

# FY2022-2023 Career-Technical Education Supplemental State Funding Guidance

State law ([Ohio Revised Code section 3317.022](#) (C)) and federal maintenance of efforts guidelines restrict state career-technical education (CTE) funding generated through the foundation formula. Funds calculated for CTE purposes shall only be expended for purposes ODE designates as approved for CTE expenses. These include only expenses connected with the delivery of CTE services to students enrolled in state approved CTE programs. ODE shall require school districts to annually report expenditure data so that it may monitor their compliance with the expenditure requirements.

The purpose of this guidance document is to provide information on the types of CTE funding available to each district and the purposes for which expenditures can be made.

## Categories of Career-Technical Education Programs ([Ohio Rev. Code 3317.014, \[A\]](#))

Category 1: Workforce Development in Agriculture and Environmental Systems, Construction Technologies, Engineering and Science Technologies, Finance, Health Science, Information Technology and Manufacturing Technologies

- Multiple of 0.6230 for each student in programs listed above

Category 2: Workforce Development in Business Administration, Hospitality and Tourism, Human Services, Law and Public Safety, Transportation Systems and Arts and Communications

- Multiple of 0.5905 for each student in programs listed above

Category 3: Career Based Intervention Programs

- Multiple of 0.2154 for each student in programs listed above

Category 4: Workforce Development in Education and Training, Marketing, Workforce Development Academics, Public Administration and Career Development

- Multiple of 0.1830 for each student in programs listed above

Category 5: Family and Consumer Science Programs

- Multiple of 0.1570 for each student in programs listed above

## Additional CTE Funding

In addition to the funding for the above categories of career tech students, the law also provides for additional CTE funding streams:

1. Career Tech Education Associated Services Funding (Ohio Rev. Code 3317.014, [B, D])

- Formula: Funding unit's state share percentage X 0.0294 X Statewide average career-technical base cost per pupil for that fiscal year X Sum of the funding unit's categories one through five career-technical education ADM

2. Career Tech Education Weighted Funding (Ohio Rev. Code 3317.014, [C])
  - Formula: Funding unit's category one through five career-technical education ADM X Multiple (listed above X Statewide average career-technical base cost per pupil for that fiscal year X District's state share percentage;
3. Career Awareness and Exploration Funds (Ohio Rev. Code 3317.014, [E])
  - For FY2022- ADM X \$2.50 (up to \$4.2 million)
  - For FY2023- ADM X \$5.00 (up to \$8.4 million)

### Permissible Use of CTE Supplemental State Funds

1. For Career Tech Education Associated Services Funding (Ohio Rev. Code 3317.014, [B, D]),
  - a) Funds should only be used for the purposes that the department designates as approved for career-technical education expenses. Career-technical education expenses approved by the department shall include only expenses connected to the delivery of career-technical programming to career-technical students.
  - b) Vocational Education Associated Services shall be defined as those non-administrative expenditures a school district expends on vocational students for apprenticeship coordination, coordination of vocational programming development such as but not limited to career pathways, High Schools That Work and Tech Prep. placement, coordination and vocational evaluation.
  - c) Funding for CTE Associated Services Funding can be used for driver's education course reference in [Ohio Revised Code Section 3301.17](#) (D).
2. For Career Tech Education Weighted Funding (Ohio Rev. Code 3317.014, [C]),
  - a) At least seventy-five per cent of the funds shall be spent on curriculum development, purchase, and implementation; instructional resources and supplies; industry-based program certification; student assessment, credentialing, and placement; curriculum specific equipment purchases and leases; career-technical student organization fees and expenses; home and agency linkages; work-based learning experiences; professional development; and other costs directly associated with career-technical education programs including development of new programs.
  - b) Not more than twenty-five per cent of the funds shall be used for personnel expenditures.
  - c) Weighted Funding for CTE can be used for driver's education course reference in Section 3301.17 (D) in SB 166.
3. For Career Awareness and Exploration Funds (Ohio Rev. Code 3317.014, [E]),
  - a) Delivery of career awareness programs to students enrolled in grades kindergarten through twelve;
  - b) Provision of a common, consistent curriculum to students throughout their primary and secondary education;
  - c) Assistance to teachers in providing a career development curriculum to students;
  - d) Development of a career development plan for each student that stays with that student for the duration of the student's primary and secondary education;
  - e) Provision of opportunities for students to engage in activities, such as career fairs, hands-on experiences, and job shadowing, across all career pathways at each grade level

**Acceptable Career-Technical Expenditures****Typical Function Code**

1. Curriculum development, including teacher stipends necessary to develop curricula.	2212
2. Student assessment costs, including expenditures for Work Keys, student industry certifications, and Occupational Competency Analysis Profile assessments.	2123
3. Instructional resources and supplies including textbooks.	1300
4. Career-technical student organization operational costs including teacher stipends for activities beyond the regular school day and year.	4300
5. Work-site learning experience costs.	1300
6. Extended programming costs including teacher personnel costs. Please note the definition of extended programming in the rule is more restrictive than extended service.	1300
7. Marketing costs that are solely attributable to marketing career-technical education programs.	2930
8. Technology costs directly associated with career-technical instruction.	2960
9. Costs associated with receiving industry certification of career technical education programs.	1300
10. Costs associated with student credentialing, such as the cosmetology certification exam.	1300
11. Instructional equipment.	1300
12. Computers used for instruction.	2960
13. Professional development costs for career-technical educators including administrative staff. These costs do NOT include expenditures required to meet basic teacher licensing requirements.	1300
14. Curriculum consultant costs such as High Schools That Work implementation or career pathways development.	1300 or 2200
15. Teacher and student travel expenses related to instruction.	1300
16. Conference expenses for teachers and administrators such as the All-Ohio Career Technical Conference.	Varies
17. Equipment repairs and service contracts.	1300
18. Specifically metered utility costs that are directly attributable to career technical instructional programming.	1300
19. Instructional materials production costs including copier costs that are directly attributable to vocational instructional activities.	1300

**Examples of Ineligible Costs**

- Indirect costs that are estimated or based on percentage allocations. These costs include utilities, administration, general school marketing, etc.
- Base teacher salary and fringe benefits.
- Facilities construction and remodeling.
- Costs associated with initial teacher licensing.

- Expenditures made from any fund other than the general fund, a permanent improvement fund or the DPIA fund.
- Any costs associated with instructional programming not receiving career-technical weightings.
- Student stipends or salaries paid to students.