

# Nita M. Lowey 21st Century Community Learning Centers: Ohio's Out-of-School Time and Expanded Learning Time Grant



FY26 Continuation Application  
Sample Forms

Spring 2025



**Department of  
Education &  
Workforce**

# Table of Contents

<b>TABLE OF CONTENTS.....</b>	<b>1</b>
<i>Partnership Agreement .....</i>	<i>2</i>
ASSURANCES SIGNATURES:.....	4
<i>Nonpublic Consultation Form .....</i>	<i>5</i>
DOCUMENTATION OF NONPUBLIC SCHOOL CONSULTATION .....	5

## Partnership Agreement

The 21st CCLC Competitive Grant is an opportunity to establish or expand activities that provide students with enrichment, along with activities designed to complement the students' regular academic programs. Specifically, the goal of Ohio's 21st CCLC effort is to impact students through an intentional focus on improved reading, mathematics, positive youth development, and parent and family engagement outcomes. By structuring the funding of this grant through a step-down, five-year schedule, the Department views the grant as start-up funding to be replaced by a coherent community and stakeholder effort of sustainable partnerships. To ensure the effective implementation and eventual viability of 21st CCLC programs across Ohio, stakeholders have a responsibility to the assurances outlined below.

The local education agency agrees to the following roles and responsibilities:

1. Be knowledgeable about the district's 21st CCLC site(s), partners, goals, and practices and advocate for the program in the school district and community.
2. Support and encourage enrollment and regular attendance by students enrolled in the local education agency.
3. Establish consistent communication among partners and stakeholders.
4. Provide site staff and partners with access to appropriate district-, building-, and student-level data. All disclosures of student-level data shall be made in accordance with the Family Educational Rights and Privacy Act (FERPA, 34 CFR Part 99). The Department encourages data sharing agreements with community partners to gather the achievement data necessary to evaluate student progress. The local education agency should accept responsibility for sharing the content areas of the testing standards and supporting curriculum.
5. Consider 21st CCLC project implementation and capacity-building efforts as a multi-year commitment.
6. Participate in meetings as appropriate and/or as requested by the Department.
7. Ensure the 21st CCLC provider's attendance and active participation in the district-level leadership team meetings.

The school building leadership agrees to the following roles and responsibilities:

1. Be knowledgeable about the school's 21st CCLC site(s), partners, goals, and practices and advocate for the program in the school and community.
2. Support and encourage enrollment and regular attendance by students enrolled in the school building.
3. Provide leadership in ensuring and implementing a shared vision and 21st CCLC program aligned to the conventional school day.
4. Maintain regular communication with 21st CCLC stakeholders by email or phone.

5. Meet weekly with the program manager or site coordinator(s) to communicate accomplishments and identify areas for improvement.
6. Visit 21st CCLC classrooms to support implementation efforts.
7. Consider 21st CCLC project implementation and capacity-building efforts as a multi-year commitment.
8. Provide site staff and partners with access to appropriate building- and student-level data. All disclosures of student-level data shall be made in accordance with FERPA.
9. Assist with research and evaluation activities, including the collection and management of data (including grant impact).
10. Include the work of the 21st CCLC program within the building-level One Plan and other continuous improvement efforts.
11. Participate in additional meetings as appropriate and/or as requested by the Department.
12. Ensure the 21st CCLC provider's attendance and active participation in the building-level leadership team meetings.

The Primary CBO Partner agrees to the following roles and responsibilities:

1. Be knowledgeable about the organization's 21st CCLC site(s), partners, goals, and practices and advocate for the program in the community.
2. Establish consistent communication among partners and stakeholders.
3. Prioritize, encourage, and sustain enrollment and regular attendance from students enrolled in the partner local education agency and partner building.
4. Visit classrooms to support implementation efforts.
5. Meet regularly with the school principal to communicate accomplishments and identify areas for improvement.
6. Provide site staff and partners with access to appropriate programs and student-level data. All disclosures of student-level data shall be made in accordance with FERPA.
7. Assist with research and evaluation activities, including the collection and management of data (including grant impact) as directed by the Department's Office for Improvement and Innovation.
8. Consider 21st CCLC project implementation and capacity-building efforts as a multi-year commitment.
9. Participate in meetings as appropriate and/or as requested by the Department.
10. Ensure the 21st CCLC provider's attendance and active participation in the district-/building-level leadership team meetings.

The applicant and/or the primary partner(s) reserve the right to cancel this preliminary agreement at any time, upon notice to the other and the Department.

## ASSURANCES SIGNATURES:

### Applicant:

Applicant's Name: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: OH Zip: \_\_\_\_\_

Applicant's IRN#: \_\_\_\_\_

Applicant's Contact Name and Title: \_\_\_\_\_

Applicant's Contact Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Primary Partner:

Name of Primary Partner *(If applicant is an LEA, the primary partner must be a CBO and vice versa):*

\_\_\_\_\_

Email Address of Primary Partner: \_\_\_\_\_

Address of Primary Partner: \_\_\_\_\_

City: \_\_\_\_\_ State: OH Zip: \_\_\_\_\_

Primary Partner's IRN# (If applicable): \_\_\_\_\_

Primary Partner's Contact Name and Title: \_\_\_\_\_

Primary Partner's Contact Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Primary Partner's Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# Nonpublic Consultation Form

## DOCUMENTATION OF NONPUBLIC SCHOOL CONSULTATION

Applicant Name (Name of LEA of CBO):	Contact name, phone, email:

### *NITA M. LOWEY 21ST CCLC GRANT PROGRAM*

In accordance with the federal Elementary and Secondary Education Act (ESEA) requirements, as amended, the following nonpublic school representatives were contacted. They were offered a genuine opportunity to express their views regarding the program. This opportunity was provided before ANY decision that affects the opportunities of the students, teachers, and other educational personnel from these nonpublic schools became final. Note: Signature below of the applicant's superintendent, CEO, or equivalent officer certifies the Provision of Equitable Services section was read, and the nonpublic schools were offered an opportunity to participate. The applicant is responsible for maintaining documentation of nonpublic school contact and consultation, which is subject for review. **Please provide one completed and signed form for each eligible nonpublic consulted.**

Name of Consulted Nonpublic School:	Nonpublic School Contact Name:
Address:	Phone Number:
Email Address:	Fax Number (if applicable):

Date of Consultation:	
Brief Summary of Consultation:	
Outcome of Consultation:	<input type="checkbox"/> Yes, we will participate. <input type="checkbox"/> No response from consulted nonpublic. <input type="checkbox"/> No, we will not participate. <input type="checkbox"/> No eligible nonpublic in attendance area/reasonable proximity

### Signature of Applicant:

Name:		Signature:		Date:	
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### Signature of Nonpublic School Representative:

Name:		Signature:		Date:	
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