

**OHIO'S REQUEST FOR  
APPLICATIONS FOR CORE  
CURRICULUM AND INSTRUCTIONAL  
MATERIALS IN ENGLISH LANGUAGE  
ARTS 2024-2025**

**PREKINDERGARTEN & KINDERGARTEN-GRADE 5**



# PROCESS TO UPDATE THE APPROVED LIST FOR CORE CURRICULUM AND INSTRUCTIONAL MATERIALS IN ENGLISH LANGUAGE ARTS



# OVERVIEW

The Department is updating the approved list by the following grade bands of high-quality core curriculum and instructional materials in English language arts:

- Prekindergarten
- Grades K-2\*
  - Grade K-2 Core Comprehensive English Language Arts
  - Grades K-2 Core No Foundational Skills
  - Grades K-2 Core Foundational Skills
- Grades 3-5
  - Grades 3-5 Core Comprehensive English Language Arts



# PROCESS TO ESTABLISH APPROVED LISTS

Intent to Apply due Oct. 18, 2024 & Applications due Nov. 1, 2024

Phase 1 Technical Review: Nov. 2024

Phase 2 Quality Review: Dec. 2024-Jan. 2025;  
Publication of Initial Update of Approved List

Phase 2 Appeals: Jan.-March 2025

Publish Final Approved List: March 2025



# STEP 1: INTENT TO APPLY

- All entities must submit an Intent to Apply
  - Submission ID for documents once Intent to Apply submitted
    - [Intent to Apply](#) due Friday, October 18 by 4:00 p.m. Eastern



# STEP 2: APPLICATION AND TECHNICAL REVIEW

- Application materials are due by Friday, November 1 by 4:00 p.m. Eastern
- Unscored technical review



# STEP 3: PHASE 2 QUALITY REVIEW - PREKINDERGARTEN

- Prekindergarten core curriculum and instructional materials
  - Review type based on criteria in the Head Start [Curriculum Consumer Report](#).
  - Materials not currently reviewed by the Curriculum Consumer Report are eligible for a comprehensive language and literacy review

Number of Criteria from Curriculum Consumer Report	Classification	Review Type
10 or more	Full evidence	Limited Alignment
9 or fewer	Full evidence	Comprehensive Language and Literacy



# STEP 3: PHASE 2 QUALITY REVIEW- KINDERGARTEN-GRADE 5

## Limited Review



### Meets Expectations on [EdReports](#):

K-2 Foundational Skills

K-2 Core Comprehensive ELA

3-5 Core Comprehensive English Language Arts

## Comprehensive Review



### Partially Meets Expectations on [EdReports](#):

K-2 Foundational Skills

K-2 Core Comprehensive ELA

K-2 Core No Foundational Skills\*

3-5 Core Comprehensive ELA

Materials not reviewed by EdReports

\*All K-2 Core No Foundational Skills (Meets Expectations or Partially Meets Expectations) are eligible for a Comprehensive Review.





# ESSENTIAL INFORMATION FOR APPLICANTS AND ELIGIBLE ENTITIES



# ELIGIBLE APPLICANTS

- Entities eligible to apply are defined as:
  - Private for-profit companies including, but not limited to, publishers and research organizations;
  - Tax-exempt or non-profit organizations;
  - Institutions of higher education;
  - City, local, exempted village, and joint vocational school districts established under R.C. Chapter 3311;
  - STEM schools established under R.C. Chapter 3326;
  - Community schools established under R.C. Chapter 3314; and
  - Operators of a community school.



# TEXTBOOK PRICING AND ACCESSIBILITY COMPLIANCE

- Under ORC 3329.01, Ohio public school districts must adopt or purchase printed or electronic textbooks from publishers approved by the Department that have agreed to sell textbooks to school districts and community schools in Ohio at a price no more than the lowest list wholesale price available to school districts in any other state. Publishers also must meet accessibility requirements outlined in law.



# MATERIALS INELIGIBLE FOR REVIEW

Materials that meet the criteria or description of any of the below are ineligible for review under this process:

- Program editions of Prekindergarten materials that were reviewed and not approved following Phase 2 during the 2023-2024 review cycle.
- Program editions of Kindergarten-Grade 5 materials that were evaluated and not approved following Phase 2 during the 2023-2024 review cycle are not eligible to apply.



