

High-Quality Core Curriculum and Instructional Materials in English Language Arts and Reading Intervention Programs



Reviewer Request for
Applications

2024-2025



**Department of
Education &
Workforce**

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Application Process for Reviewers of High-Quality Core Curriculum and Instructional Materials in English Language Arts and Reading Intervention Programs

Under [ORC 3313.6028\(B\)](#), the Department shall establish a list of high-quality core curriculum and instructional materials in English language arts, as well as a list of evidence-based reading intervention programs that are aligned with the science of reading and strategies for effective literacy instruction.

Timeline for Materials Review

The Department is seeking qualified reviewers to support the quality review of submitted materials in the following possible categories. Content areas to be reviewed include:

- Core Curriculum and Foundational Skills:
 - Prekindergarten
 - K-2 Core Comprehensive English Language Arts
 - K-2 Core No Foundational Skills
 - K-2 Core Foundational Skills
 - 3-5 Core Comprehensive English Language Arts
- Reading Intervention Programs:
 - PreK-12 Reading Intervention Programs

The material review process includes two-phases:

1. Phase 1: Technical Review- Materials will be reviewed for completeness of application, and to confirm all requested materials for the program have been submitted and are accessible to the review team. This review will determine a) a need for further clarification, b) an approval to move on to Phase 2, or c) be denied.
2. Phase 2: Quality Review- Materials will be reviewed for evidence of alignment to standards and practices for instruction aligned with the science of reading and strategies for effective literacy instruction.
 - a. Eligible external reviewers are invited to apply to review submitted materials using the review criteria established by the Department specific to the materials being reviewed.

The Department is seeking qualified reviewers to support the following review timeline within Phase 2:

Item	Date
Application Process Announced	September 10, 2024
Application Deadline	October 10, 2024
Reviewer Selection Notification	October 30, 2024
Review Training	Week of November 15, 2024
Materials Review	December 2, 2024 – December 13, 2024
Appeals Reviewer Selection Notification	January 29, 2025

Become a Reviewer

The Ohio Department of Education and Workforce is requesting applications from individuals seeking to serve as volunteer reviewers of high-quality core curriculum and instructional materials in English language arts and evidence-based reading intervention programs. Selected reviewers will review applications submitted by vendors seeking inclusion on the Approved List of High-Quality Core Curriculum and Instructional Materials in English Language Arts and the Approved List of Evidence-Based Reading Intervention Programs.

The review process will be conducted online and include individual scoring and meeting with a consensus group. Each selected reviewer will provide a detailed and objective review of approximately 2-5 applications. Selected reviewers should expect a two-to-five-day time frame to review documentation provided by vendors on their materials. Reviewers must also attend an online training session prior to serving as a reviewer.

As a reviewer of high-quality instructional materials in English Language Arts and reading intervention programs, you will contribute to Governor DeWine's commitment for the most effective literacy teaching to take place in every Ohio classroom. You will grow professionally and develop leadership skills while sharing your expertise with Ohio educators.

Reimbursement and authorization for credit hours for participation will not be provided for this volunteer opportunity.

Phase 2 Reviewer Commitments

- All reviewers will disclose potential conflicts of interest and sign a non-disclosure agreement for submissions.
- All reviewers will meet virtually on **November 15, 2024**, for an initial meeting and training on the review process. In-depth professional learning on high-quality instructional materials in English language arts, the review process and scoring requirements will be provided at this training.
- All reviewers will meet virtually to read and score submissions **between December 2 - 13, 2024**. Exact dates and times will be provided upon reviewer selection.
- If materials are denied and submit an appeal for review, reviewers will be notified of selection on **January 29, 2025**.
- Selected reviewers for appeals will meet virtually to read and score appeals **between February 17 - 28, 2025**.

Reviewer Qualifications

Selected reviewers will meet the following minimum qualifications:

- Bachelor's degree or higher in education.
- Completion of an IDA-accredited [Independent Teacher Training](#) or [Higher Education](#) program.

