REQUEST FOR APPROVAL FOR A NONCOMPETITIVE PROPOSAL WHEN PROCURING PERSONNEL-BASED SERVICES FROM A HIGH-PERFORMING EDUCATIONAL SERVICE CENTER UNDER OHIO REVISED CODE 3313.843(J)

Pursuant to Ohio Revised Code 3313.843(J), a school district, community school or STEM school (collectively, "school") intending to procure personnel-based services from a high-performing educational service center ("ESC") may request that the Ohio Department of Education authorize a noncompetitive proposal if the ESC satisfies three conditions:

1. All the services the ESC provides, and the corresponding costs of those services, are posted on the ESC's website;
2. The Department designates the ESC as "high performing," pursuant to Ohio Administrative Code 3301-105-01, during the fiscal year the noncompetitive proposal request is made; and
3. The Department determines the ESC was substantially compliant with all audit rules and guidelines in its most recent audit by the Auditor of State.

To submit a request to the Department, please provide the following information:

1. Name of school district: _____

2. Name of ESC: _____

3. Are the services being procured personnel-based? If yes, please briefly explain the services:
   _____

4. Please provide the ESC's website and webpage where the ESC's services and corresponding costs are provided: _____

   _____

5. Was the ESC designated as high performing during the current fiscal year: _____

6. Please attach a copy of the ESC's most recent audit by the Auditor of State.

All requests shall be submitted to Brian Jones, executive director of the Office of Grants Administration Management at Grants.Management@education.ohio.gov. The Department will work to respond within 30 days of receipt of the request. Please note that failure to provide all requested information may delay the Department's response, and the Department reserves its right to ask for additional documentation or information. The Department's decision on whether an ESC is found to be substantially compliant in its most recent audit is final.