

# FY2025 Career-Technical Education Supplemental State Funding Guidance

State law ([Ohio Revised Code section 3317.022 \[C\]](#)) and federal maintenance of efforts guidelines restrict state career-technical education (CTE) funding generated through the foundation formula. Funds calculated for CTE purposes shall only be expended for purposes the Ohio Department of Education & Workforce (ODEW) designates as approved for CTE expenses. These include only expenses connected with the delivery of CTE services to students enrolled in state approved CTE programs. ODEW shall require school districts to annually report expenditure data so that it may monitor the compliance with the expenditure requirements.

The purpose of this guidance document is to provide information on the types of CTE funding available to each district and the purposes for which expenditures can be made.

## Career-Technical Education Associated Services Funding

The lead district in each career-technical planning district (CTPD) received Associated Services Funds for each student enrolled in an approved CTE course in the CTPD.

**FORMULA:** Funding unit's state share percentage X 0.0294 X statewide average career-technical base cost per pupil for that fiscal year X sum of the funding unit's categories one through five career-technical education ADM  
([ORC 3317.014 \[B, D\]](#))

### PERMISSIBLE USES – [ORC 3317.014 \[B,D\]](#)

1. Funds should only be used for the purposes that the department designates as approved for career-technical education expenses. Career-technical education expenses approved by the department shall include expenses connected to the delivery of career-technical programming to career-technical students.
2. Vocational Education Associated Services shall be defined as those non-administrative expenditures of vocational programming development such as but not limited to career pathways, High School That Work and Tech Prep placement, coordination, and vocational evaluation.
3. CTE Associated Services Funding can be used for driver's education course referenced in [ORC 3301.17 \[D\]](#)

# Career-Technical Education Weighted Funding

**FORMULA:** Funding unit's category one through five career-technical education ADM X multiple (listed above) X statewide average career-technical base cost per pupil for that fiscal year X district's state share percentage  
([ORC 3317.014 \[C\]](#))

## CATEGORIES OF CTE PROGRAMS FOR CTE WEIGHTED FUNDS

The multiples for the following categories of career-technical education programs approved by ODEW under [ORC 3317.161](#) shall be as follows:

### Category 1 – Multiple of 0.6230 per student

Workforce Development in:

- Agriculture and Environmental Systems
- Construction Technologies
- Engineering and Science Technologies
- Finance
- Health Science
- Information Technology
- Manufacturing Technologies

### Category 2 – Multiple of 0.5905 per student

Workforce Development in:

- Business Administration
- Hospitality and Tourism
- Human Services
- Law and Public Safety
- Transportation Systems
- Arts and Communications

### Category 3 – Multiple of 0.2154 per student

- Career Based Intervention Programs

### Category 4 – Multiple of 0.1830 per student

Workforce Development in:

- Education and Training
- Marketing, Workforce Development Academic
- Public Administration
- Career Development

### Category 5 – Multiple of 0.1570 per student

- Family and Consumer Science Programs

([ORC 3317.014 \[A\]](#))

## **PERMISSIBLE USES – [ORC 3317.014\[C\]](#)**

1. At least seventy-five percent of the funds shall be spent on curriculum development, purchase, and implementation; instructional resources and supplies; industry-based program certification; student assessment, credentialing, and placement; curriculum specific equipment purchases and leases; career-technical student organization feeds and expenses; home and agency linkages; work-based learning experiences; professional development; and other costs directly associated with career-technical education programs including development of new programs.
2. Not more than twenty-five percent of the funds shall be used for personnel expenditures.
3. Weighted Funding for CTE can be used for driver's education course referenced in [ORC 3317.014 \[D\]](#).

## **Career Awareness and Exploration Funds**

**FY2024 FORMULA:** The sum of enrolled ADM for all districts and schools within the career technical planning district X \$7.50

**FY2025 FORMULA:** The sum of enrolled ADM for all districts and schools within the career technical planning district X \$10.00  
([ORC 3317.014 \[E\]](#))

## **PERMISSIBLE USES – [ORC 3317.014 \[E\]](#)**

1. Delivery of career awareness programs to students enrolled in grades kindergarten through twelve
2. Provision of a common, consistent curriculum to students throughout their primary and secondary education
3. Assistance to teachers in providing a career development curriculum to students
4. Development of a career development plan for each student that stays with that student for the duration of the student's primary and secondary education
5. Provision of opportunities for students to engage in activities, such as career fairs, hands-on experience, and job shadowing, across all career pathways at each grade level

## CTE Expenditures and Function Codes

Acceptable Career-Technical Expenditures		Typical Function Code
1.	Curriculum development, including teacher stipends necessary to develop curricula	2212
2.	Student assessment costs, including expenditures for Work Keys, student industry certifications, and Occupational Competency Analysis Profile assessments	2123
3.	Instructional resources and supplies including textbooks	1300
4.	Career-technical student organization operational costs including teacher stipends for activities beyond the regular school day and year	4300
5.	Work-site learning experience costs	1300
6.	Extended programming costs including teacher personnel costs. Please note the definition of extended programming in the rule is more restrictive than extended service.	1300
7.	Marketing costs that are solely attributable to marketing career-technical education programs	2930
8.	Technology costs directly associated with career-technical instruction	2960
9.	Costs associated with receiving industry certification of career technical education programs	1300
10.	Costs associated with student credentialing, such as the cosmetology certification exam	1300
11.	Instructional equipment	1300
12.	Computers used for instruction	2960
13.	Professional development costs for career-technical educators including administrative staff. These costs do NOT include expenditures required to meet basic teacher licensing requirements.	1300
14.	Curriculum consultant costs such as High Schools That Work implementation or career pathways development	1300 or 2200
15.	Teacher and student travel expenses related to instruction	1300
16.	Conference expenses for teachers and administrators such as the All-Ohio Career Technical Conference	Varies
17.	Equipment repairs and service contracts	1300

18.	Specifically metered utility costs that are directly attributable to career technical instructional programming	1300
19.	Instructional materials production costs including copier costs that are directly attributable to vocational instructional activities	1300