



Perkins Monitoring Timeline

Date	Required Activity
September 2023	Send “save the date” email to districts scheduled to be monitored.
September – December 2023	Information gathering process begins for institutions (i.e., essential evidence).
September 26, 2023 12:30 pm-1:15 pm	Perkins Monitoring Virtual Workshop. An overview of the self-assessment questions and monitoring process will be conducted.
November 1, 2023	The compliance system will “open” and be available for submission of the self-assessment.
November 20, 2023	Submit the completed self-assessment to the department by November 20, 2023 . Submitting a self-assessment after the deadline will result in a full or scheduled on-site review
November 21, 2023	Recipients selected for a full review will receive a notification via email from their assigned program specialist.
December 21, 2023	All evidence is due from recipients selected for a full review.
January 2024	Desk and Phone audits are conducted. Districts will be identified as compliant or noncompliant. Non-compliance status warrants the need for Corrective Action Plan (CAP).
February 2024	CAP Submissions.
June 10, 2024	Final day to receive all CAPs supporting documentation to be fully compliant. (Failure to submit and implement a CAP in a timely manner will result in sanctions, including a temporary hold of Perkins funds).

Note: The on-site review is the fourth step of the monitoring process. Its purpose is to verify and/or clarify appropriate evidence. Any district, whether deemed in compliance or not, may receive an on-site review.