# MATERIALS INELIGIBLE FOR REVIEW

Materials that meet the criteria or description of any of the below are ineligible for review under this process:

- Kindergarten-grade 5 materials that are evaluated and scored ‘Does Not Meet Expectations’ for either Alignment or Usability, according to a published review by EdReports, will not be eligible for state review or inclusion on the approved list.
- Supplementary instructional materials that do not provide instruction in the full breadth of foundational skill standards and materials designed for supplemental student practice opportunities.




# APPROVAL PERIOD

- If approved for inclusion on the Approved List of Core Curriculum and Instructional Materials, materials may be continuously approved, contingent on the following:
  - No substantive changes of the approved program edition have occurred since the most recent approval;
  - No changes in legislation, law or Department policy preclude continued approval;
  - No changes in content standards, if applicable, have occurred since the materials were most recently approved by the Department; and
  - The entity submits updated vendor or program information requested by the Department to ensure updated information for districts and schools.



# TIMELINE

Event	Approximate Timeframe	Notes
<b>Intent to Apply Due</b>		Submit online <a href="#">Intent to Apply Form</a>
<b>Applications Due</b>		
<b>Notification of Phase 1 Technical Review Approval or Denial</b>		
<b>Notification of Phase 2 Quality Review Approval or Denial</b>		
<b>Appeals Period</b>		
<b>Publication of Full Approved List</b>		

# PREKINDERGARTEN





# PHASE 1: APPLICATION AND TECHNICAL REVIEW- PREKINDERGARTEN

Before the Phase 1 review, all eligible entities must submit a completed application (Appendix A) that includes the following information:

- Program information and applicant contact information.
- Evidence of a comprehensive quality review by Curriculum Consumer Report (if applicable).
- Attestation of understanding regarding Ohio's policies on textbook pricing and accessibility compliance.
- Attestation of understanding and alignment to Ohio's policies for literacy instruction, aligned with the science of reading and strategies for effective literacy instruction.
- A brief (max. 5 minutes) video or screencast or document with screenshots orienting reviewers to the program.
- Materials evidence worksheet, identifying citations within materials that demonstrate quality for each indicator.
- Information regarding professional development related to the implementation of materials (optional).
- Understanding of submission requirements for Phase 2 Quality Review.



# PHASE 1: APPLICATION & TECHNICAL REVIEW- PREKINDERGARTEN

- Naming conventions:
  - Submission ID\_Program Name\_Year\_Application
  - Submission ID\_Program Name\_Year\_ProgramSummary
  - Submission ID\_Program Name\_Year\_ProfessionalDevelopment
  - Submission ID\_Program Name\_Year\_EvidenceWorksheet
  - Submission ID\_Program Name\_Year\_ProgramMaterials
- The following formats are not acceptable for submission:
  - Online access to Google Drive or SharePoint files.
  - Online access to Dropbox or document retrieval sites.
  - Uploaded documents in any format other than PDF.



# PHASE 1: APPLICATION & TECHNICAL REVIEW- PREKINDERGARTEN

- The following items must be submitted if applying for **Limited Alignment Review**:
  - Prekindergarten Review Application (Appendix A)
  - Prekindergarten Program Summary (Appendix B)
- The following items must be submitted is applying for **Comprehensive Language and Literacy Review**:
  - Prekindergarten Review Application (Appendix A)
  - Prekindergarten Program Summary (Appendix B)
  - Prekindergarten Materials Evidence Worksheet (Appendix C)
- Applicants for both Limited Alignment and Comprehensive Language and Literacy Review may also submit Information regarding professional development related to the materials implementation (Appendix D)



# PHASE 2: QUALITY REVIEW - PREKINDERGARTEN

- **Limited Alignment Review**

- Materials eligible and meets criteria if:
  - Undergone review process by Curriculum Consumer Report;
  - Meets eligibility criteria on this review with 10 or more criteria with full evidence; and
  - Attestation of alignment of instructional materials to the science of reading, strategies for effective literacy instruction, and Ohio literacy policies