- Content knowledge and at least 5 years of experience with Prekindergarten – Grade 5 English language arts and/or Prekindergarten – Grade 12 reading interventions aligned with the science of reading and strategies for effective literacy instruction.
- 5 years of experience evaluating core curricula and instructional materials and/or reading intervention programs.
- No affiliations with education technology providers, curriculum developers, or publishers within the past three years, including authoring or co-authoring a textbook currently on the market.
- Leadership permission from your school, district or organization to participate in the review.
- Currently employed in an Ohio district, school or early care and education program.

Reviewer Application Questions

Note: Please complete the [reviewer application](#) through the online form provided. Written application responses will not be accepted in any other format. Application questions are provided below for informational purposes only.

QUESTION 1

Personal contact information including:

- Name
- Street Address
- Apartment/Suite
- City
- State
- Zip Code
- Primary Telephone
- Primary email address

QUESTION 2

Professional contact information including:

- District/Organization Name
- District IRN (if applicable)
- District/Organization Type
- School Name (if applicable)
- School IRN (if applicable)
- School/Organization Street Address
- Apartment/Suite
- City
- Zip Code
- County
- Telephone Number
- Work email address

QUESTION 3

Do you have a bachelor’s degree or higher in education? (Y/N)

QUESTION 4

Have you completed, at minimum, an IDA-accredited [Independent Teacher Training](#) or [Higher Education](#) program? (Y/N)

If Yes, which Independent Teacher Training or Higher Education program did you complete?

QUESTION 5

Have you had affiliations with education technology providers, curriculum developers, or publishers within the past three years, including authoring or co-authoring a textbook currently on the market? (Y/N)

QUESTION 6

Please indicate any of the below in which you have at least five years of experience (check all that apply):

- Preschool teacher
- Early care and education administrator
- K-12 teacher
- K-12 administrator
- Intervention Specialist
- Curriculum coordinator or director
- Higher education faculty member
- Literacy coach
- Speech-language pathologist
- School psychologist
- None of the above
- Other (please specify)

QUESTION 7

Please indicate below the number of years of experience you have in each of the following areas:

	Less than 1 year	1-5 years	6-10 years	More than 10 years
Utilizing core ELA curriculum and instructional materials in prekindergarten				
Utilizing core ELA curriculum and instructional materials in grades K-2				
Utilizing core ELA curriculum and				

instructional materials in grades 3-5				
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QUESTION 8

Please indicate below the number of years of experience you have in each of the following areas:

	Less than 1 year	1-5 years	6-10 years	More than 10 years
Evaluating core ELA curriculum and instructional materials in prekindergarten				
Evaluating core ELA curriculum and instructional materials in grades K-2				
Evaluating core ELA curriculum and instructional materials in grades 3-5				

QUESTION 9

Please indicate below the number of years of experience you have in each of the following areas:

	Less than 1 year	1-5 years	6-10 years	More than 10 years
Utilizing intervention programs for prekindergarten language and literacy				
Utilizing reading intervention programs for K-12				

QUESTION 10

Please indicate below the number of years of experience you have in each of the following areas:

	Less than 1 year	1-5 years	6-10 years	More than 10 years
Evaluating intervention programs for prekindergarten language and literacy				

Evaluating reading intervention programs for K-12				
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QUESTION 11

Please indicate which material submission(s) you are interested in reviewing (select all that apply):

- English Language Arts Core Curriculum and Instructional Materials PreK-Grade 5
- Reading Intervention Programs PreK-12

QUESTION 12

Please indicate the grade band(s) you are interested in reviewing (select all that apply):

- Prekindergarten
- Grades K-2
- Grades 3-5
- Grades K-12

QUESTION 13

Please describe your understanding of high-quality core curriculum and instructional materials in English language arts and reading intervention programs and their role in classroom instruction.

QUESTION 14

Please describe your understanding of the science of reading and strategies for effective literacy instruction.

QUESTION 15

Please share your interest for participating in the review of core curriculum and instructional materials and reading intervention programs.

QUESTION 16

Please upload a copy of your current resume.