

OFFICE OF FIELD SERVICES AND TRANSPORTATION

OFFICIAL COMPLAINT FORM

Non-Compliance Investigation Document

Use this complaint form to report issues of non-compliance for which the Ohio Department of Education has a monitoring responsibility under [Ohio Revised Code \(ORC\) 3327.021](#).

If a district is not in compliance with a legal responsibility regarding transportation, please review the Ohio Revised Code sections below and check any of the sections that pertain to a concern. Add any comments in the comment box and provide any supporting documentation for the concern. On the last page, please include your contact information in the boxes so the Department may respond to your concern.

This form may be downloaded, completed and uploaded or emailed to TransportationCompliance@education.ohio.gov.

District Responsible for Transportation: _____

School of Attendance: _____

Date Violation Began: _____

ISSUE/CONCERN

COMMENTS

<p>Please check if applicable <input type="checkbox"/></p> <p>The school district is not providing transportation to those eligible K-8 community and/or nonpublic school students living less than a 30-minute drive from the school in which the student would attend if he/she were attending the public school district of residence.</p> <p><i>(For example, yellow school bus, public/mass transit agreement.)</i></p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>The school district is not providing transportation for all eligible K-8 students who live more than two miles from the school they attend.</p> <p><i>(For example, yellow school bus, public/mass transit agreement.)</i></p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>Special education transportation should be provided to any eligible student in preschool through grade 12.</p> <p>The school district is not providing transportation to students with disabilities in accordance with Ohio Administrative Code 3301-51-10.</p>	

<p>Please check if applicable <input type="checkbox"/></p> <p>The school district of residence is not providing transportation from the public high school to career-technical education programs.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>The school district is not providing transportation for the eligible community and/or nonpublic K-8 students each day the community and/or nonpublic schools are in session.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>If a school district received the start and end times (bell schedule) from the community and/or nonpublic schools by April 1, it did not develop a transportation plan within 60 days of receiving the start and end times.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>The school district is not able to deliver eligible students to their respective school buildings as outlined in law: no earlier than 30 minutes prior to the start of school; and pick up no later than 30 minutes after the school day ends.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>An agreement has not been developed to provide another mode of transportation, such as mass transit systems, for K-8 students between the community or nonpublic schools and the school district.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>If an eligible student enrolled after July 1, the school district did not develop a transportation plan within 14 business days of receiving a request for transportation services from the student's parent or guardian.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>According to Ohio Revised Code 3327.02, the district did not declare transportation of students impractical within 30 calendar days prior to the first day of instruction or within 14 days of enrollment.</p>	
<p>Please check if applicable <input type="checkbox"/></p> <p>The school district time schedule was adopted later than 10 days after the school year began.</p>	

ADDITIONAL COMMENTS THAT PERTAIN TO THE COMPLAINT:

CONTACT INFORMATION

Name	
Phone Number	
Email	

DO NOT WRITE BELOW THIS LINE. FOR OHIO DEPARTMENT OF EDUCATION REVIEW ONLY.

Interview Dates	
Interview Discussion/Notes	
Workgroup Findings	
Corrective Action	
	<p>_____ No Evidence of Non-Compliance</p> <p>_____ Non-Compliance</p>