# PHASE 2: QUALITY REVIEW - PREKINDERGARTEN

- **Comprehensive Language and Literacy Review**
  - Materials eligible if:
    - Nine or fewer criteria with full evidence on Curriculum Consumer Report, or
    - Not rated on Curriculum Consumer Report
  - Evaluated using [Ohio's Prekindergarten Comprehensive Language and Literacy Rubric](#)



# PHASE 2: QUALITY REVIEW - PREKINDERGARTEN

- **Comprehensive Language and Literacy Review**

<b>Criterion 1: Emergent Literacy Skills Development in Prekindergarten</b>	Materials in language and literacy support foundational reading development and are aligned to the Language and Literacy Domain of Ohio’s Revised Early Learning and Development Standards
<b>Criterion 2: Appropriateness of Materials and Activities</b>	Materials and activities in language and literacy are appropriate in delivery and developmental progression.
<b>Criterion 3: Documentation of Learner Progress</b>	Curricula include ongoing assessments that link to learning goals of activities and learning outcomes for children

- Applicants must submit a Prekindergarten Materials Evidence Worksheet (Appendix C)
- **Non-negotiable: does not include three-cueing approach**



# KINDERGARTEN-GRADE 5



# PHASE 1: APPLICATION AND TECHNICAL REVIEW- KINDERGARTEN – GRADE 5

Before the Phase 1 review, all eligible entities must submit a completed application (Appendix E) that includes the following information:

- Program information and applicant contact information.
- Attestation of understanding regarding Ohio’s policies on textbook pricing and accessibility compliance.
- Attestation of understanding and alignment to Ohio’s policies for literacy instruction, aligned with the science of reading and strategies for effective literacy instruction.
- Information regarding professional development related to implementation of materials (optional).
- Information regarding handwriting instruction (if applicable).





# PHASE 1: APPLICATION AND TECHNICAL REVIEW- KINDERGARTEN – GRADE 5

Before the Phase 1 review, all eligible entities must submit a completed application (Appendix E) that includes the following information:

- Evidence of a comprehensive quality review by EdReports (if applicable).
- Program evidence worksheet, identifying citations within materials that demonstrate quality for each indicator.
- Required program materials, including scope and sequence, assessments, teacher materials, and student materials.
- A brief (max. 5 minutes) video or screencast or document with screenshots orienting reviewers to the program.
- Attestation of understanding of submission requirements for Core Curriculum and Instructional Materials Program Review.



# PHASE 1: APPLICATION & TECHNICAL REVIEW- KINDERGARTEN-GRADE 5

- Naming conventions:
  - Submission ID\_Program Name\_Year\_Application
  - Submission ID\_Program Name\_Year\_ProgramSummary
  - Submission ID\_Program Name\_Year\_ProfessionalDevelopment
  - Submission ID\_Program Name\_Year\_EvidenceWorksheet
  - Submission ID\_Program Name\_Year\_ProgramMaterials
  - Submission ID\_Program Name\_Year\_Handwriting
- The following formats are not acceptable for submission:
  - Online access to Google Drive or SharePoint files.
  - Online access to Dropbox or document retrieval sites.
  - Uploaded documents in any format other than PDF.



# PHASE 1: APPLICATION & TECHNICAL REVIEW- KINDERGARTEN-GRADE 5

- The following items must be submitted if applying for **Limited Review**:
  - Kindergarten-Grade 5 Review Application (Appendix E)
  - Kindergarten-Grade 5 Program Summary (Appendix F)
  - Limited Review Evidence Worksheet (Appendix G)
  - Required program materials, including scope and sequence, assessments, teacher materials, and student materials.
- Applicants may also submit the following as part of their program review application:
  - Information regarding professional development related to program implementation (Appendix D)
  - Information regarding handwriting instruction as a part of the curriculum and materials (Appendix J)



