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| Comprehensive Literacy State Development Subgrant Application Checklist  |   |
| Application Item  | Completed  |
| Applicant’s Local Literacy Plan  | ​​☐​ Yes ​☐​ No  |
| Comprehensive Literacy State Development Subgrant Budget Form Submitted in OFA  | ​​☐​ Yes ​☐​ No  |
| Signed Certification Form   | ​​☐​ Yes ​☐​ No  |
| Signed Statement of Assurances Submitted in OFA  | ​​☐​ Yes ​☐​ No  |
| Application Narrative with the Following Sections:  |   |
| Section A: Executive Summary  | ​​☐​ Yes ​☐​ No  |
| Section B: Proposed Literacy Implementation Site Identification and Project Goals  | ​​☐​ Yes ​☐​ No  |
| Section C: Integration and Coordination of Comprehensive Literacy Instruction  | ​​☐​ Yes ​☐​ No  |
| Section D: Readiness  | ​​☐​ Yes ​☐​ No  |
| Section E: Fit  | ​​☐​ Yes ​☐​ No  |
| Section F: Implementation Plan and Monitoring  | ​​☐​ Yes ​☐​ No  |
| Section G: Capacity Building and Sustainability   | ​​☐​ Yes ​☐​ No  |
| Section H: Budget Worksheet and Narrative  | ​​☐​ Yes ​☐​ No  |
| Section I: Competitive Preferences (optional)  | ​​☐​ Yes ​☐​ No ​​☐​ N/A  |
| Application Appendices  |   |
| Appendix 1: Agreement to Participate in Comprehensive Literacy State Development Subgrant Activities  | ​​☐​ Yes ​☐​ No  |
| Appendix 2: Programs, Practices, and Assessments Inventory  | ​​☐​ Yes ​☐​ No  |
| Appendix 3: Support from Educators for Comprehensive Literacy State Development Subgrant Proposal  | ​​☐​ Yes ​☐​ No  |
| Appendix 4: Reading Tiered Fidelity Inventory Results (only required for applicants seeking funding in any grades K-12)  | ​​☐​Yes ​☐​ No ​​☐​N/A  |
| Appendix 5 (Optional): Plan for High Quality Curriculum-Based and/or Intervention-Based Professional Learning  | ​​☐​Yes ​☐​ No ​​☐​N/A  |

## Certification

I HEREBY CERTIFY that, to the best of my knowledge, the information in this application is correct. I further certify that I have authority as a signatory and to apply on the subgrantee applicant’s behalf.

The applicant designated below hereby applies for a subgrant of federal funds with the purpose of advancing literacy skills, including preliteracy skills, reading, and writing, for all children from kindergarten through grade 12, with a special emphasis on at least one of the categories of disadvantaged children (children living in poverty, English learners, children with disabilities, and children identified as having reading difficulties).

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| Signature  | Date  |
|   |   |
| Printed Name  | Organization  |
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