CODING CCP STUDENTS IN EMIS THAT ARE ENROLLED IN BOTH RESIDENT DISTRICT AND JVSD OR CONTRACT CAREER TECH

When a student is enrolled at both a JVSD/CCT and the resident district and is also enrolled in one or more CCP courses, each LEA needs to determine if they have payment responsibility for any of the CCP courses taken by the student. If the JVSD/CCT or resident district has payment responsibility for any of the CCP courses taken by the student, then they must report the student with Sent Reason = 'PS', the appropriate Sent To Percent of Time, and District Relationship = 1. The LEA must also report each of the CCP courses for which they are responsible with curriculum code = 'PS'.

The college usually reports the IRN of the resident district. However, if the JVSD/CCT is the only LEA that has payment responsibility for the student's CCP courses and both the JVSD/CCT and resident district report data correctly as indicated in the previous paragraph, then ODE will move payment responsibility to the JVSD/CCT.

There are some cases where a student enrolls in multiple CCP classes and both the JVSD or CCT and the resident district are responsible for CCP courses for a student. In this case, even when all entities are reporting the data correctly, ODE has no way of knowing which entity should be responsible for each CCP course. Both would report a **PS** sent reason as well as the course(s) with the PS curriculum code and the payment responsibility for all CCP courses the student took would be split. In this situation, it is up to each LEA to "claim" their courses by placing the flag indicating that they are responsible for the split course.

If it's a split course and they place the correct flag indicating that they should pay for the split course, then responsibility will be moved to that LEA and nothing else needs to be done. The course will be unsplit and the **Payment by Reporting IRN** that appears in ODDEX will change from **PROP** to **FULL** the next time ODE processes the data.