# PHASE 1: APPLICATION & TECHNICAL REVIEW- KINDERGARTEN-GRADE 5

- The following items must be submitted if applying for **Comprehensive Review**:
  - Kindergarten-Grade 5 Review Application (Appendix E)
  - Kindergarten-Grade 5 Program Summary (Appendix F)
  - Kindergarten-Grade 5 Comprehensive Review Evidence Worksheet
    - Kindergarten-Grade 2 (Appendix H)
    - Grade 3-Grade 5 (Appendix I)
- Applicants may also submit the following as part of their program review application:
  - Information regarding professional development related to program implementation (Appendix D)
  - Information regarding handwriting instruction as a part of the curriculum and materials (Appendix J)



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 5

- **Limited Review**

- Materials eligible if meets expectations on the EdReports alignment report:
  - K-2 Core Foundational Skills
  - K-2 Core Comprehensive English Language Arts
  - 3-5 Core Comprehensive English Language Arts
- Materials will be evaluated using the [Kindergarten-Grade 5 Foundational Skills Review Rubric](#).



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 5

- **Limited Review**

**Criterion 1: Foundational Skills Development in K-5**

Materials in reading, writing, speaking, listening, and language targeted to support foundational reading development are aligned to the Ohio Learning Standards and Rule for Phonics.

- Applicants must submit a Materials Evidence Worksheet (Appendix G)
- **Non-negotiable: does not include three-cueing approach**



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 5

- **Comprehensive English Language Arts and Literacy Review**
  - Materials eligible if:
    - Reviewed by EdReports and partially met expectations on the alignment report
    - Not reviewed by EdReports
  - Evaluated using one of two rubrics depending on grade band:
    - Ohio’s Kindergarten-Grade 2 English Language Arts and Literacy Review Rubric
    - Ohio’s Grades 3-5 English Language Arts and Literacy Review Rubric



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 2

- **Ohio’s Kindergarten-Grade 2 English Language Arts and Literacy Review Rubric**

<b>Part 1: Instructional Design</b>	Materials include an intentional design for instruction, aligned with reading research and the principles of effective literacy instruction
<b>Criterion 1: Research Alignment</b>	Materials reflect current and converging research in reading and related fields.
<b>Criterion 2: Explicit Instruction</b>	Students are directly taught the new skill before they are asked to apply it.
<b>Criterion 3: Sequential Instruction</b>	There is a detailed timeline, including a scope and sequence for teaching skills.
<b>Criterion 4: Systematic and Cumulative Instruction</b>	A structured lesson plan format is used to teach, review, integrate and link skills, using the gradual release of responsibility model.





# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 2

- Ohio’s Kindergarten-Grade 2 English Language Arts and Literacy Review Rubric**

<b>Part 2: Foundational Skills</b>	Materials are aligned to research-based practices and the Ohio Learning Standards in English Language Arts for foundational skills instruction.
<b>Criterion 1: Print Concepts &amp; Alphabet Knowledge (K-1)</b>	Materials and instruction provide systematic and explicit instruction and practice for print concepts and letter recognition.
<b>Criterion 2: Phonemic Awareness (K-1)</b>	Materials provide explicit, systematic instruction in phonemic awareness.
<b>Criterion 3: Phonics and Word Study</b>	Materials emphasize explicit and systematic instruction in phonics and word study.
<b>Criterion 4: Text Reading and Fluency</b>	Materials provide systematic and explicit instruction and practice in oral reading fluency, including through decodable and grade-level text.



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 2

- Ohio’s Kindergarten-Grade 2 English Language Arts and Literacy Review

## Rubric

<b>Part 3: Text Complexity &amp; Vocabulary</b>	High-quality texts, at the appropriate grade-level text complexity, are the central focus of lessons, supported by tasks and questions grounded in evidence and explicit instruction in vocabulary aligned to the Ohio Learning Standards in English Language Arts.
<b>Criterion 1: Text Complexity</b>	Texts are worthy of students’ time and attention; texts are of quality and are rigorous, meeting the text complexity criteria for each grade. Materials support students’ advancing toward independent reading.
<b>Criterion 2: Alignment to the Standards with Questions Grounded in Evidence</b>	Materials provide opportunities for rich and rigorous text-based discussions and writing about texts to build strong literacy skills.
<b>Criterion 3: Vocabulary</b>	Key academic vocabulary instruction is cohesively taught in and across texts.



