Date Reviewed:** | Click or tap to enter a date. | **Date Corrected:** | Click or tap to enter a date. |

| **RR #** | **Item Reviewed** | **Compliant**(YES, NO, NA or NR) | **Corrected** | **Comments/Notes** |
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| **CF-1** | Part C to B | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-2** | ETR-Interventions provided | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-3** | Parents afforded opportunity to participate | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-4** | Informed parental consent for evaluations | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-5** | ETR addresses all areas related to disability | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-6** | ETR clearly states summary of assessment results | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-7** | ETR contains clear description of educational needs | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-8** | ETR contains specific implications for instruction | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-9** | Qualified group of professionals determine eligibility | Choose an item. |[ ]  Click or tap here to enter text. |
| **CF-10** | Justification for the eligibility determination decision | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-1** | Extended School Year | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-2** | Present Levels of Performance  | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-3** | Measurable goals  | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-4** | Goals address functional areas of need  | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-5** | Statement of SDI and Related Services | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-6** | SDI and Related Services Location | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-7** | SDI and Related Services Amount & frequency | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-8** | Identify assistive technology | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-9** | Identify accommodations | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-10** | Identify modifications | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-11** | Supports for school personnel | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-12** | Data collected and analyzed to inform instruction | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-13** | Revisions to IEP made based on data | Choose an item. |[ ]  Click or tap here to enter text. |
| **DS-14** | IEP Meeting-Qualified team | Choose an item. |[ ]  Click or tap here to enter text. |
| **LRE-1** | Describe placement decision in PR-01 | Choose an item. |[ ]  Click or tap here to enter text. |
| **LRE-2** | Describe access to general education and justification for any removals | Choose an item. |[ ]  Click or tap here to enter text. |

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| **Additional Comments** |
| Click or tap here to enter text.  |