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 2

- Ohio’s Kindergarten-Grade 2 English Language Arts and Literacy Review Rubric**

<b>Part 4: Knowledge Building and Writing</b>	Materials build knowledge and understanding through integrated reading, writing, speaking, listening, and language aligned to the Ohio Learning Standards for English Language Arts.
<b>Criterion 1: Knowledge Building</b>	Materials build knowledge and understanding through integrated reading, writing, speaking, listening, and language.
<b>Criterion 2: Writing</b>	Writing is cohesively and intentionally taught across the year.



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 2

- **Ohio’s Kindergarten-Grade 2 English Language Arts and Literacy Review Rubric**

<b>Part 5: Usability</b>	Materials support teachers to fully utilize the curriculum, understand the skills and learning of their students, and support a range of learners.
<b>Criterion 1: Implementation Supports</b>	The program includes opportunities for teachers to effectively plan and utilize materials with integrity and to further develop their own understanding of the content.
<b>Criterion 2: Assessment Systems</b>	The program includes a system of assessments identifying how materials provide tools, guidance, and support for teachers to collect, interpret, and act on data about student progress toward the standards.
<b>Criterion 3: Student Supports</b>	The program includes materials designed for each student’s regular and active participation in program content.

- Applicants must submit a Kindergarten-Grade 2 Materials Evidence Worksheet (Appendix H)
- **Non-negotiable: does not include three-cueing approach**



# PHASE 2: QUALITY REVIEW – GRADES 3-5

- Ohio’s Grades 3-5 English Language Arts and Literacy Review Rubric**

<b>Part 1: Instructional Design</b>	Materials include an intentional design for instruction, aligned with reading research and the principles of effective literacy instruction.
<b>Criterion 1: Research Alignment</b>	Materials reflect current and converging research in reading and related fields.
<b>Criterion 2: Explicit Instruction</b>	Students are directly taught the new skill before they are asked to apply it.
<b>Criterion 3: Sequential Instruction</b>	There is a detailed timeline, including a scope and sequence for teaching skills.
<b>Criterion 4: Systematic and Cumulative Instruction</b>	A structured lesson plan format is used to teach, review, integrate and link skills, using the gradual release of responsibility model.



# PHASE 2: QUALITY REVIEW – GRADES 3-5

- **Ohio’s Grades 3-5 English Language Arts and Literacy Review Rubric**

<b>Part 2: Foundational Skills</b>	Materials are aligned to research-based practices and the Ohio Learning Standards in English Language Arts for foundational skills instruction.
<b>Criterion 1: Advanced Phonics and Word Study (3-5)</b>	Materials emphasize explicit, systematic instruction of research-based and/or evidence-based phonics.
<b>Criterion 2: Text Reading and Fluency</b>	Materials provide systematic and explicit instruction and practice in oral reading fluency.



# PHASE 2: QUALITY REVIEW – GRADES 3-5

- **Ohio’s Grades 3-5 English Language Arts and Literacy Review Rubric**

## **Part 3: Text Complexity & Vocabulary**

High-quality texts, at the appropriate grade-level text complexity, are the central focus of lessons, supported by tasks and questions grounded in evidence and explicit instruction in vocabulary aligned to the Ohio Learning Standards in English Language Arts.

### **Criterion 1: Text Complexity**

Texts are worthy of students’ time and attention; texts are of quality and are rigorous, meeting the text complexity criteria for each grade. Materials support students’ advancing toward independent reading.

### **Criterion 2: Alignment to the Standards with Questions Grounded in Evidence**

Materials provide opportunities for rich and rigorous text-based discussions and writing about texts to build strong literacy skills.

### **Criterion 3: Vocabulary**

Key academic vocabulary instruction is cohesively taught in and across texts.



# PHASE 2: QUALITY REVIEW – GRADES 3-5

- **Ohio’s Grades 3-5 English Language Arts and Literacy Review Rubric**

<b>Part 4: Knowledge Building and Writing</b>	Materials build knowledge and understanding through integrated reading, writing, speaking, listening, and language aligned to the Ohio Learning Standards for English Language Arts.
<b>Criterion 1: Knowledge Building</b>	Materials build knowledge and understanding through integrated reading, writing, speaking, listening, and language.
<b>Criterion 2: Writing</b>	Writing is cohesively and intentionally taught across the year.





# PHASE 2: QUALITY REVIEW – GRADES 3-5

- **Ohio’s Grades 3-5 English Language Arts and Literacy Review Rubric**

<b>Part 5: Usability</b>	Materials support teachers to fully utilize the curriculum, understand the skills and learning of their students, and support a range of learners.
<b>Criterion 1: Implementation Supports</b>	The program includes opportunities for teachers to effectively plan and utilize materials with integrity and to further develop their own understanding of the content.
<b>Criterion 2: Assessment Systems</b>	The program includes a system of assessments identifying how materials provide tools, guidance, and support for teachers to collect, interpret, and act on data about student progress toward the standards.
<b>Criterion 3: Student Supports</b>	The program includes materials designed for each student’s regular and active participation in program content.

- Applicants must submit a Grades 3-5 Materials Evidence Worksheet (Appendix I)
- **Non-negotiable: does not include three-cueing approach**



# PHASE 2: QUALITY REVIEW – KINDERGARTEN-GRADE 5

Grade Band/Category	Review Includes
<b>K-2 Foundational Skills</b>	Part 1: Instructional Design Part 2: Foundational Skills Development Part 5: Usability
<b>K-2 Core No Foundational Skills</b>	Part 1: Instructional Design Part 3: Text Complexity and Vocabulary Part 4: Knowledge Building and Writing Part 5: Usability
<b>K-2 and 3-5 Core Comprehensive English Language Arts</b>	Part 1: Instructional Design Part 2: Foundational Skills Development Part 3: Text Complexity and Vocabulary Part 4: Knowledge Building and Writing Part 5: Usability



# REVIEW PROCESS



# REVIEW PROCESS

- Evaluated by at least three qualified reviewers identified by the Department
- Notification by email
- Approved: Submit a vendor and program information form within five business days
- Denied: Scoring summary and option to move to Appeals process



# APPEALS PROCESS



# APPEALS PROCESS

- Written appeal no later than 10 business days after receiving Phase 2 Quality Review notification
- Limited to an explanation of why the submission met the evaluation criteria that was identified and posted by the Department
- Department will evaluate all appeal requests and notify vendors of the final determination



# PUBLICATION OF APPROVED LIST



# PUBLICATION OF THE APPROVED LISTS

- **Initial List:** estimated January 2025
- **Final List:** estimated late March 2025





# TECHNICAL GUIDANCE FOR SUBMISSION



# APPLICATION SUBMISSION REQUIREMENTS

- Fillable applications forms only, saved and submitted as PDFs
  - No alterations
  - No additional documents or materials permitted
  - No images or graphics permitted
  - No hyperlinks to Google Drive, SharePoint, or file storage and/or retrieval sites



# APPLICATION SUBMISSION REQUIREMENTS

- Program materials access
  - Log in information (username and password) must be provided and will be verified for review.
  - Applicants should ensure that this log-in permits anonymous access for reviewers for up to six months.
  - Online program access may only be provided through the program's digital platform hosted by the applicant.
    - If a program does not have a digital platform, all program materials must be provided in PDF format through the submission portal.



# APPLICATION SUBMISSION REQUIREMENTS

- Materials Orientation Video or Document
  - Link to an orientation
    - Brief (max. 5 minutes) video or screencast or document with instructions and screenshot
    - May include explanations of:
      - Program features
      - An overview of program navigation and format
      - The program's digital platform (if applicable)
      - Critical instructions for accessing program content.



# QUESTIONS?

- Submit questions to [ELAMaterialsReview@education.ohio.gov](mailto:ELAMaterialsReview@education.ohio.gov).
- Continue to check the [HQIM in English Language Arts](#) webpage and [sign up for ELA updates](#) to be apprised of updates or additional information.
- Intent to Apply forms are due by **October 18, 2024**, at 4:00 p.m. Eastern
  - Eligible applicants will be notified directly with submission instructions.
- Application materials are due by **November 1, 2024**, by 4:00 p.m. Eastern





# Department of Education & Workforce

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